

**Technical Services Planning Committee Conference Call
July 23, 2009**

Attendance

FAMU	Emmett Denny	FSU-LAW	Pat Bingham-Harper
FAMU-LAW	Linda Sobey		
		NCF	Tom Tharrington
FAU	Janice Donahue Maria Berenbaum Teresa Abaid Helen Laurence Deb Hoban	UCF	Lyn Case
		UF	Naomi Young
		UF-HEALTH	Cecilia Botero
FCLA	Ellen Bishop Daniel Cromwell Mary Ann O'Daniel Jean Phillips	UF-LAW	Susy Potter
		UNF	Jeff Bowen Vicki Stanton
FGCU	Catherine Gardiner		
		USF	Susan Heron
FIU	Sue Wartzok (Chair) Elaine Winske	UWF	Esmer Brown Shari Johnson Debbie Marshall Dan North
FIU-LAW	Masako Patrum		
FSU	Amy Weiss Charles McElroy Ruth Ziegler Tamara Weatherholt		

Minutes of the June 18, 2009 meeting will be sent in with a last minute correction after the conference call.

Announcement:

CSUL will meet at UWF on September 11-12, and Dan North will represent TSPC.

Storage facility update:

Ben Walker asked for input from the committee and subcommittees on the following:

1. Number of copies of monographs to retain.

The task force is recommending only one copy now due to space considerations, and is suggesting that if an e-copy is available it be the preferred method of circulation. Ben said that they are not planning restrictions on different editions, just on one of a unique item. In answer to the statement that some providers don't allow ILL of e-books, Ben stated that he was referring to scanned books.

2. The facility is not meant to be an archival system for print serial volumes. UF's copy of a journal will be the default choice, and FSU will be approached for a copy if UF does not have one. After that, probably an announcement would be made to find one. There will be volume verification and flipping through them for gaps, but not a page by page inspection.
3. How the storage facility operating costs will be funded. The task force looked at other facilities and models, and decided they did not want to charge fees for services. Instead an estimate of costs will be made and fees will be assessed annually based on FTE. This will probably take effect in 3-5 years. At that point the service will be limited to the eleven state universities, including the law, medical and other special libraries, but in the future private universities and community colleges may be included.

FCLA Update:

Ellen Bishop announced that more than half of the upgrades to Aleph v19 have been completed. The staff will continue to address any issues that libraries discover. Details can be found on the FCLA web site on the V19 Production Upgrades page (<http://fclaweb.fcla.edu/node/1099/>), in the News Archive, and on the main Version 19 page (http://fclaweb.fcla.edu/version_nineteen).

Illuminate test:

FCLA got the Illuminate licenses. It will not be used for videoconferencing but mainly for document sharing. We may use the audio portion, which would save on telephone conference calls, but Jean Phillips is skeptical about that working. A headset with microphone is needed. Sue, Jean and Jeff may carry out a small test before the larger one. TSPC will do a pilot test of Illuminate by using it for our next conference call on August 13.

Series facet:

Elaine said that it was presented as a facet, but wasn't; that has been fixed. With no further objections or recommendations from TSPC, FCLA will continue the process of moving this to production.

Action Plan:

The committee checked the objectives and made alterations as necessary. The Authorities Subcommittee will add to those sections relating to their charge, and Naomi will work on the Metadata Subcommittee's parts after their August 12th meeting. Both subcommittees will send their status statements to Sue so that Sue can prepare a new draft for the conference call on the 13th.

Acquisitions Subcommittee organization:

Vicki said that her dean didn't recall seeing any CSUL email about approving the Acquisitions Subcommittee. Sue will send another and copy Emmett on it; he can then personally deliver it to his dean, Lauren Sapp, CSUL's chair. Vicki also said that the results of the Object and Material Code Task Force Doodle poll were in. Not all of the universities will be participating in the pilot, but FAMU and UWF have already begun using the codes on Aleph invoices.

Cataloger's meeting:

An estimate of the number of attendees is needed soon. Sue will send an email to the list and ask each representative to respond for the university. She will also send a revised list of possible topics, based on our discussion and any additional comments, and ask anyone who plans to come to the meeting to rank the topics on a 1-6 scale. The number of sessions will depend on whether there are breakout sessions or not. Sue will send her bibliography on the future of cataloging and bibliographic control to the list. The group may wish to select some of the articles from the bibliography for reading in preparation for the meeting.

CONSER Funnel:

Naomi proposed establishing a CONSER funnel, particularly to address potential issues in moving towards single bib records. The funnel would include just the SULs at first, but might expand to become a Florida CONSER funnel. The possibility of establishing a task force to outline the issues was discussed, and it was suggested that the task force would be a good action item for next year.

Next conference call: August 13th. The agenda will include completing revision of the Action Plan and focusing on the cataloging meeting plans.

Submitted by Catherine Gardiner, Florida Gulf Coast University