

**Metadata
Conference Call
February 28, 2008**

Present on call:

Lu Ai (FCLA)
Gail Clement (FIU)
Daniel Cromwell (FCLA)
Emmett Denny (FAMU)
Janice Donahue (FAU)
Susan Heron (USF)
Helen Laurence (FAU)
Yue Li (FSU)
Jim Michael (USF)
Kim Montgomery (UCF)
Mary Ann O'Daniel (FCLA)
Jean Phillips (FCLA)
Naomi Young (UF)

The Metadata Committee did not have a conference call in January.

Each member gave a brief introduction of themselves to the Committee.

The Committee discussed the Metadata Action Plan for 2008. Revisions were made to Core Activity 1 / Metadata Objective 1.1 (**Acquire, manage, and provide access to scholarly information ...**) to include the word "electronic" as well as "digital" when referring to access in Endeca. An additional Activity was added to this objective: *"Determine quality standards for MARC descriptive metadata created or purchased."*

Core Activity 4 / Metadata Objective 4.1 (**Statewide Remote Storage Facility**) was eliminated since it implies Metadata Committee involvement through the TSPC Committee.

Action Item: Emmett will correct the draft and submit it to Dan North, Chair of TSPC as well as each member of the Metadata Committee.

The Committee discussed the Metadata Quarterly Report for February 2008. Daniel asked that the release into production of DLU01 by FCLA in December be included in the quarterly report.

Action Item: Emmett will correct the draft and submit it to Dan North, Chair of TSPC as well as each member of the Metadata Committee.

The Committee will return to its monthly meeting schedule. The next Metadata conference call will occur on Wednesday, March 12, 2008 at 2:00 PM (EST).

The call ended at 3:05 PM
Respectfully submitted by:
Emmett Denny