**Statewide Storage Task Force (SSTF)**

**Minutes**

**Monday, May 14, 2012**

**10:00am-11:30am**

**Conference Call**

I Attending- Cheryl McCoy (USF), Pat Profeta (FCS), John Martin (UF/Health), Amanda Ziegler (UWF), Lela Johnson (UF), Cathy Martyniak (UF), Maris Hayashi (FAU), Pricilla Henry (FAMU), ), Lois Widmer (UF), Judy Russell (UF), Dan Schoonover (FSU), Jennifer Kuntz (FCLA), Frank Allen (UCF), Valerie Boulos (FIU)

 Not Attending- Robb Waltner (UNF), Becky Donlan (FGCU), John Renaud (Miami), Faye Jones (FSU-Law), Jonathan Miller (Rollins College), Jean Phillips (FCLA)

II April minutes were approved with one change, removal of Rita Cauce from membership list

III Updates

1. HDF and Remodeled ALF construction planning

Staff at UF has been doing a lot of planning and at the end of this week the architects will be presenting a conceptual design. Final design should be set in a few months.

1. Interim space

UF Provost has signed lease on interim storage facility. The smaller warehouse needs air conditioning, insulation, etc. That work will take 6-8 weeks. The University of Miami will be a participant.

1. Journal Storage Software

Requirement document has been drafted and reviewed by ASERL. The management tool will allow you to find archive status at the title level and missing volume information all in one place. You can process reports on gaps and journal titles. Demonstration may be done after ALA at our next meeting.

IV Shared Bib and its impact on Shared Collection (FCLA/FVS Staff)

After June 1st FCLA is going to freeze large bib changes. From Friday June 22nd through June 28th Aleph will be available in read only mode and MANGO will be switched to the Continuity of Operations server. Jennifer Kuntz will send out more information.

V Review “Monographic series document” from Sto CAD (Martyniak)

Monographic series document was sent out for review. Judy had a change and Cathy will send out an updated version. Group discussed document a little further & decided that it was going to be shared with TSPC and ask them to review.

VI Review “Response to CSUL request for report of activity”

Judy said that the requirements to the journal storage software should be a part of the responsibility of this group going forward. Cathy will add it in as a long term project.

VII Wrap-up, scheduling

1. Possible agenda topics for June 11th call?
2. Other?