

CAGER
MEETING NOTES
July 12, 2005

Present: Naomi Young, Jim Michael, Mary Ann O'Daniel, Sue Wartzok, Angela Randtke, Helen Laurence

The Committee members agreed to designating Naomi as acting chair, pending the outcome of changes in the TSPC and SULC committees organizational structure. She will arrange conference calls and compile the agenda for the monthly meetings.

Old items of business include the rewriting/updating of the guidelines documents for electronic journals and databases. Both are in process. The e-journals guidelines are pending the actions of national groups (CONSER) pertaining to the cataloging of reproductions of serials. Basically, CONSER assumes all formats of a serial publications to be concurrent instances. Our use of LCRI 1.1 is not in compliance with that practice (533 fields are not used)

The fate of LTQF records was again discussed. Mary Ann indicated that when the LTQF records migrate to Aleph, they are looking at creating an 852 HOL record for each (LTQF records have no copy or volume holdings in NOTIS). But, the LTQF records will have to be loaded into each institution's database. Bibliographic corrections are currently being made in LTQF, but after migration, it hasn't been determined how such corrections to BIB records would be distributed to all institutions that have loaded the record. The question of distributing HOL record changes/corrections to multiple institutions was also raised. Records currently in process in LTQF all have an 856 field with subfield |z inzprocess. These records could be excluded (if desired) from loading into individual institution catalogs. UF is planning to have the LTQF records loaded into their sublibrary for electronic resources, as a separate collection called PALMM.

ISSN assignment for serials lacking one. CONSER participants can now request ISSN assignment for titles. But, the records need to be an authenticated before submission. Therefore, if SULs want to have ISSNs assigned, they should create full AACR2 records in LTQF, verify the tagging, make sure all the required fields are present, and that all name and subject forms comply with current authority records. Then, upload the records to OCLC. Once that is done, they can notify Naomi at UF, so she can examine the records, assign LCCNs, and include them in her batch submission for ISSN assignment. Naomi will put together an instructions/procedure document.

The next meeting will be August 2nd, 2005.