

CSUL Meeting
Wednesday, September 4, 2013
1:00pm – 5:00pm
University of Central Florida
Orlando, FL

Members present: Barry Baker (UCF); Dee Baldwin (UNF); Brian Doherty (NCF); William Garrison, Chair (USF); Kathy Miller (FGCU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU)

Guests: Cecilia Botero (UF-M); Valerie Boulos (FIU); Kimberly Montgomery (UCF); Diedra Walter (UCF-M)

1. The chair, Bill Garrison (USF), **called the meeting to order** at 1:00 pm. A buffet lunch was provided prior to the meeting. Barry Baker (UCF) and his staff were thanked for hosting this meeting, and providing refreshments. He also welcomed Anne Prestamo of FIU and Dee Baldwin from UNF to the group.
2. **Agreement of the agenda** was made with no changes or additions. An agreeable realignment of items was made due to committee members present/absent.
3. **Approval of June 6/7, 2013 meeting held at Florida Atlantic University, Boca Raton.**

A motion to approve the minutes from the June 6/7, 2013 meeting was given by Bill Miller (FAU) and 2nd by Judy Russell (UF) with few noted minor changes. Motion passed.

ACTION: A revised version of the minutes and list of completed Action Items will be sent to the CSUL Deans/ Directors.

4. A quick review of the **next CSUL meetings and locations**. *The following dates and locations were discussed and reconfirmed by all.*
 - o December 5/6 – hosted by FGCU, Ft. Myers (a joint CSUL/FLVC meeting) – dates may be adjusted to align with FLVC)
 - o March 2014 – hosted by USF, Tampa
 - o June 2014 – hosted by FIU, Miami
 - o September 2014 – hosted by FSU, Tallahassee (a joint CSUL/FLVC meeting)

Questions regarding space that is required by FLVC for joint meetings should be directed to either Brenda Ferris or Tammy Elliott at FLVC.

It was also mentioned that there will be a FLVC/Library Services meeting in February and May of 2014. No specific dates are known.

5. **Cataloging, Authorities, and Metadata Committee (CAM)**. Kimberly Montgomery (UCF) presented the report on behalf of Susan Heron (USF), Chair. Of particular interest, it is apparent that after SharedBib was implemented, many issues were discovered and have not been solved as yet. After discussion of various methods to fix the existing problems, CAM has recommended that a special

task force be formed to collect issues to bring back to CSUL. The task force should include members from Acquisitions, Cataloging, Collections, and E-Resources.

ACTION: Bill Garrison (USF) will collect issues and names of potential task force members over the next 3 weeks. In addition, **ACTION:** CAM will consult with the monograph side to determine if records have been an issue.

It was decided that after consulting with FLVC at tomorrow's meeting, a decision on whether or not to implement a special task force is necessary.

The reports from the CAM Authorities Subcommittee, CAM Bibliographic Control and Discovery Subcommittee and the PDA Record Loading and Maintenance Task Group were accepted.

6. **SUS Resource Sharing Committee** report was presented by Kristine Shrauger (UCF). Two issues were discussed from the report and statistical reports provided.
 - o Approval from FLVC Resource Sharing group for Rapid Book Chapter implementation has been received, but no action by FLVC has been taken. (NOTE: During the FLVC report, it was announced that action has now been taken to implement)
 - o Turnaround time and filled rate is too low. Discussion of possible improvements and concerns were discussed.
7. **Collections Advisory Committee (CAC)** report was led by Valerie Boulos (FIU). After reviewing the report, discussion of various responsibilities of the committee and those of FLVC's, a motion was made by Brian Doherty (NCF) and seconded by Barry Baker (UCF) to approve action item of appointing a Shared PDA Monitoring Assessment Task Force.
8. **E-Resources License Negotiations.** Various discussions regarding current negotiations were reviewed. It was decided that a meeting with university administration (CFO or Provost/President) and the higher level of leadership at Elsevier may improve understanding of constraints of the SUS regarding available funding.
9. **Special Collections Interest Group.** No report.
10. **Information Literacy Interest Group.** A charge of the group was distributed and accepted.
11. **Law Librarians.** No report.
12. **FCALM (previous Health/Medical Librarians).** Cecilia Botero (UF) reviewed the report submitted for Barbara Shearer (FSU).

CSUL Meeting
Thursday, September 5, 2013
9:15am - Noon
University of Central Florida
Orlando, FL

Members present: Barry Baker (UCF); Dee Baldwin (UNF); Brian Doherty (NCF); William Garrison, Chair (USF); Kathy Miller (FGCU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU)

Guests: Cecila Botero (UF-M); Valerie Boulos (FIU); Lucy Harrison (FLVC); Don Muccino (FLVC); Diedra Walter (UCF-M)

The meeting was called to order by Bill Garrison (USF), Chair at 9:00 a.m.

13. **Statewide Storage Task Force (SSTF)** detailed report was presented by Judy Russell (UF) for Ben Walker (UF). Judy distributed copies of the MOU to those who have not signed as yet. Discussions of opinions of participating in the joint effort were given.
14. **HathiTrust/Shibboleth** – Judy Russell (UF) and Bill Miller (FAU) led discussions regarding participation in this service. ACTION: FLVC agreed to pull the lost, brittle or broken item records for information on items that could be used via HathiTrust, even though it is owned in the SUS. ACTION: CAC will begin discussions on how best to utilize this service overall.
15. **CSUL Website** (<http://csul.net/>) request for needed information and request to update content was presented by Bill Miller (FAU) for Amy Kornblau (FAU). Missing years of past CSUL documentation has been located and will be updated.
16. **FLVC Update** – Lucy Harrison (FLVC) and Don Muccino (FLVC) gave a brief synopsis of the report which was handed out and answered other questions from the group. The consolidation of the help desk will address one of the concerns posed by the CSUL of the unknown status of some help tickets, not knowing if the problem was solved, or was it waiting for additional action. The new process of large issues going through the Deans to FLVC has created a few delays in getting issues handled. Discussions will continue by Lucy with the Gainesville staff to see what measures can be implemented to help solve this problem. Lucy also reviewed the latest survey results on the progress of FLVC. While improvements are being made, there are some concerns that need to be enhanced to help with the transparencies that exist. Equity of vote issue was discussed at length with the understanding that this topic will be addressed at the Members Council. Another concern that was addressed was the virtual participation methods used for meetings. Quality of transmission is an ongoing issue.

Meeting adjourned after the group enjoyed a box lunch provided by UCF at 12:45pm.