

Agenda

Thursday, March 5, 2015

1:00 p.m. – 5:00 p.m.

[Lunch will be provided]

Florida Polytechnic University
4700 Research Way
Library Meeting Room (#1068)
Lakeland, FL 33805

Call in number: 1.888.670.3525

Participant code: 2041663769

Deli Buffet beginning at noon

1. Welcome and Introductions Judy Russell (UF), Chair
2. Agreement on Agenda All
3. Minutes of December 4 and 5, 2015 held, New College in Sarasota *[Attachment 3]*
 - **Review** Action/Decision items from December 4/5, 2014 *[Attachment 3A]*
 - **ACTION ITEM** – Approve minutes from December 4/5, 2014
4. Schedule of next meetings
 - June 4/5, 2015 UWF, Pensacola
 - September 3/4, 2015 FAMU, Tallahassee
 - December 3/4, 2015 UNF, Jacksonville
 - March 3/4, 2016 TBD

Per Tammy Elliot, FLVC's September and December meetings will
Align with CSUL meetings.

STANDING COMMITTEE & TASK FORCE REPORTS

5. Cataloging, Authorities, and Metadata Committee Chris Boyd (FGCU)
Jeanne Piascik (UCF)
[Attachment 5]

DISCUSSION ITEM 1: FLVC TSSC Project Prioritization

Brian Doherty (NCF)
[Attachment 5A]

At the December 2014 CSUL meeting, CAM provide a response to the Shared Bib Problems and Issues Task Force report. CSUL accepted the recommendations of CAM

and the Task Force and submitted them to FLVC for implementation. FLVC referred the request to its technical Services Standing Committee. On February 16, 2015, the TSSC prioritized the proposed projects.

ACTION ITEM 1: CSUL response to FLVC management and TSSC

6. Collections Advisory Committee **(report in person)**

Michael Arthur (UCF)
[Attachment 6]

ACTION ITEM 1: Extend the Shard E-Book PDA Plan

The CAC requests that CSUL approve extending the current shared e-book PDA plan with Coutts. It is estimated that the current plan will run out of funding in April or May and this does not leave time for the implementation of a new plan. Each institution would be invoiced based on the same FTE model that was used in the last extension and it is projected that new funding would extend the PDA for six months through November 2015. The current plan has resulted in purchase of 712 shared titles with over 9,721 uses as of December 2014. With an average cost per book of \$191.62, and cost per use of \$14.04 this plan is successful though the number of publishers is limited. The plan is not sustainable over a long period of time.

ACTION ITEM 2: Approval of F2F Meeting SAPTF

The CAC requests permission for the Shared Acquisition Planning Task Force to meet face to face in Gainesville no later than April 15. This one day meeting will be used to finalize plans for a proposed shared monograph purchasing plan. The results of this meeting will then be put forth to CSUL so that appropriate vendors/publishers may be contacted. The task force is eager to have a new plan implemented before November 2015.

Microform Deterioration Survey Task Force Report

Dan Schoonover (FSU)
[Attachment 6A & 6B]

7. Resource Sharing Committee **(report via phone)**

Kristine Shrauger (UCF)
[Attachment 7]

ACTION ITEM 1: Approval of the Lost Book policy

[Attachment 7A]

The RSC has developed a policy, effective as of July 1, 2015, to implement a LOST book process among the Florida State University Libraries system for UBorrow items, as well as, UBorrow replacement fee for damaged items among the Florida State University Libraries system.

8. Statewide Storage Task Force (SSTF) Judy Russell (UF)
[Attachment 8]

9. Review of CSUL key policy decisions Judy Russell (UF)
[Attachment 9]

- A. ILL policy for materials in FLARE (December 2014)
- B. U Borrow/Aleph ILL policies (June 2014)
- C. Last Government Document Copy policy for inclusion in FLARE collection (June 2014)
- D. HathiTrust dues (March 2014)
- E. Issues regarding Consortial Licensing of Electronic Resources with our own (not FLVC) funds (March 2014) [To be discussed as old business]
- F. Last Monograph Copy policy for inclusion in FLARE collection (March 2013)
- G. Islandora (March 2012)
- H. Collective development and implementation of best practices and procedures statewide (December 2011)

ACTION ITEM: reaffirm policy and notify committee chairs

- I. Cost-sharing models for e-resources (December 2010)
- J. Single Bib Environment (March 2009)
- K. Digital Archives Content Standard and Encoded Archival Description (December 2007)
- L. [FLARE policies](#)

ACTION ITEM: Schedule for review and discussion at June 2015 CSUL meeting

10. FLVC Updates **4:00p.m. via teleconference** Lucy Harrison (FLVC)

- A. open help desk tickets
- B. FLVC roles in HathiTrust implementation *[Attachments 10B & 10B.1]*
- C. status report on cleanup of existing single bib records requested following December 2014 CSUL meeting *[Attachment 10C]*

Dinner - 6:30p [Texas Cattle Company](#); at 735 E Main St, Lakeland, FL 33801 (Cross Street: E Main Street & S Lake Ave); Phone (863) 686-1434

Agenda

Friday, March 6, 2015

8:30 a.m. - Noon

[Continental Breakfast and Boxed Lunch will be provided]

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4700 Research Way

Library Meeting Room (#1068)

Lakeland, FL 33805

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Continental Breakfast at 8:30a.m.

- | | |
|--|---|
| 11. Pam Northrup | ALL |
| 12. Discussion of structure and governance for the new organization | Judy Russell (UF) |
| <ul style="list-style-type: none"> • importance of proportional voting • need for FLVC service level agreements with libraries to establish accountability • prioritization of FLVC major projects (e.g., Islandora, single bib clean-up, Discovery Tool, open tickets) | |
| 13. General Education Core Courses and FLVC Databases | Bob Dugan (UWF)
<i>[Attachment 13]</i> |

UPDATES

- | | |
|---|-------------------|
| 14. LBRs for 2015 Legislative Session | Judy Russell (UF) |
| 15. Next Generation ILS ITN | Judy Russell (UF) |
| <ul style="list-style-type: none"> • importance of single bib clean-up • alternatives to immediate implementation of the Next Gen ILS | |
| 16. Interest Groups | All |

Reports in person:

- | | |
|---|--------------------------------------|
| <ul style="list-style-type: none"> • Health/Medical Librarians Task Force • Law Librarians Interest Group | Rose Bland (USF)
Faye Jones (FSU) |
|---|--------------------------------------|

No report – information item only

- Information Literacy Interest Group
- Scholarly Communications Interest Group
- Special Collections Interest Group

Elizabeth Killingsworth (UCF)
Christine Fruin (UF)
Katie McCormick (FSU)

17. Old Business

- A. Discussion of draft [Library Security Policy Survey](#)
- B. Discussion of open access publishing activities
- C. Discussion of [HathiTrust](#)
- D. Revisit discussion of CSUL/LRSC/FLVC comparison table

Julia Zimmerman (FSU)
Bill Garrison (USF)
Judy Russell (UF)
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Judy Russell (UF)
Judy Russell (UF)
[Attachment 17D]

18. New Business

- A. ALA Annual Conference – Orlando - June 2016
- B. [Council of State University Libraries](#) website
- C. Mango record display problems
- D.
- E.
- F.

Kathryn Miller (FPU)
Rita Pellen (FAU)
Anne Prestamo (FIU)
[Attachment 18C]

19. Executive Session (if necessary)