

**CSUL MEETING**  
**Thursday, September 6, 2012**  
**12:00 pm – 5:00 pm**  
**Florida A&M University**  
**Tallahassee, FL**

Members present: Barry Baker (UCF), Cecilia Botero (UF Medical), Thomas Breslin (FIU), James Corey (FCLA), Brian Doherty (NCF), Bob Dugan (UWF), William Garrison (USF), Shirley Hallblade (UNF), Kathleen Miller (FGCU), William Miller (FAU), Judy Russell (UF), Ruth Swan (FAMU), Julia Zimmerman (FSU), Chair

Guests: Michael Arthur (UCF), Howie Ferguson (UF Facilities Planning), Jane Hayes (FLVC), Rachel Schipper (UF), Jean Phillips (FLVC-G), Jack Ponikvar (Ponikvar & Associates), Brenda Wright (FAMU)

1. The chair, Julia Zimmerman, called the meeting to order and welcomed the group. She thanked Ruth Swan for facilitating and hosting the meeting. Introductions followed.
2. Agreement and changes to agenda: The TSPC report was moved up to second on Friday's agenda.
3. Minutes were approved with the following changes to the FCLA minutes (last paragraph of the section "Report of the FCLA Director").

*Corey called attention to page 12 of the FCLA Quarterly Report, pointing out the steps to replace 11 separate catalogs with one shared bib catalog.*

## **Reports**

4. FLVC Progress Report, Jane Hayes, Interim Executive Director, FLVC  
Jane provided an FLVC update and an overview of the implementation timeline. The inaugural Board of Directors meeting was held July 19 at UF; the chair (Joe Glover, UF) and vice chair (Burt Harres, Pasco-Hernandez) were elected. Authority was granted to conduct a search for Executive Director. A visioning and purpose session was led by Jodi Gentry, UF. The leadership team currently includes Jane, Jim Corey, Connie Graunke, Donald Muccino, and John Opper.

Four teams have been established within FLVC:

1. Infrastructure led by Betsy Hacker
2. Library Services, Jean Phillips
3. Communications, Lucy Harrison
4. Distance learning, John Opper

The next meeting is October 4-5 at Valencia. The next release of the web page is scheduled for October. The release will mainly concentrate on refining Members Council and Board information.

Jane discussed the Members Council and the role of CSUL. She talked about the process of establishing task forces on the Library Services side. The selection of e-resources, now underway, will complete its cycle under the current structure (CPC and ERS making recommendations on the CSUL side). Selection of e-resources for 2012-2013 will be a combined process which will probably involve subcommittees.

Jane discussed the Sunshine Law as it pertains to our organizations. CSUL members are also members of the FLVC Members Council. Jane discussed this situation in relationship to the Sunshine Law. CSUL discussions that result in voting on or taking action on policy matters that effect FLVC cannot take place outside of the Board, Members Council, or MC Executive Committee. Jane will have a conversation with Vicki Shirley for more clarity on what the policy level issues are.

5. High Density Storage Facility/FLARE/Interim Storage  
Judy Russell (UF), Rachel Schipper (UF), Howie Ferguson (Project Manager, UF Facilities Planning) , and Jack Ponikvar (Lead Architect, Ponikvar Associates) gave a Power Point presentation of the high-density storage facility. Judy discussed the memorandum of understanding concerning FLARE.

The expectation is that construction will be funded by the state and that any extra will be shared by SULs. The team is seeking as much external funding as possible.

The FLARE OCLC symbol will be used when FLVC can support it.

6. OLE Project, Judy Russell (UF) and Rachel Schipper (UF)  
Judy and Rachel discussed Quali Ole.
  - The Mellon proposal is being revised sometime in October.
7. DISC Report - Barbara Lewis (USF) and Common Digital Platform - Jean Phillips (FLVC)
  - The group was mainly concerned with testing Islandora this past year.
  - Priscilla Caplan and her team met with Discovery Garden Inc.  
Specifics to be dealt with include:  
Types of permission, structure, architecture  
Single instance with multiple sites  
MARC support  
Content models, ebook, large format, pdf, etc.
  - The Islandora subgroup met about every 10 days. Digital Libraries and Archives is a subgroup of Library Services.
  - The 2012-2013 budget continued for the following services from the budget sources for 2011-2012.  
Library Services, Jean  
LMS Subgroup

DL&A Group, Priscilla  
E-Resource Licensing, Claire and Scott  
Discovery Tool

- 80 % of our digital content is in DigiTool and other systems, e.g. Sobek.
- FIU is developing a grant and will work with FSU and others
- Need a plan from each of the organizations outside of FLVC about how they are going to migrate their content.
- Staff working with the University teams should now produce for CSUL the FLVC organization, Members Council.

8. Shared Bib, Jean Phillips (FLVC)

There is lots of work to be done to clean up Shared Bib. A lot of work is going on with the Metadata subgroup. FLVC-G will work with FLVC-T, because Tallahassee is used to doing central loading.

FLVC-G will take on the work of loading Serials Solutions records. They are struggling to support various discovery tool links in the Shared Bib environment. The trend is for PDA records to go into the discovery tool rather than Aleph.

The Aleph LMS is primarily used to manage your local library inventory and acquisitions. The public side is for access – not necessarily what the library owns.

9. Uborrow, Jean Phillips (FLVC)

There has been a problem with deliveries since the implementation of a new vendor. It is improving.

The Uborrow automatic renewal is in the pipeline. Development is on hold because FLVC-G lost two staff members who would work on the development list.

10. Law Libraries - Faye Jones (FSU)

- Florida Law Libraries will meet late fall at the University of Miami.
- Projects are funded by all public and private libraries in Florida at a cost of \$2,000 per year. Projects include the Florida Supreme Court Records and Briefs, etc. The desire is to present the information in a more accessible way, to get it off of the law School website.
- The group continues to look at shared storage, though not much has developed.

Meeting adjourned: 4:55 P.M.

Recorder: Brenda Wright (FAMU)