

**Final Version
Metadata Subcommittee Plan for 2008
Revised 02/28/08**

Metadata General

Action Items to comply with the following core activities established by CSUL:

CSUL Core Activity 1. Acquire, manage, and provide access to scholarly information resources in multiple formats, subjects, and languages to support academic programs.

Metadata Objective	Activity	Timeline	Resources Required	Assessment Measures
1.1 Improve access to digital/electronic material in Endeca.	1. Coordinate the standards for descriptive metadata across the various sources of digital records. 2. Determine quality standards for MARC descriptive metadata created and purchased.	1. 2008	1. Metadata Subcommittee, TSPC, and FCLA.	1. Records from various sources display in a more consistent manner in Mango/Endeca including in facets.

CSUL Core Activity 2. Develop and deliver services to facilitate user-centered discovery and understanding of the record of human knowledge and to promote scholarship leading to new knowledge.

CSUL Core Activity 3. Collaborate to increase access to content, to create economic efficiencies, and to employ information technology in support of development and delivery of services.

Metadata Objective	Activity	Timeline	Resources Required	Assessment Measures
3.1 Establish a working relationship with the TAG Digital Initiatives Subcommittee (DISC) in order to coordinate metadata issues	1. Appoint a Metadata Subcommittee liaison to the DISC Subcommittee. 2. Identify issues and	1. Spring 2008 2. 2008 and ongoing	1. Metadata Subcommittee. 2. Metadata subcommittee, and DISC,	1. Metadata Subcommittee liaison appointed 2. Effective collaboration and working

and define appropriate roles of the two groups.	concerns and work with DISC to develop solutions or take other appropriate actions.		TSPC, TAG and FCLA	relationships have been established.
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CSUL Core Activity 4. Archive and preserve the scholarly record for use by future members of the communities served by Florida’s state universities.

CSUL Core Activity 5. Conduct assessments to achieve preferred learning outcomes and continuous service improvement.

CSUL Core Activity 6. Seek sufficient resources to provide superior services, spaces, and infrastructure.