

**Council of State University Libraries
Strategic Planning Session Summary
Monday, September 11, 2006, 8:30 a.m. - Noon
University of Florida
George A. Smathers Libraries Conference Room (Room 429)**

Members Present: Barry Baker (UCF), Dale Canelas (UF), Joan Pelland (New College), Jim Corey (FCLA), Antonie Downs (FIU), Shirley Hallblade (UNF), Kathy Miller (FGCU), William Miller (FAU), Derrie Perez (USF, Chair), Dana Sally (UWF), Lauren Sapp (FAMU), Bill Summers (FSU)

1. **Agreement on Agenda**

The group reviewed the proposed agenda and approved it.

2. **Minutes**

Minutes of the June 8, 2006, strategic planning session were reviewed and approved by the group as written.

3. **Review Set Questions about FCLA Future Service**

Jim Corey will review further and bring back to the December meeting for clarification.

4. **Review FCLA Strategic Plan**

A) **Open Content Alliance**

Jim Corey requested to come back in December to discuss as he prefers to conduct more research on the topic.

B) **Support of e-journals**

This topic came up due to questions raised by FCLA to assess if there is a need for FCLA to look at software for born digital data. Is there demand from faculty for FCLA to investigate software to support e-only journals? Derrie Perez (USF, Chair) noted she is working with some faculty members and her IT Department, Dana Sally (UWF) has received some inquiries and Bill Summers (FSU) noted he has several faculty in the sciences that publish e-only journals. However, none of them feel FCLA's services are needed at present. This is a service that might be able to get legislative funding on the premise it would make Florida universities more visible.

C) **Follow-up from June 2007 Strategic Planning Action Items:**

- FCLA has not yet developed a formal statement for its strategic plan indicating the SU library director/dean may ask the FCLA Director for assistance with any commonly held product and that the FCLA Director will use his discretion and judgment in responding. The designee language previously included will be removed.
- Jim Corey is still researching Open Content Alliance topic. (see 4.i.)
- CSUL will ask John Ingram's taskforce to consider commercial e-journal support and get with Jim Corey.
- Jim Corey sent two emails to Larry Abele (FSU) in an attempt to discuss future strategies for FCLA's LBR and assess if a meeting is necessary but did not receive a response. He then talked with Vice Chancellor R. E.

LeMon who did not think a meeting was necessary. Jim noted to the group the LBR process is *not* behind schedule.

5. **Report of Strategic Planning draft updates:**

A. **Vision**

The vision statement has been redrafted and minor changes made. After a lengthy discussion it was decided Barry Baker (UCF), Lauren Sapp (FAMU), Shirley Hallblade (UNF) and Dana Sally, Chair (UWF) will continue to work on the vision statement. They will draft a compelling story of how the library will be in the preferred future and will lead a discussion at the December meeting. The following areas were suggested for inclusion:

- Google searching - indicating what the libraries can do what Google cannot and how the libraries can complement Google's efforts
- full access
- self service/self direction
- how libraries are embedded in what the universities are doing
- librarians' relationships with faculty
- electronic resources available and the services FCLA provides
- enabling students to be effective and achieve more learning
- IR/digitization

B. **Mission** (*pending until #1 is complete*)

C. **Library Environment** (*pending until #1 is complete*)

D. **Goals 1, 2, 3** (*pending until #1 is complete*)

E. **Goals, 4, 5, 6** (*pending until #1 is complete*)

After a lengthy discussion, it was decided the following should continue to be worked on:

A. Writing of strategic vision statement (#5.1)

B. LBR Process

- a. Jim Corey (FCLA), Derrie Perez (USF, Chair) and Barry Baker (UCF) agreed to work together to develop a plan for an LBR document/process.

C. CSUL Relationship with FCLA

- a. Define CSUL's future relationship with FCLA
- b. Define the role CSUL wants to play in finding a new director when the time comes
- c. Perhaps useful for CSUL to receive agenda items from FCLA in advance to discuss with the SUL Director's respective Associate Directors in advance of the bigger meeting
- d. Important to continue to have the FCLA Director at all meetings
- e. Review state governing documents for FCLA
- f. Perhaps CSUL should develop a governance document for FCLA
- g. Develop a plan for more formal recognition of CSUL by Board of Governors

- D. Annual reports for FCLA
 - a. Posted for last 5 years on Web with keywords and bullets

- E. Bill Summers (FSU), Dale Canelas (UF), Toni Downs (FIU), and Jim Corey (FCLA) agreed to draft an "annual report" type document for the libraries specifically for the audience of legislators and staff and university administrators. It should include impacts, not facts, be brief and summative, include no jargon, and address a return on investment (ROI).

6. **Adjourned at Noon**

Record by:

Misty Swain (UF)

**Council of State University Libraries
Strategic Planning Session TO DO LIST
Monday, September 11, 2006**

- Jim Corey will review the set questions about FCLA Future Service and bring back to the December meeting for clarification.
- Jim Corey requested to discuss Open Content Alliance at the December meeting in order for him to conduct more research on the topic.
- FCLA has not yet developed a formal statement for its strategic plan indicating the SU library director/dean may ask the FCLA Director for assistance with any commonly held product and that the FCLA Director will use his discretion and judgment in responding. The designee language previously included will be removed.
- CSUL will ask John Ingram's taskforce to consider commercial e-journal support and get with Jim Corey.
- Jim Corey talked with Vice Chancellor R. E. LeMon to discuss future strategies for FCLA's LBR. Jim noted to the group the LBR process is *not* behind schedule.
- Barry Baker (UCF), Lauren Sapp (FAMU), Shirley Hallblade (UNF) and Dana Sally, Chair (UWF) will continue to work on the vision statement. They will draft a compelling story of how the library will be in the preferred future and will lead a discussion at the December meeting.
- Writing of strategic vision statement will continue.
- Jim Corey (FCLA), Derrie Perez (USF, Chair) and Barry Baker (UCF) agreed to work together to develop a plan for an LBR document/process.
- Continue to define CSUL relationship with FCLA.
- Define the role CSUL wants to play in finding a new director when the time comes.
- Receive agenda items from FCLA in advance to discuss with the SUL Director's respective Associate Directors in advance of the bigger meeting.
- Continue to have the FCLA Director at all meetings.
- Review state governing documents for FCLA.
- CSUL should develop a governance document for FCLA.
- Develop a plan for more formal recognition of CSUL by Board of Governors.
- Bill Summers (FSU), Dale Canelas (UF), Toni Downs (FIU), and Jim Corey (FCLA) will draft an "annual report" type document for the libraries specifically for the audience of legislators and staff and university administrators.