

TECHNICAL SERVICES PLANNING COMMITTEE

Minutes

November 20, 1997

Respectfully submitted by Kathleen Goldfarb, FSU

Present: Saiyed A. Ahmad; David Doerrer; Maggie Hogue; Martha Hruska; Janice Ross; Rosann Bazirjian; Shixing Wen; Mae Clark; Beth Henry; Nancy Hershoff; Charles Gordon; Janice Donahue; John Hein; Elaine Henjum; Gerald Snyder; Eric Kesse; Susan Heron; Denise Bennett; and Kathleen Goldfarb.

Martha Hruska distributed a revised agenda with addition of:
2F Inventory of cataloging expertise

Denise Bennett the Format Integration Task Force Report.

The goal of Format Integration was to make all formats more consistent, and to make it possible to catalog materials in more than one format. The MARC records have been modified, it was the Task Force's responsibility to create the display screens to make this information available to the public. The Task Force created a cleaner look and more uniformity, cleaning up inconsistencies across institutions. They consider the report virtually complete and request permission to put this into production. Any problems should be reported immediately, 'emergency' problems will be handled as received, while others concerns will be reviewed by the Technical Services Planning Committee in six months.

There was quite a bit of discussion of the changes. Some changes include:
Improved publishing history, in the Long view, but not in the Brief.

Improved display of the series statement(s), moving the series display to a more prominent place, and getting all series notes together.

Minor changes in what indexes in keyword. NOTE: other issues need to be review by another Task Force. There was some discussion of display constants for 856 field, with a recommendation based on LC's current recommendations, which are not in use yet.

After this new display has been put into production, there may be the need for some changes, but the Task Force felt that it would be best to put into product ion to allow additional use.

Concerns may be sent to send Denise. The Technical Services Planning Committee approved.

Martha recommended that two issues needed ongoing discussion, maybe future task force, to review the Task Force's comments about the 653 field and obsolete tags.

This report will be sent to the Public Services Planning Committee with a recommendation that it be put into production.

Florida Millennium Project report by Eric Kesse:

As an outgrowth of a Digitization Discussion Group, the Florida Millennium Project has been proposed by the Task Force. In their discussions, the Task Force felt that there are currently only 3 institutions close to having the technology and knowledge to sustain a project of this magnitude, and even they would have some problems. The Project recommends a unified approach to digitizing materials relevant to Florida and Florida history, with the hope that all 10 institutions would participate, with each contributing their strengths, both historical and topical. There are still many questions, including where would funding come from, should the work be done in-house or outsourced.

It is the goal of the Task Force that there would be uniform standards and quality control. Other questions arose about cataloging of these resources, whether there would be a centralized database for them, or in each library's catalog? Would this be the start of the Florida Electronic Library? The Technical Services Planning Committee recommended that this report be forwarded to the Library Directors, with a recommendation that a Task Force be named to further refine this plan.

There was further discussion of the FCLA digitization project, focusing on the Elsevier titles. There are still some security and logistics problems before cataloging records can be finalized.

There was a follow-up report on ARROW. FCLA is committed to real time reports. They will also be adding data, including Circulation data. It may be possible to use ARROW to replace batch paper reports. It is now possible to have those reports picked up by each institution via FTP. Libraries should look at their existing reports and drop those that are no longer needed, get from ARROW what can be, and FTP others. The Technical Services Planning Committee agreed that FCLA should continue in that direction. Real-time Order/pay reports from ARROW should be available by the first of the year, with copy and limited bibliographic reports available next year, then item records. The higher the priority for these reports, the slower other projects would move. The Technical Services Planning Committee encourages rapid development of this process.

The Committee then discussed new Technical Services Planning Committee priorities:

2A -- ILS review task force

The SubCommittee is beginning its review of the NOTIS system and what is wanted. It is important that keep staff informed of the committee's work and the FCLA Web site.

2B -- URL maintenance

There was discussion of the concern that maintenance of URL's needs to be a high priority. It is important that a method to monitor both changing URL's and changing content of the databases. FCLA staff reported that there is currently no method of monitoring AND RESOLVING problems automatically. It may be possible to find a way to report to libraries non-functioning URL's. That would be a start. There was some discussion of OCLC's Persistent URL's (PURL's).

The committee agreed this should be sent on to the joint meeting as an area FCLA should work on.

2C -- Web access to tech mode

Although this was discussed last year, along with WebLUIIS, not much has happened. The consensus of the Technical Services Planning Committee was to re-direct FCLA to investigate a windows based client, rather than web client.

(This includes #2D -- alternatives to 3270 and edi)

Some problems facing move from TN3270 environment include: Printing of multiple copy, double sided purchase orders. It maybe possible to completely redesign using DB2, but will not be possible in 1998. Spine label printing needs to be changed.

2F - Fiscal year conversion.

This entails a program to re-encumber funds at end of fiscal year. Discussion included the fact that this development would take some programmer away from the ARROW projects. The consensus was that this is a desirable improvement, that should not be completely dropped, but ARROW is a top priority. Vendor performance concerns should be met by ARROW.

Other concerns that were discussed included EDI enhancements and the possibility of being able to protect local data in authorities. The committee agreed that these should be promoted as desirable enhancements.

John Hein asked for the committee's support for his request for an additional date field in the item record. This field could be used to help with inventory, by providing a place to record when a book was actually handled. On being advised that it may not be a very difficult change, the committee agreed.

2E inventory of SUS cat expertise

Martha Hruska suggested that a list be created showing the cataloging experiences of staff in the

SUS libraries. She will create a starter form to be distributed on the TS-Planning Committee list. After that, the Committee could look at possible uses.

Rosann asked about the status of the Elsevier records and database/cataloging records. The articles are being loaded. A database of records for the paper copies of the titles has been created. The two items still being worked on are how the libraries involved want those records converted into computer file format, and some security issues that are more difficult if you try to take patrons to the specific title they request, rather than the 'front door' of the database.

Tech Services Issues/Priorities to be forwarded to the Joint Meeting:

1. Migration from 3270
 - Routine DB2 Arrow developments
 - Investigate windows based client
 - EDI enhancements
 - Printing of purchase orders and sel-in labels
2. URL Maintenance
3. Fiscal Year conversion
4. Protect local data in Authorities records
5. Inventory date field in item record