**Statewide Storage Task Force (SSTF)**

**Minutes**

**Monday, June 11, 2012**

**10:00am-11:30am**

**Conference Call**

I Attending- Jonathan Miller (Rollins College), Jean Phillips (FCLA), John Martin (UF/HSCL), Amanda Ziegler (UWF), Lela Johnson (UF), Cathy Martyniak (UF), Maris Hayashi (FAU), Lois Widmer (UF), Judy Russell (UF), Jennifer Kuntz (FCLA), Frank Allen (UCF), Delonda Strawn (UF), Hang Soohoo (UF), Valerie Boulos (FIU), Robb Waltner (UNF), John Renaud (Miami), Wendy Ellis (FCLA)

 Not Attending- Becky Donlan (FGCU), Faye Jones (FSU-Law), Cheryl McCoy (USF), Pat Profeta (FCS), Pricilla Henry (FAMU), Dan Schoonover (FSU)

II May minutes were approved.

III Updates

1. HDF and remodeled ALF construction planning-Lois updated that all projects are going on with no problems at this time. We are in the midst of the design stage and the architects are presenting and pricing out possibilities. By the end of summer we should have the advanced schematic design. We are on schedule, with concrete plans & a developing budget.
2. Interim Space-Lois updated that the property landlord is on time and on track with the renovations that were required for us to take occupancy. We have added some features like fencing, ac, and sprinkler systems. Should be open the second week of July. If someone has questions, please send them to Lois.
3. Monographic Series document-Cathy updated that upon reflection this document might be more appropriate at a statement that is made available with the policies & procedures as a reminder, since it already clearly stated in the single policy document.
4. Last monograph copy policy-Cathy updated that this document is still in process.

IV Journal Storage Software

As a reminder, Winston Harris & Chris Nicolich, computer programmers at UF, were on the call back in October to get some feedback on what is needed for this type of decision support software tool. A requirements document has been drafted & reviewed by ASERL since it will support their needs as well. A demonstration of the tool is being organized for the July SSTF call. The link will be sent out to everyone before the July 9th conference call.

V Shared Bib and its impact on Shared Collection (FCLA/FLVC Staff)

Jean updated that Aleph will be coming down June 22nd and come back up on the 28th in the shared bib environment. After it is up and running, they’ll have a lot of clean-up work to do through July & August.

Cathy updated that eventually we’ll need to think about how the shared collection works in the shared bib collection environment. Jean said that in August we should have more information about configuring discovery and delivery options for the shared collection.

VI Initial discussion on print archiving disclosure

Staff at Auxiliary Library Facility (ALF) have been adding repeatable MARC 583 fields to indicate print archiving commitments for JSTOR titles selected for inclusion in FLARE (FLorida Academic REpository). Please quickly review the OCLC print archives disclosure document (please focus on Appendix 3, starting on p. 20) Cathy hopes to share a draft procedure during next call so we can start to think about what we’d like to implement on a more permanent basis. Judy asked if we’d have time to talk about this in July if we were going to have the software discussion. Cathy said she was waiting to hear back from Winston regarding a time schedule. If he does take the entire time, we’ll have the 583 discussion in August. Judy hopes that much of the 583 creation process can be automated.

QUESTION: Will any libraries be committing to archiving journals or monographs locally (on their own campuses) rather than sending them to storage in Gainesville?

Final report of print archives disclosure pilot project available at : <https://docs.google.com/document/pub?id=1iM86_QRG0vBXqlRwezIA2pOANJdIqmlAnSS_t31WgNU>

VII Wrap-up, scheduling

Jonathan wanted to thank Judy for coming to the ICUF meeting to discuss storage issues. The last copy of monographs policy was discussed there. Given the level of interest she heard at ICUF, she is interested in moving forward with a simple, effective and robust MOU focusing on Last Copy of Monographs with broad participation within Florida academic libraries encouraged. Jonathan Miller suggested that we make it formal and bring it to the Provost level for signatures.

July 9th call will focus mainly on demonstration of Journal storage software.