

**Metadata
Conference Call
March 12, 2008**

Present on call:

Lu Ai (FCLA)
Gail Clement (FIU)
Daniel Cromwell (FCLA)
Emmett Denny (FAMU)
Doug Dunlop (UCF)
Janice Donahue ((FAU)
Catherine Gardiner (FGCU)
Josh Greben (FCLA)
Helen Laurence (FAU)
Jim Michael (USF)
Kim Montgomery (UCF)
Dan North (UWF)
Mary Ann O'Daniel (FCLA)
Jean Phillips (FCLA)
Sue Wartzok (FIU)
Naomi Young (UF)

Dan North, Chair of TSPC was a guest on the conference call.

Minutes

The minutes of the conference call of February 28, 2008 were approved.

Action Item: Emmett will have the minutes posted to the CSUL web page.

Metadata and DISC Subcommittees

The group discussed the Metadata Subcommittee relationship with the newly formed DISC Subcommittee. Much of the conversation concerned the metadata being done by the Metadata Subcommittee versus what will be done by the DISC Subcommittee.

Kim Montgomery gave an overview of the origin of the Metadata Subcommittee including the dissolving of CAGER and DDAC to become the subcommittee we are today. She also spoke of the Directors appointments to the subcommittee and the voting structure of the member institutions that comprise the current Metadata Subcommittee.

Gail Clement (a member of the Metadata and DISC Subcommittees) discussed the types of metadata being done by Metadata and DISC. This subcommittee will concern itself with descriptive and subject access metadata while DISC will be concerned with all aspects of metadata, including structural, technical, administrative and descriptive. The Metadata Subcommittee will be concerned with search and discovery issues while DISC will be concerned with issues concerning database structure.

Eventually certain metadata issues between the two subcommittees will surface to the top since different types of metadata are being used in a collaborative database environment.

Jim Michael mentioned content management and workflow issues. Institution specific content is not used across the board at the SUS libraries. There are multiple user

platforms and we cannot assume all institutions are wed to Digitool or Content DM. As an example, UF uses Greenstone instead of PALMM. Different systems are being used by the SUL's yet no system can be considered perfect.

DISC Draft Minutes Discussion

The Subcommittee discussed the DISC draft minutes of February 29. Gail Clement spoke on how TAG (Technology Advisory Group) was created and that DISC was a chartered subcommittee of TAG from the beginning.

Of particular interest to the Metadata Subcommittee was the statement in the DISC charge mentioning "metadata creation and harvesting." Gail explained that DISC was not concerned with descriptive metadata *per se* and that harvesting concerned gathering data to allow transparency among different platforms.

Doug Dunlop mentioned mapping issues and standards for things being created. Naomi Young stated that Endeca drives the Metadata Subcommittee mapping issues because all SUS libraries share Endeca/MANGO.

Emmett Denny inquired if having monthly Wednesday afternoon conference calls conflicted with members who also serve on the DISC Subcommittee. Lu Ai and Gail Clement said there would be no conflict.

PALMM Project (Different Forms of Headings)

The term PALMM (Project) is the most common term used in QF. Other terms that have been seen in Endeca include (PALMM Project) and PALMM Project. These three variations have caused faceting problems in Endeca. The preferred term is PALMM (Project). Mary Ann O'Daniel would like for us to inform our catalogers of the preferred term. Individual libraries should make sure they conform to the preferred term. This may involve making corrections in their cataloging databases.

Metadata Charge

The Subcommittee discussed whether the Metadata charge needed strengthening in the area of collaboration and cooperation. The Committee offered a few word changes that would make the charge clearer in the area of collaboration and cooperation.

Action Item: Emmett noted the suggestions and will send the written changes to the Subcommittee before the next meeting.

Next Meeting

There will be a conference call on Wednesday, April 9, 2008 at 2:00 pm (EST).

Respectfully submitted by:

Emmett Denny