**Resource Sharing Task Force**

May 16, 2011

Agenda

Attendees: Michele Crump, Paul Mosley, LeEtta Schmidt, Caroline Thompson, Elaine McCreary, Mary Radnor, Barbara Dubreuil, Wendy Ellis, Ronald Figueroa, Densa Metko, Marvilean Brown-Houston, and Kristine Shrauger

Meeting began at 3:09 after having trouble with getting people connected to Elluminate.

Introductions were made as this task force is now made up of Academic Libraries from ICUF and SUL institutions. Those in attendance introduced themselves. A list was provided with all members of the task force. They are:

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| UF – Michele Crump | mcrump@ufl.edu |
| UNF – Paul Mosley | pmosley@unf.edu |
| USF – LeEtta Schmidt, Vice Chair | lschmidt@lib.usf.edu |
| UWF – Caroline Thompson | cthompson@uwf.edu |
| FAMU – Elaine McCreary | elaine.mccreary@famu.edu |
| FAU – Teresa Van Dyke | tvandkye@fau.edu |
| FGCU – Pamela Dong | pdong@fgcu.edu |
| FIU – Mary Radnor | mradnor@fiu.edu |
| FSU – Velma Smith | vsmith@fsu.edu |
| NCF – Barbara Dubreuil | bdubreuil@ncf.edu |
| FCLA – Wendy Ellis | wfellis@ufl.edu |
| Florida Institute of Technology (FIT) – Nathan Hosburgh | nhosburgh@fit.edu |
| University of Miami – Ronald Figueroa | rxfigueroa@miami.edu |
| Rollins College – Denisa Metko | dmetko@rollins.edu |
| Barry University – Marvilean and Marcia | mbrown-houston@mail.barry.edu / mdixon@mail.barry.edu |
| UCF – Kristine Shrauger, Chair | kristine.shrauger@ucf.edu |

The following is a list of institutions in alphabetical order for Note taker purposes. UCF will take notes today.

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| Barry University |
| Florida A&M University |
| Florida Atlantic University |
| Florida Center for Library Automation |
| Florida Gulf Coast University |
| Florida Institute of Technology |
| Florida International University |
| Florida State University |
| New College of Florida |
| Rollins College |
| University of Central Florida |
| University of Florida |
| University of Miami |
| University of North Florida |
| University of South Florida |
| University of West Florida |

The committee went over the charge.

**Charge:** The Resource Sharing Task Force is an ad-hoc SUL-wide group convened to assist the state university libraries in optimizing their use of ILLiad, and to identify new and developing trends in resource sharing that affect Florida's academic libraries. The Task Force will be activated for two years beginning January 1, 2011; CSUL may renew the Task Force at the end of this period.

Through monthly meetings, the Task Force works to ensure that best resource sharing practices are employed and shared. Among its activities are sharing information regarding interlibrary loan, unmediated borrowing, consortial borrowing, the Rethinking Resource Sharing Initiative, and how ILLiad can complement Aleph UBorrow.

The Task Force is not responsible for developing UBorrow, its policies or procedures but may make suggestions to various CSUL groups, including the UBorrow Steering and Implementation groups.

The group decided to meet once a month. Kristine will do a doodle poll to confirm, but the best date looks like Monday, June 20th at 3:00 p.m. Wendy, from FCLA, has set up a Resource Sharing Task Force Listserv that can be used by the members. A wiki will also be constructed that will house information for the task force.

Kristine asked if everyone was willing to start with the Knowledge Base as a first project to tackle. There was a general agreement from both ICUF and SUL institutions. Mary Radnor, from FIU, asked about the terms of the Knowledge Base agreement. UCF and FIU will look into the agreement and respond back via the listserv. Wendy was asked about uploading the SUL electronic and print holdings to OCLC once people had signed the agreement. Wendy recommended that library upload one at a time. USF has routing rules that work that transfer the item from Rapid to OCLC Knowledge Base without staff intervention. Many questions were asked about licensing and inputting the information about the licenses into the database once the holdings were uploaded. LeEtta offered to help anyone and answer questions regarding licensing. Paul from UNF suggested that the SUL Electronic Collections Committee (ECC) should look at standardizing some contract language. Kristine is hoping that if we work together and share information about issues, that the majority of institutions should be up by fall.

The following is a list of Kristine’s brainstorm ideas for the Task Force.

* Minimal software / equipment needs for an ILL department – sort of a check list
* Scanning best practices
* Standards for removable book labels and/or book straps
* Rapid (for those institutions that use Rapid)
	+ Best practices
	+ How does everyone have it set up?
* Overdues, lost books, etc.
	+ How does everyone deal with overdues, lost books, etc.
* Kindle, Nooks, IPads
	+ Using those products to check out ILL books instead of borrowing books
* Scholarly Communication
	+ What are the needs of the ILL department
	+ Who has Institutional Repositories
	+ Does ILL need to be concerned with Scholarly Communication
* GIST (Get It Now System)
	+ Integrating ILL and Acquisitions and Gifts for easy submission of book requests from ILL to Acquisitions
* Get It Now! Copyright Clearance Center
	+ What is it and how do we implement it into our department
* Who has LibGuides and are people using it as the ILLiad homepage?

Should we have a lesson on LibGuides and how to implement them into the ILLiad webpages?

* Florida Navigator Lite

TBLC and the State Library has purchased Florida Navigator, do we want to participate?

* Cost analysis of FCLA hosting ILLiad server
* Collection Development

Everyone was in agreement with the Brainstorming list. LeEtta suggested three tier:

1. Where we are now
2. Where we should all be
3. Where we should be heading

There was lots of interest in overdues and billing procedures for both borrowing and lending. It seemed that everyone was okay with moving forward on implementing the Knowledge Base and standardizing or evaluating invoices, lost books and overdues.

There was discussion about Copyright Clearance Center’s Get It Now service that they have just started. Kristine will send out information about the webinar that is being given. Mary, from FIU, gave more information about it and said that it required an add-on within ILLiad. Questions were asked about invoicing and credit cards.

Most institutions are either on ILLiad 8.1 or are moving toward it this summer. Most are using Odyssey. Ronald from University of Miami would like to see everyone move away from Ariel. Kristine would like to see the task force come up with standardization of best practices for Scanning to ensure quality control in order to turn on Odyssey Trusted Sender.

Kristine thanked everyone for their time and their participation on the committee.