

FINAL
Statewide Storage Task Force (SSTF)
Minutes
Monday, February 14th, 2011
10:00 am – 11:30 am
Conference Call

I **Members Attending:** Pricilla Henry (FAMU), Maris Hayashi (FAU), Jean Philips (FCLA), Faye Jones (FSU-LAW), Robb Waltner (UNF), Cheryl McCoy (USF), Amanda Ziegler (UWF), Jonathan Miller (Rollins College), Cathy Martyniak (UF),

Members Not Attending: Jennifer Kuntz (FCLA), Rita Cauce (FIU), Dan Schoonover (FSU), John Renaud (Miami), Pat Profeta (Florida College System), Becky Donlan (FGCU), John Martin (UF-HSCL), Frank Allen (UCF), Judy Russell (UF)

II **Review & approve January minutes**

Minutes were approved.

III **Updates**

- a. High Density Facility:
The 60 new book trucks arrived. Many hours have been spent on work flows. Tours given to Access Services and UBorrow team. Unsure of PECO funding.
- b. CPC Review of JSTOR Titles:
A small group from CPC will be reviewing a small set of JSTOR title by title.
- c. CSUL:
Quarterly report will include action item dealing with barcode placement policy. Policy document has new introductory paragraph.
- d. S-CAD:
S-CAD is working on a set of cataloging guidelines for originating libraries. Will try to have a draft to SSTF for March meeting.

IV **Further discussion of draft policy of automatically digitizing out of copyright monographs before or after a circulation.**

Lots of discussion, consensus solidified around two options:

- 1) If there are enough resources available, scan all out of copyright monographs before a circulation.
- 2) If funds are limited, only scan deteriorated monographs before a circulation.

However, at this time, not enough data is available to make a well informed decision. The group agreed to table the topic for 6 months.

V Continue fees and fines cross over with Uborrow conversation

Again, lots of discussion about how fees and fines associated with lost or damaged HDF materials could or should be charged. Much interest in how the UBorrow team is going to approach the issue. Group consensus is to wait to see how fees/fines work out for the first year of Uborrow. Is there a fair and equitable balance? Or are some schools more heavily burdened than others?

VI Prioritization of Shipments: continue

Tabled due to lack of time. Please move up in the agenda for the March meeting.

IX Wrap-up, scheduling

- a. Next meeting: March 14th