

**CAGER**  
**Quarterly Report**  
**May 15, 2007**

At the request of the Technical Services Planning Committee (TSPC), the members of CAGER have drafted a charge for the Metadata Subcommittee. While the current CAGER charge encompasses both traditional and digital projects metadata creation, one of the results of the Metadata Summit was a strong conviction that the Metadata Subcommittee consist of members from both traditional cataloging and digital projects. CAGER members felt that there was a danger of proliferation of subcommittees with overlapping responsibilities. With this in mind, CAGER recommended that it evolve into the new Metadata Subcommittee that would include former CAGER members along with digital projects metadata creators from each university. One issue that has arisen relates to the differing staff levels at each university for cataloging and digital projects metadata creation. Larger institutions may have divided these responsibilities amongst people with very different viewpoints, while smaller institutions may have all of these responsibilities handled by one person. The question then becomes how to handle equitable representation on the subcommittee of cataloging vs. digital projects viewpoints while at the same time providing each university an equal voice. CAGER did not resolve this. The charge was submitted to the TSPC along with comments.

CAGER has been asked to review the Aleph DLU01 library that will house the NOTIS LTQF records. Review is to include data integrity, indexing, display issues and procedural questions. The review is currently in process with a deadline for comments to be submitted to FCLA by May 17, 2007. The attendees at the Metadata Summit agreed to the use of an Aleph library for PALMM MARC records because Aleph will allow for authority control and global changes. We expect that DigiTool 3.6 will allow for Aleph-DigiTool synchronization.

Submitted by: Kimberly Montgomery, chair