

Statewide Storage Task Force Agenda
April 11th, 2011: 10:00 am – 11:30 am
Conference call # 888-808-6959
Conference code #2732525
DRAFT

1. Roll Call

Attendees: Priscilla Henry, Jennifer Kuntz, Maris Hayashi, Rita Cauce, Dan Schoonover, Faye Jones, Frank Allen, Robb Waltner, Cheryl McCoy, Amanda Ziegler, Jonathan Miller, Pat Profeta, Judy Russell, Cathy Martyniak

2. Review and approve February and March minutes

February and March minutes approved with minor changes.

3. Updates

- a. High density facility—no groundbreaking in July 2011--probably no funding in 2012 either. This means there will be a two year buffer before construction begins. Planning money was available in 2010-2011 and a small amount of supplies were purchased.
- b. Print Inventory Project—there was recently a conference call with the libraries which have space “pressure” issues including FSU, UCF, USF and UWF. These libraries compiled Excel spreadsheets of what they have in storage currently. There is going to be a project to build an Access database of this information. UF has received special year end funds to hire three student workers to jump start creating a print inventory of the JSTOR titles (inventory of what is in ALF and what is in UF Libraries; titles and holdings). Campuses with space pressure will be able to use the database to weed against and perhaps defer the cost of storage. The database will also be used to find gaps in the University of Florida’s holdings.
- c. Interim facility –the UF Provost has been notified of the need to lease or purchase a facility to house an interim storage collection. This brings up the issue though of how costs would be shared to support an interim facility. Judith will communicate more on this topic in the future. Construction money cannot be used to support an interim facility.

4. Review of Cataloging guidelines document

The (S-CAD) Storage Cataloging Access and Discovery group created a document of cataloging basics for the facility. The guidelines are not detailed procedures yet. There remains a question of how ICUF and other non-Aleph, non-Mango sites will be handled. It may be desirable to get catalogers from other sites to respond. Statewide Storage Task Force members are asked to route these guidelines to their respective cataloging departments for approval/feedback. The topic will be on the agenda for the May meeting.

QUESTION: Do we want/need some non Aleph/non CSUL catalogers on S-CAD to be the representative for libraries such as ICUF/Miami, etc. ?

5. Prioritization of Shipments

Issued mostly tabled because of the construction delay and the need for an interim facility. Growth of Hathi Trust and internet Archive was discussed.

6. Last Copy policy

We have some examples of policies from other states. But the task force would like to discuss the idea with CPC and see if they wish to have any input or create the policy. Issue will be referred to CPC. Robb Waltner and Cheryl McCoy, SSTF members as well as CPC members, agreed to present the topic to CPC.

Jonathan Miller from Rollins mentioned that his library held 429 titles that were held by 10 or less libraries, according to OCLC.

7. Wrap up and scheduling

Next meeting: May 9th

Meeting minutes taken by Robb Waltner and edited by Cathy Martyniak