

COUNCIL OF STATE UNIVERSITY LIBRARIES MEETING
Thursday, MARCH 1, 2012
FLORIDA PUBLIC ARCHAEOLOGY NETWORK (FPAN)
Pensacola, Florida
12 Noon to 5:30 PM

Attendees: Barry Baker, UCF; Jeffrey Bowen, UNF; Jim Corey, FCLA; Brian Doherty, NCF; Robert Dugan, UWF; Bill Garrison, USF; Kathleen Miller, FGCU; Lauren Sapp, FAMU; Laura Probst, FIU; William Miller, FAU; Judy Russell, UF; Julia Zimmerman, FSU, Chair

Absent: Shirley Hallblade, UNF

Guests: Michael Arthur, UCF; Cecelia Botero, UF; Priscilla Caplan, FCLA; Lori Driscoll, GCSC; Claire Dygert, FCLA; Melissa Gonzalez, UWF; Emily Gore, FSU; Don Muccino, CCLA; Michele Newberry, FCLA; Jean Phillips, FCLA

Welcome and introductions

Julia Zimmerman called the meeting to order, welcomed the group and thanked Bob Dugan and UWF for hosting the meeting. Dugan followed with a welcome and housekeeping details.

Approval of past minutes

The December minutes could not be approved because some of the members had not seen them. Approval will be deferred. The September minutes are also pending. Barry Baker noted the need to receive minutes on a more timely basis. Julia Zimmerman will try to expedite minutes for the 2012 meetings.

Schedule for next meetings

The meetings at UNF (May 31-June 1) and FAMU (Sept. 6-7) were confirmed. The location of the December meeting will be determined by CCLA if the traditional pattern is followed, and the dates assumed to be Dec. 6-7. The March 2013 meeting would likely be March 7-8, place to be determined by the schedule of rotation.

Committee Reports

Collections Planning Committee (Michael Arthur, UCF)

CPC is in the process of setting up a profile for the shared e-book package, led by Roy Ziegler (FSU). It can't be implemented until Shared Bib is completed because FCLA is putting so many resources toward Shared Bib. CSUL has \$25,000 to begin buying e-books. Medical Libraries will participate, as health sciences e-books are in demand at most SUS institutions. CPC is concerned about duplication because different e-book vendors are used within the SUS. Patron driven acquisition further complicates matters.

Special Collections Subcommittee:

They have not been active lately and did not submit a quarterly report. They have questions about their mission. There are few common projects because each institution's special collections are so different. However, SCS wants to be involved in the discussion about replacing Digitool.

Electronic Resources Subcommittee:

Many major packages are coming up for renewal. Claire Dygert and ERS are involved in the renewal process and will have more information by the next meeting. Cambridge and Oxford plans are now complete. Dygert and others are trying to cut a state-wide deal with Taylor & Francis for access for all SULs and to control cost. ERS encourages CSUL members to read the FCLA Cost Avoidance Report, which quantifies the benefit of collaboration on e-resource costs.

Judy Russell asked if there is a committee like ERS within CCLA. Lori Driscoll said that the CCLA directors make e-resource selections as a group. Judy suggested that we avoid making incremental changes in existing subscription lists, but think more broadly about what we should collaboratively purchase. CSUL should encourage ERS to take a hard look to determine if we are subscribing to the right things, avoiding a business-as-usual approach based on the existing list. How does the new relationship with the state colleges affect these decisions?

There was general agreement that this was a good idea. Laurie Probst recommended it as an agenda item for our upcoming meeting and asked asking Dygert and Scott Schmucker (CCLA) for an overview of current resources from both organizations for discussion and comparison.

Bill Garrison asked whether items purchased with new org's dollars would have to be licensed on behalf of all 39 schools. Claire Dygert quoted John Holdnak as saying that requirement had been dropped from the legislation.

Michael Arthur will ask ERS to identify currently funded resources that we might want to replace with other resources that could be attractive to CCLA libraries, or things that are now purchased individually at multiple libraries. This list will be sent to Zimmerman for distribution to CSUL members.

Judy suggested that ERS's criteria may need adjusting given the change in the budget and our environment, including our new partnership with FCS libraries. Brian Doherty added that STEM has taken on a new life in Florida and it would be prudent to prioritize STEM materials (and publicize the resources as such).

Michael stated that CPC's only action item is a approval for a shared joint CPC-ERS meeting in late summer. Issues will include consideration of a number of renewals.

Medical Libraries

Cecilia Botero reported on behalf of the Medical Libraries. She described a recently-adopted "last copy" policy similar to the general policy proposed by SSTF, but focused more on keeping

print monographs than print journals. They are also doing a lot of shared purchasing. UF and FSU have a shared PDA plan for materials serving the health sciences and medical communities.

Botero also mentioned that there is consensus among the Medical Libraries that each should contribute to the cost of the “big deal” journal packages, but it’s up to each institution as to how to participate. They have concerns about the state starting new medical schools without funding libraries, expecting to piggy-back on existing resources for free.

Following further discussion on CPC’s request for a face-to-face meeting, Judy Russell moved that CSUL approve a face-to-face meeting including colleagues from ICUF and the state colleges, subject to validation when an agenda is approved and we have our budgets. Laurie Probst seconded. The motion was approved unanimously.

Public Services Planning Committee (Melissa Gonzalez, UWF, PSPC member)

PSPC’s action items are a request by the Access Services Subcommittee to form a joint Resource Sharing Task Force that will include members from the SUS and FCS libraries, and a request for a face-to-face meeting. The TF assumes that collaboration between SUS and FCS libraries will occur and that they should start working on issues of common interest. Membership of the new TF would include two members from the current SUL Resource Sharing Task Force, two members from the Access Services Subcommittee, one member from the SUL, and four members from FCS libraries. It would report to CSUL. They are requesting a face-to-face meeting. They want to look at statistics to project the volume of traffic if the SUS and FCS libraries were sharing resources. Lori Driscoll said that FCS libraries are having their own discussion about collaboration, technology and policies/procedures for resource sharing.

Gonzalez said that the charge of the Task Force would be to create document guidelines to establish principles to facilitate the oversight of sharing among public, post-secondary educational institutions, including universities, colleges, technical schools, and medical schools. It will address policies and procedures needed for resource sharing.

Jean Phillips noted that the current SUS Resource Sharing Task Force is mostly ILL people, but the colleges seldom use ILL, so perhaps the Access Services people are the best people to have this conversation, because of their U-Borrow expertise. Jean thinks the proposed composition of the new group is about right for the work that needs to be done, and will allow access services staff to get acquainted with each other.

Laurie Probst noted that we do not have a report or request in writing. She moved that CSUL ask PSPC to give us a written draft charge for a committee to discuss joint planning for resource sharing. Bill Garrison seconded. It was unanimously approved by a voice vote.

Access Services Subcommittee:

They have been working on extending the length of the U-Borrow loan period to 60 days. Some of the schools have concerns. If it were to go to 60 days, schools with shorter loan periods might have to make adjustments.

Information Literacy Subcommittee:

It is focusing on assessment of Information Literacy Programs. Some of the universities are planning for assessment, others are actively assessing. The subcommittee has been discussing for-credit Information Literacy Courses, which some schools have but others don't.

OPAC Subcommittee:

Concerns about Shared Bib's impact on MANGO have been allayed; some things may actually be more efficient and faster. One of the MANGO issues is a new streaming video icon that was added to the format icons. Wording was suggested for notes related to e-resources. The OPAC Development Priority List identifies the following priorities: First, call number browse including virtual bookshelf, which adds a picture of the book jacket. Second, the availability facet that would allow patrons to only see items that are available. Third, links to LibGuides.

Technical Services Planning Committee (Jeff Bowen, UNF, Chair)

Bowen reported that TSPC has been heavily involved in Shared Bib. Beyond that, they are unsure about moving forward with an action plan given the transition of FCLA. Probst mentioned that she views everything in their action plan as geared towards the transition. TSPC is asking for approval of their action plan, but that generated discussion about transition to a new committee structure given the needs of the new organization, the different ways CCLA and CSUL committees have worked, the need for a new model of representation, etc.

Probst said that input from committees is needed, including what they see as essential to continue. Also some committees may be outside of New Org – reporting just to CSUL for example. Baker cited TAG as an example.

Jean Phillips said that CSUL committee members are participating in meetings of counterpart CCLA committees.

Bill Garrison moved approval of the TSPC action plan. Kathy Miller seconded. It was unanimously approved by a voice vote.

Technology Advisory Group (no representative)

Zimmerman referred CSUL members to TAG's brief written report, which contains no action items. Laurie Probst added that TAG is interested in advising the Discovery Tool ITN committee made up of CSUL & CCLA members.

Digital Initiatives Subcommittee (Emily Gore, FSU, DISC Member)

Emily Gore noted that the DISC quarterly report, submitted by chair Barbara Lewis (USF), includes information about DISC's ETD working group, which is gathering data about ETD practices among SUS Libraries.

DISC wants to know if ARL's scholarly communication workshop, which CPC investigated bringing to Florida, will happen. CPC abandoned their effort because of timing and budgetary

concerns. Another discussion item for DISC is having CPC's Special Collections Subcommittee participate in implementing the new digital platform.

The only DISC matter for CSUL action is the Digital Platform Working Group report. Gore gave a presentation describing consideration of platforms to replace Digitool. Emily, Lee Dotson (UCF) and Lois Widmer (UF) were members of the Working Group. The new report complements the earlier report by DISC which compared Sobek DM and Islandora.

There was extensive discussion about the capabilities of the two systems, the effort involved in getting them into production, potential costs, timelines for full implementation, migration options, user and development communities, and other related issues. In the absence of a clear consensus with 5:00 approaching, Laurie Probst suggested a straw poll to see who preferred which system, with discussion to continue the next day. There were five votes for Islandora, four for Sobek, one pass and one undecided. FCLA staff were polled. They recognize advantages to Sobek but feel Islandora has much promise. The discussion will continue tomorrow.

Shared Bibliographic Record Project (Jean Phillips, FCLA and Laurie Probst, FIU)

Jean Phillips noted that the name of this project has shifted from "Single Bib..." to "Shared Bib..." which better describes the end result. Laurie Probst complimented members of the Shared Bib Task Force for their hard work. They have finally merged the bibliographic records of all 11 universities. De-duping has reduced total records from 20 million to about 10 million. A test database with everyone's holdings was released in January, and the records were found quite acceptable by staff who looked at it. There have been a lot of meetings and Elluminate sessions with many persons participating.

The project is on target for completion by July. Loading of tables of contents is a matter of concern, since they are licensed and are therefore proprietary. The SBTF is trying to find out the annual cost to provide access to those records for all 11 schools.

Still to be worked out are details of authority control. Cecilia Botero cautioned that we must accommodate NLM subject headings.

Also, we don't know what adding CCLA records would do in terms of effort and cost.

There was discussion about when to transition to the new system. The last week of June was discussed but there are concerns. Laurie Probst will go back to the SBTF Steering Committee for a recommendation of the best time period for the transition.

Resource Sharing Task Force

The discussion returned to the RSTF's request to change the loan periods for U Borrow loans among SULs and ICUF institutions from 30 days to 45 days, excluding shipping time. This is designed to reduce the number of renewal requests, which has been a problem. Laurie Probst moved that the item be referred back to the RSTF, and ask the PSPC Chair to get in touch with the TF so they can communicate and clarify the issue for CSUL action.

Shared Storage Facility Task Force (Judy Russell, UF)

Judy Russell presented two options for a name for the storage facility: FLARE (Florida Academic Repository) and PROF (Print Repository of Florida). They want a name that can be used as the OCLC symbol for the facility. FLARE works for that as well as being consistent with ASERL practice. FLARE was chosen by acclamation.

Russell also discussed losing the space initially identified as the temporary facility for shared storage. Another possible space has been found and a lease is being negotiated.

E-Resource Cost Sharing and Elsevier discussion

The Council of Academic Vice Presidents (CAVP) continues to consider the “big deal” cost sharing issue. A spreadsheet distributed to the CAVP has FTE data that appear to be wrong. Russell suggests alerting the CAVP about this. Russell also reiterated that the Provosts would like a recommendation from CSUL about what data and formula to use, even if it means several providing several options. A straw poll was taken to determine what factors CSUL members want to include in a formula. Most members advocated for corrected (weighted) FTE and research expenditures. Some advocated for usage as a factor.

Kathy Miller agreed to summarize the discussion and bring it back to the meeting tomorrow for further discussion.

As it was past 5:00 PM, the meeting was suspended for the day, to resume the next morning at 8 AM.

CSUL Meeting *continued*

Friday MARCH 2, 2012

8:00 AM-9:45 AM

E-Resource Cost Sharing (continued)

Kathy Miller further articulated her proposal of the day before, suggesting three things to assist the CAVP: Define the factors that might be used for creating a formula; then agree on the data sources; and finally, identify the procedures. How will this be used? And depending on which factors we are using, how often will we refresh the data from those agreed upon sources? Will there be three-year rolling averages? Will we look at these every year or every five years? Etc.

There was agreement about this, and speculation that it might be presented to the Provosts at their March 24th meeting. Barry Baker offered to contact UCF Provost Tony Waldrop about providing this information for the March CAVP meeting. Kathy Miller, Judy Russell and Bill Garrison will work on the bullet points to be presented.

Common Digital Platform (continued)

Judy Russell offered a compromise solution that would meet both the needs of current Sobek users and future needs that would be potentially well-served by Islandora. FCLA has done work

on Sobek and would work with UF to maintain current UF content and also content of other institutions like FIU (DLoC) that rely on it. FCLA would put most of its resources toward developing and implementing Islandora as the ultimate permanent platform, and content would be migrated out of Sobek when Islandora was ready. Content on DigiTool would stay there until Islandora was ready to accept it.

Several questions were raised which required higher-level technical expertise to answer. There was also discussion whether anyone had an urgent need to load content, for which the proposed plan would pose problems. This appeared to be manageable.

Kathy Miller moved as follows: To ask Judy Russell and Jim Corey to develop a more detailed proposal to use Sobek as the interim common digital platform and develop Islandora as the common digital platform solution for CSUL. Russell seconded. The vote in favor was unanimous.

Priscilla Caplan raised concerns about calling Sobek the interim common digital platform. Kathy amended her motion to state instead that CSUL ask Russell and Corey to investigate, flesh out and bring back to the group a proposal to develop Islandora as the common digital platform with interim solutions that include Sobek and DigiTool. Russell seconded, and it was unanimously approved by voice vote.

Laurie Probst suggested CSUL ask DISC to immediately start working on what some of those logistics are in managing a common system and avoid a bureaucratic nightmare, citing her staff's concerns that if we are sharing a common platform, development could get mired in bureaucracy and committee structure. She moved that we ask DISC to develop working guidelines for both the implementation of Islandora and ongoing management of the common digital platform. Bill Garrison seconded. It was unanimously approved by CSUL.

Elsevier discussion

Several CSUL members met with Elsevier at the ALA Midwinter meeting, and several have had meetings with Elsevier representatives since, some in the past week. Coming out of these conversations was a clarification of the "Freedom Collection" with Elsevier suggesting that some SUS libraries are below the threshold for access to the Freedom Collection and that cancellations or title-switching could threaten their status. Also, the impact of bringing ICUF schools into the deal was discussed and did not appear to benefit CSUL libraries' spend on Elsevier contracts. Judy Russell proposed tying any inflationary increase to the Higher Education Price Index (HEPI) and will draft a statement that CAVP would endorse that says the Provosts refuse to accept inflationary increases greater than the HEPI Index. Russell will draft the statement and send to CSUL members.

Proposed state-wide planning conference for digital data management

Laurie Probst and other south Florida colleagues have been discussing various opportunities for collaboration of libraries and institutional partners -- e-textbooks, data curation, and other things on the horizon. She suggests bringing that larger community together in a planning and

brainstorming conference to talk about state-wide solutions to digital data content needs, perhaps getting a granting agency to support a two-day planning conference that would include a keynote speaker followed by facilitated brainstorming sessions for an audience of librarians, provosts, CIOs, and others, to start looking at the opportunities and intersections between the library and the other parts of our colleges and universities. Emily Gore and Cecilia Botero spoke of recent meetings between ASERL librarians and SURA officials which explored intersections between libraries and the high performance computing community.

Judy Russell offered to ask UF's grants manager to seek granting organizations that might fund such a conference. Probst will arrange a conference call to discuss the logistics.

Storage Facility Plans

Judy Russell said that UF is now working with an architect and contractor to prepare shovel-ready plans so that when funding is available for the new shared storage facility, construction can begin. There are indications that it is still a high priority for the BOG.

NFAIS Discovery Tool Best Practices Document

Judy Russell described NFAIS as an organization of for-profit, not-for-profit, and government information publishers. UF is the only research library member. Since libraries increasingly publish digital content, they face some of the same issues as other publishers. NFAIS has a history of developing best practices and have recently recommended best practices for discovery tools, but from the point of view of people who own and produce content. They want feedback from the library community to be sure that these practices don't conflict with our interests. Russell is asking for input from CSUL (and other) libraries on the best practices document. The due date for responses is March 15. Bill Miller, Jeff Bowen and Claire Dygert offered to participate. Dygert will ask Scott Schmucker from CCLA for comments as well.

The meeting was adjourned at 9:45 AM.

ACTION ITEMS, CSUL Meeting, March 1-2, 2012

CPC face-to-face meeting: CPC requests permission for a joint meeting between ERS and CPC in late summer in Gainesville or Orlando. It was approved by CSUL pending an agenda and further planning information.

Shared Bib: Laurie Probst will coordinate with FCLA and the Shared Bib TF to determine the best time period for transition to the new Shared Bib system.

UBorrow Loan Periods: Regarding the request from the Resource Sharing Task Force to change loan periods for ILL and UBorrow, CSUL voted to ask the RSTF to discuss the issue with appropriate PSPC groups to clarify the issue and arrive at a consensus for CSUL to vote on.

CPC / Centrally funded resources: Michael Arthur agreed to work with ERS to prepare a list of resources that are centrally funded at the current time that might be candidates for cancellation, freeing up funds to centrally purchase resources that we now purchase individually at multiple libraries, with an awareness of CCLA libraries' needs. He will work with colleagues to develop the list and will send it to Julia for further action by CSUL.

PSPC requests: CSUL requests that PSPC prepare a detailed written request regarding their two action items: a request by the Access Services Subcommittee to form a joint Resource Sharing Task Force that will include members from the SUS and FCS libraries, and a request for a face-to-face meeting. This should include a written draft charge for a committee to discuss joint planning for resource sharing.

Common Digital Platform: Judy Russell and Jim Corey will develop a more detailed proposal to use Sobek as interim platform while development of Islandora goes forward.

Common Digital Platform: CSUL asks DISC to develop a plan and working guidelines for implementation and ongoing management of Islandora as our common digital platform, with an eye to avoiding bureaucratic hurdle and cumbersome committee structures.

E-Resources Cost Sharing: To help facilitate the CAVP discussion about e-journal cost sharing, using the three tasks outlined by Kathy Miller, Barry Baker offered to contact UCF Provost Tony Waldrop about providing information for the March CAVP meeting. Kathy Miller, Judy Russell and Bill Garrison will work on the bullet points to be presented.

NFAIS Discovery Tool: Bill Miller, Claire Dygert and Jeff Bowen will work with Judy Russell to provide input to NFAIS by March 15th.

Digital Data Management proposed conference: Judy Russell offered to ask UF's grants management person to look for granting organizations that might fund a digital data management conference, as proposed by Laurie Probst. Probst offered to arrange a conference call to discuss the logistics.