

**Metadata Subcommittee**  
**September 12, 2007**  
**Minutes**

Present on call:

Lu Ai  
Gail Clement  
Daniel Cromwell  
Emmett Denny  
Janice Donahue  
Brian Falato  
Catherine Gardiner  
Helen Laurence  
Yue Li  
Jim Michael  
Kimberly Montgomery  
Mary Ann O'Daniel  
Sue Wartzok  
Ya'aqov Ziso

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This month a variety of issues regarding Aleph DLU01 were discussed:

- Records with “inzprocess” should be excluded from the NOTIS LTQF to Aleph DLU01 load.
- University of Florida has all LTQF records in their Aleph database, which means that in Endeca there will be duplication in their view of the catalog because Endeca will combine the institution’s database and the DLU01 database in one view. [Editor’s note: since this conference call, UF has removed those records from their catalog, so these are no longer a source of duplicates in Endeca.]
- Gail asked where LTQC records go in Endeca. Some institutions may need to make individual decisions about what should go directly to Endeca. Institutions should have a say over where their projects go. Some libraries may want to make a reassessment on the treatment of certain digital projects.
- Institutions should analyze their projects and give FCLA keys of records to exclude from going to DLU01. Records that would be excluded from the LTQF to DLU01 migration would have records created in Dublin Core from information already given to FCLA. The same process could be followed for LTQC. Institutions should examine their own projects to determine which records should be excluded from DLU01 and from DigiTool. That is, some LTQC records should not go to either, e.g., citation-only records without links to resources.
- Sue asked whether we could catalog in DLU01 yet. Daniel said that right now we should just examine the database. Right now Textual Collections can still be done in NOTIS.

- The LC authority file can be used for DLU01. It might be possible to create a DLU10 file that would be a local authority record database to correspond to the DLU01.
- Permissions need to be fixed to allow us access to the DLU01 database. Proxies will be used and directions will be sent to the libraries' permissions managers. We should send Daniel the Aleph usernames of people who would be looking at DLU01.
- The DLU01 OPAC URL is ux.prod18.fcla.edu/F .
- There was some discussion about whether DLU01 records should have OWN codes. Discussion was to continue on the listserv.
- October 1st was set as the date for giving FCLA feedback about DLU01 issues and telling them if there were things that should not be in that database.