Council of State University Libraries

Board Meeting
Thursday, December 1, 2005
New College of Florida
10:30am – 3:00pm
Sarasota, Florida
Jane Bancroft Cook Library, Room 228

Driving Directions: http://lib.sar.usf.edu/directions.htm

Dinner at 6:30 pm
Marina Jacks
2 Marina Plaza, Sarasota, FL 34236
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1. **Agreement on Agenda** [Approval]

2. **Minutes** of September 1, 2005 [Approval] (Attachment #1)

3. **Schedule next meetings** [Approval] (Attachment #2)

   - March 9-10, 2006 – Jacksonville, UNF
   - June 8-9, 2006 – Gainesville, UF
   - September 7-8, 2006 – Boca Raton, FAU
   - December 7-8, 2006 – TBA, CCLA
   - March 1-2, 2006 – Pensacola, UWF

4. **Review of September 2005 Action Items** [Action] (Attachment #3)

5. **Committee Leadership Appointments for 2006** [Action] (Attachment #4)

6. **Joint Meeting Recommendation** [Action] (Attachment #5)

7. CPC Report/ERS Report [Action] ([Attachment # 6](#) & [7](#))
   a. ERS recommendations accepted by CPC for CSUL consideration:
   - *"The ERS makes a recommendation to the CPC that FCLA undertake a study of what would be required to develop a digital archive of our consortial electronic journal content."* ([Attachment #6a](#))
   - *"The ERS recommends that CSUL proceed with one to three pilot projects with SOLINET:*
      - *An analysis of LexisNexis Academic and possible alternatives to the business, medical, news and legal components included in the product*
      - *Purchase of the Compendex back files (somewhat academic in that the larger universities agreed to proceed on their own)*
      - *Subscription to the University of Chicago Press Ejounal package*
   After completion of the pilot, ERS will review the results and determine if the same work could be done more effectively by FCLA and/or ERS and possibly for less money."
   - *"The ERS recommends that there be an SFX/MetaLib Working Group formed which include the project managers for SFX and MetaLib at each institution, plus an FCLA representative, and that this Working Group report to the CPC through the ERS. This committee may make recommendations directly to FCLA on matters related to technical implementation. Additional support for this action from CPC at the joint meeting in November."* ([Attachment #6b](#))
   b. ERS Informational items:
   a. WCA Analysis Project (Time Table) ([Attachment #6c](#))
   b. CSUL Organizational document: ([Attachment #7](#) II. B)
   "The ERS discussed moving from a two year tenure for chair/vice-chair to a one year term. Although there was support for a one year term, the ERS will remain with a two year term for both positions to ensure strong relationships with vendors, the CPS, and FCLA and to benefit from the expertise developed through a longer tenure."
   c. Desiderata 2005-2006 ([Attachment #6d](#))

8. DDAC Report [Action] ([Attachment #8](#))
   Recommendations for CSUL consideration:
   - *In support of CSUL strategic plan goals 1-3, the DDAC will explore and facilitate further integration of information technologies and the collections they serve with emphasis on Metalib, SFX, and course and content management systems. This work necessitates development of informal teams across current committee/subcommittee boundaries and assignments.*
   - *In support of CSUL strategic plan goals 1, 3, and 6, the DDAC will conceptualize, plan, and implement a statewide collection of ETDs with emphasis on demonstrating the value of institutional research and generating potential external funding. This initiative has the potential to grow into and international dimension by incorporating ETDs from Latin America and the Caribbean and serve as a "kernel" for discipline-*

or subject-based information portals and to advance the cause of a statewide institutional repository.

9. Report of the PSPC [Action] ([Attachment #9](#))
Recommendation for CSUL consideration:
- *Establish two subcommittees to assist the PSPC in improving services in important functional areas: information literacy and the implementation of new electronic resources and applications:*
    - *Information Literacy Subcommittee would be charged with assisting all institutions in exploring best practices and educating SUL clientele about library resources, research and learning strategies. The subcommittee would provide an outlet for collaboration, sharing knowledge, innovations, teaching and assessment tools.*
    - *The Electronic Resources Optimization Subcommittee would be charged with serving as a bridge between the installation of new functional applications, such as SFX/Metalib or new electronic resources, and the training of library staffs in the implantation and introduction of new resources to our publics. The goal is to facilitate the rollout of new products in a manner that will allow organized public service staff training, and smoother introduction of these new tools to the end users.*

OPAC Subcommittee Informational Items: ([Attachment #10](#))
- *Subcommittee's next discussions are expected to focus on defining what the limits of local SUL customization decisions can and should be.*
- *Subcommittee should also be able to review other Aleph OPAC implementations to identify alternate approaches to basic presentation of catalog information that might be implemented as we upgrade to a new version.*

10. TSPC Report [Action] ([Attachment #11](#))
Recommendations for CSUL consideration:
- *Charge: That the TSPC charge be revised to include: 'coordinate with other committees on issues of mutual interest'*
  Revised charge: Plan, create, and implement tools and processes for intellectual access to SUL Collections; analyze and assess current practices, policies, and procedures for technical services activities; recommend new and improved levels of service; coordinate with other CSUL committees on issues of mutual interest; advise the CSUL regarding trends in technical services.
- *Communication: Agenda of the CSUL Directors meeting be posted. It would be most helpful to have notes from the meetings posted to committee chairs right afterwards for follow-up action.*
  Responses to action items from the Directors should be sent to the Chair and Vice Chair as soon as possible to facilitate a more timely start to the implementation of an action item.
- *CAGER Charge: TSPC recommends acceptance of this charge. During 2006, CAGER will draft guidelines that will be useful in evaluating the quality of*

MARC (or other metadata) records sold in packages or as part of an electronic resource packages. CAGER is also the appropriate group to coordinate with DDAC on cataloging plans for QF FHP digital collections.

11. **Director's Discussion** [Information Exchange]
    - FCLA/CSUL changing working relations:
        - ERM (Electronic Resource Management) systems (Verde)
        - Unmediated borrowing
        - Centralization vs. Decentralization

12. **Adjournment**