

**Quarterly Report of the
Metadata Subcommittee
August 2008**

May 14. Doug Dunlop (UCF) gave a presentation on the Life History Events metadata standard for consideration by the group. This initiative dates back to July 2006 as part of an exploration undertaken by the Digital Development & Access Committee (DDAC) to find ways to document and describe biographical life events information found in digital resources.

Daniel Cromwell of FCLA announced that all records from NOTIS LTQF have been migrated over to the Aleph DLU01. He has created directions on the OCLC export procedure and posted them to the TSPC Wiki.

FCLA indicated in May that by the end of June all Visual Collections should be migrated to Digitool. This would be a good time for the Metadata Subcommittee to analyze Dublin Core mapping in Digitool.

June 11. The Committee continued to discuss ideas for collaboration efforts with the DISC Subcommittee.

Jean Phillips of FCLA reported that the PALMM collections at palm.fcla.edu have been removed from the WebLUIIS search screen. Concern was raised about the button labeled "Search for photographs & images." As of June 11, the problem was retrieval of both textual and visual images. FCLA will work on relabeling the button.

July 9. The Subcommittee would like better coordination among institutions as we decide what to digitize. In the NOTIS/PALMM days, we could derive records into QF or QC with an 035 TKR to flag the item for digitization. In Digitool, there is not a way to create a provisional record and mark it to designate intent to digitize. Some institutions are not using DLU01. Ideas discussed to avoid duplication of effort included OPAC display, indexing, merge of records in Union Endeca, and title lists on the Swiki. However, lengthy lists posted to the Swiki create a problem of scale. The Subcommittee would like to avoid creating another database.

After much discussion, the Metadata Subcommittee arrived at four topics for possible collaboration with the DISC Subcommittee: 1.) Revision of CAGER guidelines [last revised in July 2003] 2.) Metadata mapping 3.) Life cycle metadata 4.) Notification system or registry on what is being digitized by the SUS libraries. The Subcommittee views the revision of CAGER guidelines as its top priority.

In late July, Emmett Denny wrote Salwa Patel a letter outlining the above ideas for collaboration. On August 7, she responded enthusiastically concerning a Metadata / DISC collaboration on one of these projects.

Doug Dunlop has left the University of Central Florida and has taken a position with the Smithsonian Institution in Washington, DC.

Respectfully submitted by:

Emmett Denny
August 8, 2008