Quarterly Report of the
Metadata Subcommittee
November 2008

In August, the Metadata and DISC subcommittees concluded that revision of the CAGER Guidelines would be the priority collaborative effort between the two subcommittees. The CAGER Guidelines were revised in July 2003 when the institutions were using NOTIS. This effort will be an expansion of the MARC based guidelines to include Dublin Core and eventually other non-MARC metadata. As more state university libraries become responsible for their own metadata creation, the revised guidelines will be beneficial to all those involved with digitization and more traditional electronic resources.

Two working groups have been appointed to work on the revision of the guidelines composed of the following members of the Metadata and DISC subcommittees:

DISC (Dublin Core)	Metadata (MARC)
Gail Clement (FIU)	Naomi Young (UF)
Lee Dotson (UCF)	Yue Li (FSU)
Lu Ai (FCLA)	Jim Michael (USF) (followed by Linda Smith) (UNF)
Salwa Patel (FAU)	Emmett Denny (FAMU)

A mutual swiki has been created for the subcommittees to post their writing. The link is:
http://swiki.fcla.edu:8000/cagerrev .

The subcommittee expressed concern that DLU01 records were only loaded twice a week into MANGO. It was confirmed that the frequency of updates has recently increased to five times a week.

Naomi Young of the University of Florida was elected chair and Kim Montgomery of the University of Central Florida was elected vice-chair of the Metadata Subcommittee for 2009.

Respectfully submitted by,

Emmett Denny
November 20, 2008