

TECHNICAL SERVICES PLANNING COMMITTEE

Minutes

November 29, 1998

Respectfully submitted by Charles Gordon, USFHS, and Susan Heron, USF

Present:

- Saiyed A. Ahmad,
- Donna Alsbury,
- Rosann Bazirjian,
- Mae Clark,
- Janice Donahue,
- Kathy Goldfarb,
- Charles Gordon,
- Vicki Grahame,
- John Hein,
- Beth Henry,
- Susan Heron,
- Nancy Hershoff,
- Martha Hruska,
- Jimmy Lundgren,
- Pam Mydock,
- Mary Ann O'Daniel,
- Jeanne Piascik,
- Janice Ross,
- Bob Sun, and
- Shixing Wen.

1. FCLA Staff Client Development Advisory Methodology

FCLA requested the TSPC to:

1. Recommend priorities for the three client modules to be developed.
2. Set up advisory groups for the development.

FCLA emphasized the need for a cross-section of types and sizes of libraries on the advisory groups.

Recommendations:

The three technical services UDLS members will be the team leaders for the advisory committees and will find additional team members.

The Digitization Discussion Group and TFCAGER will advise FCLA on electronic resources issues.

Priorities:

1. Serials/Binding module.
2. Acquisitions module.
3. Catalyst (the cataloging module), including integration of CLARR.

2. DB2 Developments and Plans for ARROW

Donna Alsbury reported that most of the acquisitions reports are available and that the next task is to create tables for item level reports. She solicited suggestions for additional reports. Kathy Goldfarb asked for a method to save search criteria.

3. NOTIS Report Printing

NERDC is getting new software which will give us new options for report printing and make reports easier to get. Unfortunately at present some of the diacritic codes are read as printer controls on HP printers. We were encouraged to FTP reports except for the largest ones, e.g. the authority printouts. Some of the smaller reports could be used online and never printed.

4. Cooperative Cataloging [Pilot] Project--SUS Strategic Plan, Goal 2.4

Could we avoid use of outside vendors by sharing our expertise within the SUS to catalog problematic materials? There was recognition that both subject area and language expertise were not plentiful among our cataloging departments and that none of us were looking for extra work. Logistics of sending materials to other sites for processing was also not viewed enthusiastically.

Two areas of possible cooperation were identified: NACO submissions and electronic resource cataloging.

Recommendations:

1. Charge the Authority Control Subcommittee to investigate the possibility of

centralizing NACO inputting and name/subject corrections.

2. Have FCLA invest resources in reactivating the global change feature.

3. Charge the TFCAGER to work on regularizing standards for electronic cataloging as a possible model for future (nonelectronic) cataloging standardization.

5. CORCE Presentation

Suzanne Kiker and Barbara Gunderson of UF briefly covered their new project to facilitate ordering: COmputer-aided Record Creation and Encumberance (CORCE). At present it is limited to firm orders from approval slips using the Yankee Book Peddler GOBI system. A template allows the operator to set fund and location information; an ISBN is entered; Yankee collects the data, returns a file to FCLA, CORCE is run by UF and FTPs the information to Yankee. An 035 with the date is created and information about price, fund code, notify notes and OCLC number are loaded into the NOTIS record.

6. TFCAGER Report

Jimmie Lundgren of UF gave an update on the Task Force on Cataloging and Access Guidelines for Electronic Resources.

7. Election of Chair/Vice Chair

The Committee chose to change the governance model from two co-chairs serving two year terms to one chair and one vice chair/chair elect. John Hein will continue as Chair for the 1998/99 year. Susan Heron was elected Vice Chair.

8. Follow-up on Format Integration

A few small issues remain to be resolved in format integration. John Hein will forward these to committee members for discussion.

9. Whither the Digitization Discussion Group

The Digitization Discussion Group covers both technical and public service issues and is not intrinsically a technical services issue. The Committee discussed whether to try to establish it as a separate group on the model of ECC or to continue to have it report through TSPC.

Recommendation:

Make no change in the reporting structure for at least one more year.