Resource Sharing Task Force

Report to CSUL

August 19, 2011

The Task Force has met twice since May.

Two “Best Practices” were developed and recommended for approval by the Task Force. These “Best Practices” were forwarded to both the Access Services and PSPC for their approval.

**Seeking CSUL approval on the following two documents:**

* Equipment-Software requirements
	+ These are equipment and software needs that would make an ILL department the most productive and staff efficient. It is recommended that each ILL department review the “Best Practices” and make recommendations to their administration as needed.
* Best Practices of Delivery Articles
	+ This document outlines some of the best practices of how to deliver articles to other institutions. It is recommendations for implementing policies and procedures for each institution.

June 20th – Copyright Clearance Center gave a presentation to RSTF about their new service “Get It Now.” Many questions were asked.

The group is now in the process of outlining overdue, lost books and invoice policies and procedures at each institution to see if there is some sort of “Best Practices” policies/procedures that could be put into place unilaterally.