

**Statewide Storage Task Force Agenda  
Minutes  
Monday, January 12, 2009  
10a-11:30a  
Conference Call**

**Members Attending:**

Ben Walker (UF)  
Judy Russell (UF)  
Cathy Martyniak (UF)  
Marilyn Burke (USF)  
Frank Allen (UCF)  
Barbara Carmichael (UWF)  
Maris Hayashi (FAU)  
RobWaltner (UNF)  
Emmitt Denny (FAMU)  
Jean Phillips (FCLA)

**Ex-Officio/Deans Attending:**

Judy Russell (UF)

Meeting was called into order at 10:05am.

I Review of Minutes

N/A

II Changes in Task Force

a. New People

- Cathy Martyniak, Preservation (UF)
- Dan Schoonover, Collections Access (FSU)
- Marilyn Burke, Access Services (USF)

b. People Rotating Off

- Ted Chafin (FSU)
- Phyllis Ruscella (USF)

c. CSUL Liaison

- Judy Russell, Dean (UF)
- Julia Zimmerman, Dean (FSU)

Judy updated the group that once we get the storage facility launched the task force will be better used to keep us moving forward. We'll have a better idea in late March regarding full or partial funding for this project.

Judy's presence as the liaison from the CSUL committee will be helpful in guiding the group when needed. CSUL has established four main priorities which are: upgrade to ALPH 19, single bib, unmediated borrowing, & the storage facility which is very good news for this project.

### III Updates

- a. Next Push will be letters to the Board of Governors from the Provost as they prepare their final budgets for the coming year.
- b. Sample Letters to the Provost are on the CSUL webpage  
Judy updated that the value of the letters help the BOG staff focus on how important this project is. Judy will be sending out a call to the CSUL deans and directors to go to their Provost to solicit letters using the prior years as models.
- c. CSUL Update  
At the December meeting Ben spoke about the storage facility and mainly the JANUS report. He hasn't heard any comments one way or the other though single bib did seem to fall to the bottom of the pile. Other issues were brought up as well: CPC thought there should be an additional statewide preservation coordinator because the demands from the state are too large for UF to handle alone & it is not fair to expect UF to do so as well. The ideal was that perhaps it could be funded through FCLA.

Something else that he spoke to CSUL about was keeping one print journal, below are some options:

1. keep only one copy
2. retain one copy and make it building use only
3. retain one copy available electronically & two copies of what isn't available electronically.

Q: Frank-How will we identify best copy?

A: There is no real idea set in place yet. Ben said that something they have spoke about is perhaps a worksheet that ranks the best copy, but he's open to suggestions on determining best copy.

- d. Projects at UF:
  - JSTOR analysis with FSU for JSTOR archives
  - Cataloging of government documents in storage
  - Looking at duplicate publications & perhaps withdrawing them if there are more than 2 copies
  - Transfer of storage items circulating more then 5x since 2004 and putting them back in the active collection on campus

- Review of rare, pre-1850's items in storage; there is a new task force at UF that will start looking at these issues.
- Review brittle items in storage

#### IV JANUS Working Group

- a. Ben thanked the task force for the hard work on the report.
- b. The reports are being reviewed by the CPC in January  
It was also said that Ben did a great job running this group
- c. Decisions from CSUL on which to pursue

#### V Next Steps

- a. Additions to the electronic survey, is there overlap/duplicates between UF & FSU's collections?
- b. Analysis from CSUL on which to pursue

#### VI Wrap-up, Scheduling

- a. The next meeting is scheduled for February 9, 2009 at 10:00am-11:30am.
- b. ALA Midwinter: Storage Discussion Group meets on Sunday, from 10:30am-Noon