My Report

Last Modified: 04/24/2014

1. 1a.    Would your institution be willing to consider an extended ILL loan period for regular circulating items?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| # | Answer |

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| --- | --- |
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 | Response | % |
| 1 | We are willing to consider a 60 day loan period. |

|  |  |
| --- | --- |
|  |  |

 | 12 | 55% |
| 2 | We would consider an alternate loan period. Specify |

|  |  |
| --- | --- |
|  |  |

 | 9 | 41% |
| 3 | We prefer our current loan period. Specify current loan period |

|  |  |
| --- | --- |
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 | 1 | 5% |
|  | Total |  | 22 | 100% |

|  |  |
| --- | --- |
| We would consider an alternate loan period. Specify | We prefer our current loan period. Specify current loan period |
| 45 | 28 days; |
| 45 days |  |
| no longer than 30 days |  |
| see below |  |
| 45 days. A happy medium. |  |
| 42 days |  |
| 30 days |  |
| 45 |  |

|  |  |
| --- | --- |
| Statistic | Value |
| Min Value | 1 |
| Max Value | 3 |
| Mean | 1.50 |
| Variance | 0.36 |
| Standard Deviation | 0.60 |
| Total Responses | 22 |

2. 1b.    Comments?

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| --- |
| Text Response |
| We have been giving a 60 day loan on our ILLiad items. I have been talking to our Librarians about extending the same loan on our Aleph ILL items as well. |
| Our items usually don't get requested while on loan. It would be worthwhile to see if it makes a significant increase in ILL requests. |
| Our students are allowed items for 21 days. Our collection is small and in many areas there are only a few books on a given subject. Our students need the opportunity to have items returned -- and we wouldn't have the ability to "recall" an item that was on ILL for an extended period of time. |
| Keep the official loan period for materials to 28 days but the campus ILL coordinator may increase the date at their discretion. |
| This improves enhanced patron access to materials in the event shipping is delayed. |
| I distributed the survey to allow for multiple people to provide input. One campus voted to consider the 60 day loan period, one wanted the current loan period, and one suggested an alternate of 30 days and indicated that this would keep the borrower from having the item for the entire semester, which would not allow others access. |
| a thirty day check out plus an automated thirty day renewal (as long as no hold/requests for item). |
|  |
| Current loan period is 21 days |
| 8 weeks is 56 days, but generally trackable from a Mon-Fri start date when services are open. |

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| --- | --- |
| Statistic | Value |
| Total Responses | 10 |

3. 2a.    Would your institution agree to automated renewals for Aleph ILL items?

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| --- | --- | --- | --- | --- | --- | --- |
| # | Answer |

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 | Response | % |
| 1 | Yes, we would agree to a 30 day automated renewal. Automated renewals will deny the renewal if a local hold request exists or the item status does not allow renewals. |

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| --- | --- |
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 | 15 | 68% |
| 2 | Yes, we are interested in automated renewals, but for an alternate time period. Specify: |

|  |  |
| --- | --- |
|  |  |

 | 3 | 14% |
| 3 | No, we do not want our books automatically renewed |

|  |  |
| --- | --- |
|  |  |

 | 4 | 18% |
|  | Total |  | 22 | 100% |

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| --- |
| Yes, we are interested in automated renewals, but for an alternate time period. Specify: |
| 14 days |
| 28 days |

|  |  |
| --- | --- |
| Statistic | Value |
| Min Value | 1 |
| Max Value | 3 |
| Mean | 1.50 |
| Variance | 0.64 |
| Standard Deviation | 0.80 |
| Total Responses | 22 |

4. 2b.    Comments?

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| --- |
| Text Response |
| As long as the auto renewal is books only and no media. |
| Our staff is responsive and capable of responding to renewals where items are not in demand. Usually, items reqeusted are not on demand. Special rules if textbook (current edition) |
| Automated renewal will reduce our workload. |
| One campus did not want automatic renewals, one campus agreed to a 30 day renewal, and one comment was to recommend a one-time 30 day renewal. This way, if the items are lost, then the borrower can't repeatedly continue to renew the lost item. |
| If we go to a 60 day loan period, we would not want to renew. If we continue with a 28 or 30 day loan period, we would agree to a 30 day automated renewal. |
| only a single thrity day automated renewal for each item. |
| Prefer not to do that at this time. it could be revisited in a year or two when we better know the impact to collections, how pilot is working, and how much budgets are being impacted for having sufficient materials in-house for institution's students |
| We would like to continue to review renewals. Leisure books, books that could be used as textbooks, study guides, and other popular materials are often loaned from FCS libraries and we would not necessarily want to renew these, especially if we go to a 60 day loan cycle. |

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| --- | --- |
| Statistic | Value |
| Total Responses | 8 |

5. 3a.    Would your institution be willing to move to a one business day expiration?

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| --- | --- | --- | --- | --- | --- | --- |
| # | Answer |

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 | Response | % |
| 1 | Yes, we are willing to check the ILL module every business day and move to a one-day expiration, weekends excluded |

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| --- | --- |
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 | 8 | 36% |
| 2 | No, we prefer to remain with a three-day expiration. |

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| --- | --- |
|  |  |

 | 7 | 32% |
| 3 | No, but we can move to a two-day expiration. |

|  |  |
| --- | --- |
|  |  |

 | 7 | 32% |
|  | Total |  | 22 | 100% |

|  |  |
| --- | --- |
| Statistic | Value |
| Min Value | 1 |
| Max Value | 3 |
| Mean | 1.95 |
| Variance | 0.71 |
| Standard Deviation | 0.84 |
| Total Responses | 22 |

6. 3b.    Comments?

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| --- |
| Text Response |
| We do not have a dedicated ILL person, and the one-day expiration would be harder to handle. |
| Staff is capable and routinely tries to fulfill request as soon as possible. |
| This is a high priority \*policy\* decision that might be taken to Members Council. I cannot understand how libraries can be open and operate in circulation but not cross-train staff to check the ILS ILL module. |
| Three business days to reply to a request is a must. |
| Three day expiration will delay processing of patron requests, but two days provides reasonable time for the institution to respond. |
| Responses again were mixed. One staff person felt that ILLs were checked daily, but others wanted to allow for leeway in case each campus did not have a back-up ILL person. |
| NWFSC (small library) does check the ILL module every business day, but the courier comes only 2 times per week. Changing the courier to 5 days has more of an impact on this one than when we check the ILL module! |
| B. Yes, we have the staff to check the Aleph ILL module every business day and move to one day expiration. |
| Most of the time our staff monitors ILL activity and responds daily. Unfortunately since this is a one person job (not a "unit") this is not always possible. We would prefer the 3-day window so that we have the extra time if needed. Also, with unmediated statewide borrowing in place now for many years, many colleges check other college holdings before purchasing items. This means that there could be fewer holdings - or possible lenders - and we'd hate for an item to go unfilled just because the one library that has it couldn't respond within 24 hours. |

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| Statistic | Value |
| Total Responses | 9 |

7. 4a.    Can your institution decide not to charge a borrowing library for lost Aleph ILL items?

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| --- | --- | --- | --- | --- | --- | --- |
| # | Answer |

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 | Response | % |
| 1 | Yes, we can stop charging the borrowing library for lost Aleph ILL items. |

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| --- | --- |
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 | 7 | 32% |
| 2 | No, we have to charge for lost items |

|  |  |
| --- | --- |
|  |  |

 | 15 | 68% |
|  | Total |  | 22 | 100% |

|  |  |
| --- | --- |
| Statistic | Value |
| Min Value | 1 |
| Max Value | 2 |
| Mean | 1.68 |
| Variance | 0.23 |
| Standard Deviation | 0.48 |
| Total Responses | 22 |

8. 4b.    Comments?

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| --- |
| Text Response |
| We rarely have issues with our ILL items, and we can charge for items at our own discretion. |
| Board rules require that we charge for lost items. We are a small institution and cannot afford to replace lost items. |
| Our collection is small and our materials budget is one of the worst in the state. If no one paid for lost items, students at other institutions could just keep our materials and we wouldn't be able to replace them for our own students. I would like to know how well this policy is working for the universities. |
| We accept a replacement from borrowing library. |
| Funds collected are used to replae the lost item. |
| One campus noted that we may not have to charge, but we prefer to charge. Another campus noted that unlike larger schools, a single lost item can have a significant impact on its collection - say, a high ticket veterinary tech book or the only copy of a popular YA book like the Hunger Games. |
| Our business office was unable to determine from an auditing standpoint whether we need to charge. We have historically had very few lost items. It may not be worth the time it takes to bill and process the payment. |
| I am not entirely sure, to stop charging would have to be approved by our Board of Trustees and I am not sure how they would vote. Also of note is that in the past when there was not a funds or book recovery mechanism then what was allowed to leave the college got more restricted. The list of things that are "too valuable to lose" can be longer when "if it is gone - it can't be replaced" comes into play. |
| A. No, we have to charge for lost items. ( changes would have to go through the Board of Trustees of the College) Payment for lost items goes back to general fund, and not directly to library for replacement. Attempts to add the amount collected above the amount designated in the next years budget has not been successful. Doing away with charges is no loss to library, but would be revenue loss to college. |
| Yes, however we may be tempted to stop lending to institutions whith frequent delinquencies - which goes agains your new Resource Sharing Guidelines. Also, we'll have to check with our Business Office to make sure that this kind of forgiveness of dept is allowable. |
| We'd be willing to look at this. It's certainly an intriguing idea. I'd be interested inthe results of the long-term equity study |

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| Statistic | Value |
| Total Responses | 11 |

9. 5.    Please enter your name and institution.

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| Text Response |
| Patricia Profeta, Indian River State College |
| Gina Rippens, Eastern Florida State College- Cocoa |
| Christine Boatright Florida Gateway College |
| Lori Kelly Florida Keys Community College |
| Lena Phelps, South Florida State College |
| Carole Thompson, College of Central Florida |
| Lori Driscoll, Gulf Coast State College |
| Carmen M. Cummings - St. Johns River State College |
| Alice Murillo, Broward College |
| Karen Griffin, Hillsborough Community College |
| Victoria McGlone, Florida State College at Jacksonville |
| Denise English - Lake-Sumter State College |
| Edison State College |
| Pensacola State College |
| Janice Henderson - Northwest Florida State College |
| Katy Miller, Valencia College |
| Pat DeSalvo, Seminole State College |
| Isabel C Hernandez, Miami Dade College |
| Tallahassee Community College |
| Bill Foege, Polk State College |
| State College of Florida, Manatee/Sarasota |

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| Statistic | Value |
| Total Responses | 21 |