

**Minutes of TSPC Conference Call  
February 9, 2005  
1:30 – 2:30 PM**

The conference call began at 1:30 PM Eastern standard time.

Based on Martha Hruska's agenda, the following items were discussed by the Committee:

**1. Roll call / Introductions**

The following SUS libraries were represented: Emmett Denny, FAMU; Janice Donahue, FAU; Kim Montgomery, UCF; Nancy Hershoff and Sue Wartzok, FIU; Carolyn Goolsby, FSU; Janice Ross, FSU (Law); Judy Kelley, New College; Martha Hruska, UF; Cecilia Botero, UF (Health Sciences); John Hein, UNF; Susan Heron, USF; Allison Howard, USF Health; Dan North, UWF. Mary Ann O'Daniel, FCLA, Priscilla Williams (UF), Co-Chair Authorities Subcommittee; Jim Michael (USF) Chair of CAGER. Catherine Gardiner (FGCU) could not attend.

**2. Volunteer to take minutes? FIU and UF have recently done them. Try to rotate the schools as other committees do.**

FAMU is alphabetically the first library. Emmett Denny recorded the minutes. FAU will be next.

**3. Jan. 7 Minutes – any further additions before posting to the web site? Are handouts posted there?**

Martha Hruska reported a few minor corrections needed to be made. Dan North will e-mail the corrections and handouts from UNF. Mary Ann O'Daniel noted that FCLA will post handouts from the meeting at the secure TSPC web site.

**4. Status of action items from Jan. 7 Meeting:**

**a. Recommendation to the SUL Directors on Aleph migration to be included in the Feb. report to directors for March meeting.**

The quarterly report of the Committee is due to the Directors on February 16, 2005. The Committee's recommendation on the Aleph software implementation schedule will be sent forward in the report and is considered the most important item for the Directors' attention in the report.

**b. Status of the FCLA report tracker system?**

Mary Ann O'Daniel reports that FCLA has hired Bill Kuntz of UF Health Sciences Center Library to work as a consultant with FCLA to develop a problem tracking system. Mr. Kuntz and FCLA have had one meeting in which Aleph documentation was discussed. Questions, answers, and solutions to Aleph problems may be placed on a new web site. Another meeting will be scheduled soon.

**c. Larger Aleph test region?**

Mary Ann O'Daniel reports that two large IBM P5-570 processors have been purchased. They are currently located at the Regional Data Center (CNS) at UF. These machines are fast processors that will support 1.) Test and development region and 2.) Reports and production region. The processors will be tested on Tuesday and Wednesday of next week.

These machines have large disk storage capability. Jim Corey wants to know what the needs are and how the processors will be used by the SUS libraries. FCLA needs to have specific size information to make the justification for more space. It was suggested that we discuss the needs for additional space on the TSPC list serve. Martha noted that when this came up at our January meeting, UF staff mentioned problems with having the test region too limited, especially in terms of serials holdings and acquisitions data.

**d. Aleph printing options documented to facilitate sharing?**

There was discussion of the options for printing labels in Aleph. The suggestion was to post documentation for Aleph printing. Dan North noted problems UWF has experienced with the print demon. Dan will post this problem to the Web client list.

**e. Site license for MacroExpress?**

The topic of a MacroExpress statewide site license for all the SUS libraries and its associated cost was discussed.

Mary Ann said a major issue would be funding since funds may have to come out of the E-Resources budget. How would this be accomplished since each university is an individual corporate body? There are legal issues involved.

Martha raised the possibility of purchasing a statewide license through consortia pricing without using consortia funding, each library contributing their own share of the cost.

Dan questioned if the licensing problem would be an issue for the directors.

Carolyn Goolsby stated that FSU is currently investigating MacroExpress licensing.

John Hein of UNF said that his institution has already purchased ten licenses and wondered if a consortia deal was negotiated would UNF have to pay for licensing again. If not, he questioned whether UNF would be charged the licensing fee when the first updates are released.

Dan mentioned that UWF has purchased licenses locally and wondered if his institution would receive a credit for licenses already purchased.

John said that pricing for licenses for 750 users was \$7195 and pricing for an unlimited number of users was \$14,270. John will contact MacroExpress and explain the current situation to ascertain what kind of pricing scheme the company would offer.

Mary Ann cautioned that FCLA did not have the resources or the staffing to distribute and monitor licenses throughout the SUS library system

Martha requested that each library determine how many staffers would be using MacroExpress. This would give the Committee a figure to work with in order to determine the number of licenses needed. Each library should send their count to the TSPC list serve.

**f. EDI interest group on Acquisitions list serve?**

Mary Ann reports that Ellen Bishop and Donna Alsbury are making progress working on EDI with serial vendors. The data set of UF's serial invoices is complete, the subset of invoices is ready to be placed on the Ebsco web site for testing. This topic and progress should be tracked and reported on the Serials/Acquisitions list serve.

There was discussion of also working on EDI with book vendors. John noted these interfaces should be less complicated. He suggested that UNF test Acquisitions invoicing with a monographic vendor; perhaps Midwest or Yankee Book Peddler. Ellen is the FCLA contact person for this project. Progress updates should be sent to the Acquisitions list serves.

**g. Data warehouse interest group to work with Donna?**

Mary Ann reported that Donna Alsbury would be interested in seeing different types of reports. Donna would appreciate feedback on which tables to begin identifying for placement in the database warehouse. Dan North suggested Acquisitions data and volunteered UWF to be a beta test group. *(Note: Dan North had to leave after this discussion).*

**h. FCLA response to Authority subcommittee report? Need to define what issues can be worked on in Aleph prior to moving to version 18.**

Mary Ann reported problems with the authority loads in testing with large files. Erroneous data comes out of the test load. This has been reported to the TSPC and the Authority lists. FCLA needs to further analyze how the loader works. There may be a problem with the architecture of the loader. The loader accepts records but fills up too fast. Mary Ann believes the issue with the resource Oracle table has been addressed. A new function in the latest revision of the GenLoad client allows analysis of the fixed field in the authority record. A difficult problem with the authority resource file is that knowledge of the bibliographic record is not stored in the authority library. It will take analysis of the database load to see what occurs in the different background files.

Martha asked if there are other Aleph installations with a similar design that we can contact for assistance. Mary Ann said she would try to find a contact.

Priscilla Williams of UF works with GenLoad and reported that Nancy Williams can help with the fixed field sorting. They are meeting Saturday to discuss this issue. Priscilla will report back on any progress made.

**i. CAGER status on ejournal review and database guidelines?**

Jim Michael reports the CAGER Committee is working on the first draft on guidelines for e-journals. Jim is liaison to the Electronic Collections Committee. The ECC makes decisions on what databases to purchase and also informs which databases have cataloging records available. Monica Metz-Wiseman (chair of the ECC) will let CAGER know when cataloging issues and options arise.

**5. Phase 2 Aleph updates.**

Questions were directed to Mary Ann concerning the dates for Phase 2 full test loads and NOTIS cataloging freeze dates. The following morning Mary Ann sent an email message to the minute taker for clarification. The following is the text of that email message:

a) FSU - full test load released for review 2/2/05; comments due 3/2/05.

FAMU - full test load released for review 2/7/05; comments due 3/7/05

USF - full test load began 2/1/05; projected date to be available for review is 3/15/05

b) Phase 2 Permissions Workshop is scheduled for 2/23/05 (at FCLA)

Phase 2 Reports and Printing, Client Management Workshops is scheduled for 2/24/05-2/25/05 (at FCLA)

Phase 2 circ consultations are being scheduled for March (onsite)

Phase 2 GenLoad workshop will be scheduled for late March or early April (at FCLA)(will be scheduled around Phase 3 kickoffs)

Phase 3 kickoffs will be scheduled for April (onsite)

Phase 3 data conversion workshops will be scheduled for July (onsite)

Important dates:

FSU - STP 5/2/05; cataloging freeze 4/1/05

FAMU - STP 5/23/05; cataloging freeze 4/29/05

USF - STP 6/27/05; cataloging freeze 5/27/05

FGCU - STP 8/8/05; cataloging freeze date 7/22/05

The FSU freeze date is pretty certain; the others could shift a little.

**6. Other?**

Dan North asked at the beginning of the conference call if there are plans to hold the annual joint meeting. Martha asked the Committee if it thought an annual joint meeting was a good idea. There was unanimous consensus from those present that the joint meeting should be held. The tentative dates for the meeting are November 7-9 in Gainesville. However, it was noted that Orlando has in the past been mentioned as a more accessible site to hold the meeting and that a decision from the Directors is still pending. Mary Ann gave tentative details of the meeting in the email clarification:

The CSUL (Council of State University Libraries) (the library directors) have not made a decision about the formerly-known-as-Joint Meeting.

The hotel FCLA uses for the meeting in Gainesville books up early, so FCLA has reserved Nov. 7-9 in case there's a fall meeting and it's held in Gainesville..

The conference call concluded at 2:30 PM.