

**TSPC Conference Call 9/7/05
Minutes**

Present: Carolyn Goolsby, Marlene Harris, FSU; Martha Hruska, Priscilla Williams, UF; Janice Donohue, FAU; Mary Ann O' Daniel, FCLA; Linda Sobey, FAMU Law; Susan Heron, USF; Dan North, UWF; Jeannette Ward, UCF; Nancy Hershoff, Sue Wartzok, FIU; Saiyed Ahmad, Ernestine Holmes, FAMU; Cecilia Botero, UF Health; Jean Bostwick, UF Law; Catherine Gardiner, FGCU; John Hein, UNF

CAGER Subcommittee

Sue Wartzok reported on the recent CAGER meeting. There is no formal charge for this subcommittee. Martha requested that the subcommittee submit a draft charge to the TSPC for review at the November joint meeting. The directors will give final approval. Naomi Young is the new chair for the CAGER subcommittee.

Authorities Subcommittee

Susan Heron requested that a special meeting be scheduled as a follow-up to the Indexing/Authorities meeting that was held for Phase 1 libraries in August 2003. At the proposed meeting, more libraries would now be prepared to discuss and share potential authority control workflows. Martha requested that the subcommittee draft an agenda and determine a date and place. There was discussion about possible scheduling near the end of the joint meeting. Priscilla Williams plans to bring the list of current members up to date. Priscilla reported that there have been recent polls of the membership via the subcommittee listserv. Outsourcing of authority control/cleanup is also under discussion.

Aleph

STP for FGCU was August 8, 2005. Catherine Gardiner reported that the STP was fairly smooth overall. Mary Ann O'Daniel reported that the Phase 3 libraries are either reviewing subsets or soon to receive training for that review. The full test loads will follow the subset1 loads instead of the subset2 loads to give the Phase 3s more time to review their full loads.

EDI

UF is working on loading invoices for Swets and Harrassowitz. USF is working on barcoding for the EBSCO invoice load. UWF is ordering with Midwest using EDI. A few strange prices were just reported. YBP processing is in the works.

Macro Express

The application is now available for downloading. Mary Ann O'Daniel reported that Daniel Cromwell (FCLA) has made a CD available also.

Feedback from CSUL Directors Meeting

At the quarterly meeting of the CSUL Directors, the restructuring document was discussed. There will be more details once the official notes from their meeting are published. The directors confirmed Martha as Chair and Dan as Vice Chair of TSPC. The directors confirmed the existence of the Authorities subcommittee. They also confirmed that each subcommittee will have a Chair and a Vice Chair. The directors elected a Chair (Derrie Perez) and Vice Chair (Barry Baker).

TSPC will follow up on committee housekeeping issues at the Nov. face to face meeting once we get more specific information.

Mentoring

There was discussion about various means Phase 1 libraries have used to assist Phase 2 libraries. These include the several discussion lists, online documentation, phone calls and visits. Susan Heron suggested that we encourage a more formal means of contact between the SUL libraries since FCLA staff may not be as familiar with the clients as those using the system on a daily basis. A possible clearinghouse of documentation was mentioned. The right to access proprietary information is a consideration. Susan, Dan North and some UF staff members will explore the possibilities. The discussion will continue on the listserv.

Joint Meeting

Martha led a discussion on the proposed TSPC sessions on Monday and Tuesday. Future priorities will be highlighted during most of the meeting, probably in the plenary sessions, but it is hoped that the TSPC sessions can cover more current and immediate topics. Since it may be sometime before the any Aleph version is FRBR compliant, the FRBR session was dropped from the list of topics to be covered this year in the breakout session. It was determined that it may be possible to schedule a one-hour session with Donna Alsbury (Aleph Statistics/Reports/Data Warehouse) separate from the PS session she is also presenting. The discussion will continue on the committee listserv and the specific time frame for each session will be finalized during the October conference call.

There will be opportunity during the next conference call to discuss ideas for the future of the joint meetings. Web-casting of the sessions was discussed as one way to make the meetings open to more people. Martha asked members to report back about capabilities for this at each university.

The next conference call will be Oct. 5 1:30-2:30

Minutes submitted by Jean Bostwick, UF Law