

State University Library Council

Meeting-Minutes

June 5, 1996

Endeavor Room, Hyatt Hotel, Orlando Airport

Present

Anne Marie Allison- UCF; Mike Armstrong- BOR; Dale Canelas- UF; Jim Corey- FCLA; Andrew Farkas- UNF; Sam Fustukjian- USF; Nicholas Gaymon- FAMU; Carolyn Gray- FGCU; Charles Miller- FSU; Larry Miller-FIU; William Miller- FAU; and Grady Morein- UWF

Minutes

1. The agenda was approved with the addition of several items: Lost book costs, Liaison of Systems staff, Output figures, Distance Learning and Outsourcing.
2. There were no corrections to the minutes of the meeting of [February 6, 1996](#). (See minutes on FCLA web.)
3. Time and place for the next quarterly meeting of the University Library Directors and annual meeting of the FCLA Advisory board were discussed.

ACTION: The University Library Directors will meet on September 11, 1996 from 8:30 AM - 1 PM in Room 1701, DOE Building, Tallahassee. The FCLA Advisory Board will meet immediately following at 1:30 PM to 4 PM in the same room on the same date. Directors agreed to gather for dinner at 7 PM at Andrew's Restaurant in its new location on September 10, 1996.

4. Larry Miller and Dale Canelas reported on the April Planning Workshop. The members of the Planning Procedure Committee are: Carolyn Henderson, Chair (UF), Cleta Alix (FGCU), Rosann Bazirjian (FSU), Larry Miller (FIU), Elaine Hyman (FAU) and David Gleim (USF). Larry Miller distributed two handouts including a summary report of the April 15-16, 1996 workshop and copies of the flip charts written by Maureen Sullivan, the Workshop Facilitator. Larry Miller and Sam Fustukjian reminded Directors to pay invoices sent for registration and speaker expenses for the April workshop.

ACTION: The Planning Procedures Committee is charged with recommending a planning procedure to the University Library Directors prior to the September 11, 1996 meeting.

5. Jim Corey distributed handouts and briefly reported on Active / Committed Projects as of the November 1995 Joint Meeting and the status of those projects as of June 1996. He also reported on the current status of the new recommendations made at the November 1995 Joint

Committee on NOTIS / LUIS System Enhancements. During the discussion of these reports the question was raised about whether the Electronic Collections Committee should attend the Joint Technical Services / Public Services priority setting meeting. Also discussed was the work being done by John Opper, PEPC, on electronic database licenses and copyright. Jim Corey distributed a summary of the FCLA 1992 Master Plan which included the six recommendations as stated in the Executive Summary of the Plan along with comments on the status of each recommendation in the PLAN.

ACTION A: It was agreed that the Electronic Collections committee should attend the priority setting Joint TS / PS meetings but not interfile its priorities in the enhancements to the NOTIS Management System.

ACTION B: It was agreed that John Opper would be invited to the September 11, 1996 meeting of the University Library Directors.

6. Dale Canelas reported on the work of the Electronic Collections committee and the status of the Recommendations of the Electronic Collections committee. A full report of the ECC will be distributed. The minutes of its meetings are available on the FCLA Home Page.

ACTION: It was agreed that the ECC should meet at FCLA this summer for demonstrations and decisions about adding new databases and cancellations, if any, and send recommendations to the University Library Directors Meeting set for September 11, 1996.

7. Jim Corey distributed a copy of the unrevised FY 1995/96 guidelines for allocation of FCLA funds to the Universities for PCs. The FCLA FY 1996/97 budget remains the same, however, enrollment changes may shift the individual university amounts slightly. Discussion followed about priorities, needs and perspectives about the use of these funds in FY 1996/97.

ACTION: It was agreed that each university will determine locally how to distribute allocated funds between public access and technical services needs with the emphasis placed upon student use.

8. Jim Corey distributed copies of the FCLA 1992 Master Plan for discussion and a report on the status of each recommendation in the Plan.

ACTION: It was agreed that the ECC should evaluate the IAC ASCII full text that FCLA is making available via LUIS and send a recommendation to the University Library Directors as soon as they can about which full text databases should be acquired.

9. Brief reference was made to the previously distributed proposal to rotate the Chair annually.

ACTION: it was agreed that the Chair would be rotated among the Directors in order by age of University starting with the University of Florida. Dale Canelas will become Chair effective June 6, 1996.

10. Mike Armstrong distributed copies of the SUS 1995-96 and 1996- 97 Library Resources Allocation.

11. Dale Canelas reported on the Technical Services Committee work. Major focus of their work includes:

- a. Housekeeping and agenda,
- b. Developing standards for staff workstations,
- c. Charge for the Subcommittee on Options for Authority Control, and
- d. Defining the process for planning a new library management system.

12. Sam Fustukjian distributed a report of the Public Services Committee Meeting of February 2, 1996 and the agenda for their June 21, 1996 meeting.

13. Sam Fustukjian distributed an ASERL / SOLINET Proposal for accessing high cost, low use scholarly types of information.

14. Bill Miller recommended that as soon as the Bowker Annual figures are available that the lost book replacement charge be corrected.

15. Andrew Farkas presented a proposal from Bob Jones to host a meeting of those individuals in each University library actually working on PC installation.

ACTION: It was agreed that UNF would invite appropriate individuals to meet and share experiences on good practice of installing PCs and related system problems.

16. Larry Miller distributed suggested items for output figures for inclusion in the BOR Fact Book. After discussion Larry Miller agreed to revise the list and distribute it for further consideration.

17. Due to limited time a discussion of Distance Learning was deferred until the next meeting.

18. A discussion about outsourcing was also deferred until the next meeting.

19. Dr. Nick Gaymon, as this was his last meeting prior to retiring this summer after more than twenty-seven years of service to FAMU and the SUS, presented brief remarks on his many years of library service. All present wished him well and invited him to continue to attend the Directors' meetings as often as he could.

20. As this was Charles Miller's last meeting as chair and having served for 11 years in that capacity, the Library Directors recognized his years of loyal service with an enthusiastic round of applause.