**Metadata Subcommittee**

**November 10, 2010**

Present on Elluminate session:

 **FCLA** Daniel Cromwell

 **FCGC** Catherine Gardiner

 **FSU** Yue Li

 **FSU** Tamara Weatherholt

 **UCF** Kimberly Montgomery, Chair

 **UNF** Susan Massey

 **USF** Brian Falato

The meeting ran from 2:00 to 3:15 p.m.

Tamara Weatherholt was selected to be the 2011 Vice-Chair/Chair-Elect of the Metadata Subcommittee.

Brian Falato had forwarded the CAGER Revision Group response to our comments on the document they are creating. We will review this and discuss it later.

The Technical Services Planning Committee (TSPC) has given us a written charge for creating SUL Cataloging Guidelines. The charge has been posted to the TSPC swiki under the Metadata Subcommittee section. The charge mentions several sources of information from previous SUL discussions that should be consulted. The TSPC swiki has a page for one of the resources mentioned, the 2009 Cataloger Summit. However, it appears that the information there was posted before the meeting. The report is not there. The email with the report documents has been forwarded to the Metadata Subcommittee’s listserv.

The TSPC has asked that we consider the question of foreign language subject headings first. In a previous session, we were asked to consider the 502 note. Daniel Cromwell brought up the question of 007s.

The group had some preliminary discussions of those fields. We will look more closely at the issues involved and discuss them during our next call. We will also need to consider where a decisions document should be posted.

Kim Montgomery will request that the 2009 Cataloger Summit report documents be posted on the TSPC swiki. She will also try to gather and post the documents or links to the documents mentioned in the charge.

The next meeting is on December 8, 2010 at 2:00 p.m. The same Elluminate links used for previous meetings will be used.

Recorder: Kimberly Montgomery