

Statewide Storage Task Force Agenda
Minutes
Monday, October 12, 2009
10a-11:30a
Conference Call
APPROVED

Members Attending:

Ben Walker (UF), Marilyn Burke (USF), Frank Allen (UCF), Maris Hayashi (FAU), Emmett Denny (FAMU), Cathy Martyniak (UF), Frank Allen (UCF), Rita Cauce (FIU), Robb Waltner (UNF), Pat Profeta (Florida College System)

Ex-Officio/Dean

Judy Russell(UF)

BOG meeting is scheduled for November.

BOG Goals (Judy Russell)

- Funding situation/PICO Fund is dire
- Expecting virtually no \$ this year. UF got \$11 million, which is a reduction from \$85 million. It's unlikely that we'll get money next year, but getting money 2011-12 and from there on out-depending on the budget
- We do need another storage needs assessment survey to get idea of what the real capacity needs will be (3 million volume was the original total need). Once we have the results we'll know what size we'll need and the estimated costs (projected about \$19 million – not final). Judy has been strongly advised to keep it under \$20 million.

I JSTOR

FCLA, UF and FSU had a conference call in September and will meet again this month. We need to figure out some way to populate this information so that it displays in UF & FSU's catalogs (who's got what?)?

The thought was they'd create a new sub-library with new codes for UF & FSU. Has there been further discussion? Jennifer said that it would be easy, but we need to figure out who's going to house the physical information. Each institution would keep the physical for now.

Right now, we just need a model in mind. At our next meeting, we'll discuss a transfer procedure.

STORAGE

Frank spoke about linear feeds (about 8,000+) and said that they are in the final negotiations with Iron Mountain to move this to one of their facilities. He said it was JSTOR type materials.

Iron Mountain will be there in about 30 days to free up the space. If any runs are identified that may fill in some gaps, it would be useful information.

Iron Mountain required a year contract for storing these materials. Ideally it would be cheaper to fill in the gaps before the material leaves the building though it won't be too difficult to pull the materials from Iron Mountain if it's needed. Judy said that there is no reason to pull it out until the contract is over, unless there is a cost saving. Frank said that it doesn't save them any more money to pull the material out before that.

At the end of the 12 month contract there are charges to pull, destroy and transfer this material. Marilyn asked Frank if they'd pull the physical document out of Iron Mountain if a patron insisted on having it. Frank said that they would discourage them from getting the physical item and encourage them to view the material online because it's already been digitized. They'll also look to ILL as well.

Frank is waiting to get the final proposal from Iron Mountain today. If there isn't movement with the materials in 12 months they'll probably destroy the material.

Ben is going to look at what UF has so that perhaps Frank can shrink some of his linear footage and get back to him by next week.

TSPC, CPC & PSPC SURVEY re UF JSTOR

Questions are:

- What they are willing to accept as minimum for base collection?
- Can the items remain on open shelf?

Once we get their responses and with our recommendations we can present it to CSUL. The CSUL's Deans & Directors seem to think it was okay for them to remain on open shelves. Ben asked as a group, what do we propose? The group discussed their ideas and thoughts:

Question: Will these items be heavily used? Judy said that they are low use items.

Question: Do we want to spend the time and money to move something that isn't of high value or use? Ben said that is a very good question & it is something we need to think about logically and reasonably.

Question: Is the idea that leaving it in place that it will save UF money because we're not going to have to go out and lease further storage space? Does UF not currently have sufficient storage space? Ben answered that money is a factor since UF will be holding the bulk of the collections. Based on what we've seen around the city, it is complicated to find something over 10,000 square feet. We need to get a better total of the size of the [potential interim] collection which could narrow the potential buildings. Judy also updated that not all of the [JSTOR] items are in one place, they are all over the different libraries at UF.

The group discussed just moving the material once, and everyone agreed. Frank is going to talk to his director about what they discussed.

Are we comfortable with the approach of asking them what they'll accept? Yes!!

III SURVEY

Ben said that in trying to create the survey he was unsure of the quality of the information we'd get back. Jonathan has been in contact with Rick Lugg at R2 regarding hiring them to conduct the survey to find out how much space we'll need in the next five years & five years post construction, with a 2-3 day turn around. Ben will be speaking with Rick this afternoon to discuss the scope of the project and what our expectations are.

As soon as this is done, it will be sent to the deans for completion.

Question: (Maris) The Dean at FAU was questioning why we'd go to R2 consulting, because of costs? Judy and Ben assured everyone that UF was going to be paying all costs for this survey. The idea is to also get a higher quality result using the consultant.

Ben will update the group via the listserv regarding the outcome of the meeting with Rick.

IV WORLDCAT

Maris sent documents to the listserve and Ben thought it was somewhat useful but the material isn't broken down into much detail so we can know title by title basis. Maris said that is one of the drawbacks in using that collection analysis product. She said it gives you all these numbers but to get more information you have to go into each record, which can be very time consuming. When you're looking at duplication, it doesn't seem to break it down further by subject areas. Ben said that it looked like we'd still have to go to the physical stacks and handle this material. In summary, the data is interesting but doesn't seem useful.

V CENTRALIZING OF DEDUPLICATIONS UPDATE

Judy updated the group about her meeting with Lizanne Payne in Washington DC regarding centralized deduplications.

Should we move the items to UF or deduplicate at the original library before items are sent?

The general feel was that it was unfair to send the items to UF and ask them to deduplicate them due to costs & time. If the material is being handling already, it shouldn't be hard to be done locally.

The group decided that this needs to be discussed further & it will be put on the agenda for a future meeting.

VI WRAP-UP

- November 9th is our next meeting.
- Ben will not be attending, he'll be at ARL and the meeting will be led by Cathy Martyniak