



Council Meeting Summary
Thursday, March 1, 2007
University of South Florida, Tampa
Library, 4th Floor, Florida Studies Center
1:00pm – 5pm
APPROVED

Members Present: Barry Baker, Chair (UCF), Rebecca Bichel (FSU), Jim Corey (FCLA), Antonie Downs (FIU), Shirley Hallblade (UNF), John Ingram (UF), Kathy Miller (FGCU), Bill Miller (FAU), Joan Pelland (NCF), Derrie Perez (USF), Dana Sally (UWF)
Guests: Mark Greenberg (SCS Chair, USF), Susan Heron (TSPC Chair, USF), Helen Wigersma (CPC Chair, UWF)

Welcome and Introductions – Barry Baker, Chair, welcomed the attendees.

1. The agenda was **approved** as circulated with the following additions:
 - 9.F. – Purchasing delegation – Derrie Perez
 - 9.G. – Visitors; invited guests – Derrie Perez
 - 6.F. – Government Documents Summit
2. Minutes of December 7, 2006 were **approved** as distributed.
3. The following schedule of meetings was **approved**:
 - May 31– June 1, 2007 – FIU, Miami
 - September 13-14, 2007 – FAU, Boca Raton
 - December 6-7, 2007 – Florida Gulf Coast, Ft. Myers with CCLA
 - March 6-7, 2008 – University of Central Florida, Orlando
 - June 5-6, 2008 – Florida State University, Tallahassee
4. Updates
 - A. Organizational Document Corrections/Additions

Several additional changes will be made to make language consistent across committees. Per later discussion in #8, changes will also be made to the Technology Advisory Group section.
 - B. Metadata & Cataloging Summit was held on November 13-14, 2006. TSPC is working on the MetaData subcommittee's composition, membership, and charge. It is an item on the agenda at their next conference call meeting in early March. They will also clarify the relationship among CAGER, the MetaData Subcommittee, PALMM Advisory Subcommittee, and the Digital Collections Subcommittee (second DL/PALMM Group). TSPC will make recommendations to CSUL via e-mail.

- C. Recognitions sent on behalf of CSUL - Derrie Perez sent a recognition letter to Rich Bennett (UF) on behalf of CSUL. Shirley Hallblade will send drafts of two other letters to be sent.
- D. E-Resources Licensing Specialist Search Update – Claire Dygert from American University was selected and will begin on May 15th. She will visit all libraries and will be appointed to the ERS. The CSUL will be billed after the 2008FY for half of her salary prorated per FTE.
5. CPC Report/ERS Report: Helen Wigersma, UWF, Chair, presented the following action items:
- A. WorldCat Collection Analysis (WCA) CSUL approved the proposal from SOLINET to complete Phase I of the collection analysis consulting report.
- a. Funding of the cost (\$7,500) be assessed equally across the ten participating state universities (excludes New College from billing). Each will pay \$750. Approved.
- b. FCLA be empowered to initiate the contract for this proposal and be allowed to proceed with billing of the universities in advance of completion of this project. Approved.
- B. Electronic Resources Subcommittee Pilot Project with SOLINET: CSUL approved the ERS request to extend the pilot project in which SOLINET is serving as negotiating agent with the University of Chicago and Taylor and Francis. The extension would continue through June. SOLINET will bill each library.
- C. Special Collections Subcommittee Goals: CSUL reminded SCS of the need for recommendations for digitization projects in order to use \$75,000 allotted to them.
- D. The following recommendations were approved:
- a. SCS Selection and renewal of chair – renewal is acceptable, but not indefinitely without approval.
- b. SCS Prioritized Goals were accepted.
- E. Recognition of John Ingram – The following recommendation was unanimously endorsed by the CSUL: The CPC recommends that CSUL join in acknowledgement of the leadership provided by John Ingram who served as Chair of the Collections Planning Committee (previously, Collection Management Committee) from 2003 through 2006. Under John's guidance the committee gained focus and has undertaken discussions and projects leading to a collaborative spirit in addressing state-wide collection development and collection management issues. The CPC extends its appreciation to John for sharing his vision and his expertise and for encouraging the committee to undertake actions to address collection planning challenges.
- F. CSUL Minutes: It was decided that FCLA and UF will maintain the FCLA website and listservs and FSU will maintain the CSUL website in order to make the approved minutes available in a timely manner. Derrie Perez and Rebecca Bichel will make sure all agendas and minutes are posted.
- G. The CSUL approved the 2007 goals of the CPC.

- H. Portico – The report was accepted; however, the CSUL will return in June to the issue of consortial licensing of Portico.
 - I. Archiving e-Journals – CSUL endorsed the DATF recommendation that each library consider running its own LOCKSS box.
 - J. Janus Challenge – The CPC will be reviewing this and will report back.
6. PSPC Reports – Becca Bichel, FSU, Chair of PSPC, reported the following:
- 1. The roles of the PSPC OPAC Subcommittee and FCLA staff in leading and coordinating these OPAC discussions were reviewed. The roles of LIBOPAC-L open forum and the new FCLA Endeca blog in ongoing discussions has been clarified. Karen Schneider (FSU) and Nancy Cunningham (USF) were nominated as chair and chair-elect the OPAC Subcommittee.
 - 2. The PSPC is pleased with the recent progress by the OPAC Subcommittee in Endeca planning. It will be ready May 1 but each library will determine when actually to use. It will help FCLA if libraries put Endeca out to the public in the summer; FCLA needs to be alerted when this occurs.
- A. Circulation Subcommittee Report, February 2007 was accepted.
 - B. Interlibrary Loan Subcommittee Report, February 2007 was accepted.
 - C. Information Literacy Subcommittee Quarterly Report, February 2007 was accepted.
 - D. OPAC Subcommittee Quarterly Report, February 2007 was accepted.
 - E. Government Documents Summit will be held during the summer. Key issues noted were the ASERL report, role of regional depositories, substantive legacy collections, and the role of full depositories. PSPC suggested that a director speak to the future role of government documents in academic libraries. The directors agreed and will get some information from each other to prepare comments.
7. TSPC Reports (February 2007) – Susan Heron, USF representative reported that testing Aleph Version 18 is a big concern, along with Endeca. TSPC is concerned about losing access to NOTIS. TSPC will discuss the California report, specifically having one system for access. Jim Corey noted that there is a master record being developed from all records for enhanced access points.
- A. Authorities Subcommittee Report, February 2007 was accepted.
 - B. CAGER Subcommittee Report, February 2007 was accepted.
8. Technology Advisory Group – Discussion and Election
- After lengthy discussion it was determined to elect 5 from the 8 nominees and to provide the charge and updated information. Members of TAG are as follows:
- 1. Gail Clement – FIU
 - 2. Bill Covey – UF
 - 3. Selma Jaskowski – UCF
 - 4. Karen Schneider – FSU
 - 5. Ray Uzwyshyn – UWF

The PALMM Advisory Subcommittee will now be appointed. Priscilla Caplan will draft the charge.

9. Director's Discussion [Information Exchange]

- A. Independent, outside assessment of FCLA – Jim Corey met last week with a consulting group, which will assist with legislative advocacy for e-resources and a request for additional staff. The consultants will meet with each of FCLA units.
- B. University of California Report – Jim Corey-suggested possibly assigning parts to our committees. TSPC is already looking at it. CSUL will ask TAG to look at it. CSUL was asked to review for continued discussion next time.
- C. Remote Storage Facility – Barry Baker believes we may need to be more serious and investigate. Libraries interested: FAU, FGCU, FIU, FSU, UCF, UF, USF.
- D. digital Library of the Caribbean (dLOC) – John Ingram reported. We could use dLOC as a model and apply their philosophy to CSUL. We might also provide leadership to them. We may have a presentation from Kyle Rimkus, dLOC Project Coordinator, in June or September. UF, FIU, and UCF are collaborating in a cost share grant.
- E. SUL Salary Report – Shirley Hallblade will look at the report for possible update.
- F. Purchasing delegation – Derrie Perez reported on audits at USF and questions being asked about purchasing delegation and the documentation to support it.
- G. Visitors – Derrie Perez asked about possible visitors, or invited guests, at CSUL meetings. CSUL agreed as long as approved in advance for legitimate reason.

Adjourned 5:30pm.