



Council Meeting Summary

Thursday, September 13, 2007

Florida Atlantic University, Boca Raton

SEFLIN Conference Room 451, Wimbish Wing

12:00 p.m. – 5:00 p.m.

Members Present: Barry Baker, Chair (UCF), Julia Zimmerman (FSU), Kathleen Miller (FGCU), Derrie Perez (USF), Shirley Hallblade (UNF), Judith Russell (UF), Lauren Sapp (FAMU), Antonie Downs (FIU), Dana Sally (UWF), William Miller (FAU), Jim Corey (FCLA)

Guests: Heather Dray (SOLINET), Cyndy Loomis (Information Systems of Florida), Karen Stolting (Information Systems of Florida), Selma Jaskowski (TAG, UCF), Rita Pellen (CPC, FAU), Janice Donahue (TSPC, FAU), Eleanor Lomax (ERS, FAU), Dawn Smith (PSPC, FAU), Maris Hayashi (FAU), Tom Sloan (SEFLIN)

Welcome and Introductions. Barry Baker, Chair, welcomed the attendees.

- 1. Agreement on Agenda.** The agenda was approved, with removal of item 5A.
- 2. Minutes of May 31, 2007.** The minutes were ratified as previously circulated.
- 3. Schedule next meetings.** Approved with the following changes in the March and June meetings:
 - December 6-7, 2007 – Florida Gulf Coast, Ft. Myers with CCLA (Michael Stephens as speaker)
 - March 13-14, 2008 – University of Central Florida, Orlando [changed from March 6-7 due to conflicts]
 - June 12-13, 2008 – Florida State University, Tallahassee [changed from June 5-6 due to conflicts]
 - September 4-5, 2008 – Florida A&M University, Tallahassee
 - December 4-5, 2008 – with CCLA to arrange
- 4. Election of Vice-Chair/Chair Elect.** Lauren Sapp was unanimously chosen as Vice-Chair/Chair Elect.
- 5. Updates [Action & Information]**
 - A- **Recognition(s) sent on behalf of CSUL.** [Information] – Shirley Hallblade: this item was withdrawn.

- B- **Organization Document Corrections/Additions.** – Kathy Miller. There are two changes to be made; Kathy will make these and post the updated chart to the web site, which is where all changes will appear now without handing out new versions manually.

6. Report of Strategic Planning Session

A - **Vision** – Dana Sally

Previously-distributed final version approved.

B - **State University Libraries Statement of Mission and Purpose** – Shirley Hallblade

Previously-distributed document was approved. It was agreed that newly approved vision statement would serve as a guide for goals and specific action plans. Derrie Perez suggested resuming the practice of meeting earlier on the first day of the two-day meeting again, to create time for planning; it was suggested to do this at the March meeting. It was suggested to have subgroups working on various aspects of the planning, and to give the Mission and Vision statements to our committees and ask them to put together “action plans” for their group, i.e., what they would do in their sphere of activity. These reports from the committees will be due to CSUL before the March 2008 meeting and will be on the agenda for that meeting. Dana and Shirley will work with the various CSUL committees to create a preliminary response by the December CSUL meeting. We want the committees to operationalize the 6 items in the Statement of Mission and Purpose.

7. Information Systems of Florida (ISF) Assessment of FCLA Report – Jim Corey

Two consultants from ISF (Cyndy Loomis and Karen Stolting) presented their report on FCLA and its funding plan for 2008-09. The consultants were commended for their thoroughness. The report was accepted but with several changes still pending. Tom Sloan, Executive Director of the Southeast Florida Library Information Network, was invited in to share his thoughts on getting the proposal funded, considering his experience as Chair of the FLA Legislative Committee. He suggested asking Student Governments to support the funding need for \$5.9M, and others suggested asking Provosts to ask the Presidents to support the request.

In the areas of governance and structure, it was suggested that the structure could be clarified by stating that the FCLA director reports to the UF Provost, that the CSUL is the FCLA governing board, and that the FCLA Board would meet officially at the December meeting only, rather than 4 times per year. It was suggested that Richard Stevens or someone else at a high level within the BOG attend the Friday morning FCLA board meeting for meaningful discussion, while the standard business would be done on Thursday.

8. CPC Report/ERS Report (August 2007) [Action & Information] – Rita Pellen, FAU representative

A. **ACTION:**

- (1) **SOLINET WorldCat Collection Analysis Project:**

The Collections Planning Committee asked Heather Dray of SOLINET to discuss the Collection Analysis Project. Following the presentation, the CPC requested that the project be continued for another year; CSUL is interested in authorizing renewal of the OCLC WorldCat Collection Group Analysis software for another year. The CPC is preparing recommendations for CSUL which will be sent soon.

(2) Special Collections Subcommittee: Resolution in Honor of Carla M. Summers.

CSUL approved the request of the Special Collections Subcommittee to acknowledge the professional contributions of Carla M. Summers (University of Central Florida) and her service to the Special Collections Subcommittee.

B. Electronic Resources Subcommittee Quarterly Report, September 2007.

–Eleanor Lomax

There were no action items. The committee continues monitor to electronic resources and costs. More information will be available after next week's meeting at UCF.

9. PSPC Report – Dawn Smith, FAU representative

A - ACTION:

(1) Joint Circulation & Interlibrary Loan Subcommittees Meeting Report.

No action items.

B - Information Literacy Subcommittee Quarterly Report. No report.

C - OPAC Subcommittee Quarterly Report. CSUL approved the subcommittee request for a summit/visioning meeting to bring OPAC subcommittee, PSPC and TSPC members and FCLA staff together to create a strategic vision for the OPAC and develop broad goals toward further development, considering new technologies. The result of the meeting would be a strategic planning document to guide the ongoing development of the OPAC and would serve to provide information to CSUL regarding the future of the OPAC. The effort is spearheaded by Chair Nancy Cunningham. Barry Baker volunteered UCF as a location.

D - Self-Check Out - Jim Corey reported on the self-checkout system and the cost thereof. Jim Corey will acquire a machine and "test drive" it. CSUL requested an in-depth report on self-check out from the PSPC to be discussed at the December meeting of CSUL.

10. TSPC Reports – Janice Donahue, FAU representative

A - ACTION:

(1) Endeca Task Force Report

- a. **Plan A:** CSUL agreed that it is not financially feasible to implement the committee's recommendation to expand Endeca licensing to 14 million records, providing a standard display for EACH of the 11 SULs and a 12th

display which would be a de-duped, stripped down union view. Jim Corey will look into the possibility of a better price from Endeca.

- b. **Plan B:** CSUL agreed that FCLA should improve the deduping software to preserve more local variations in bibliographic records so displays in each university's local catalog will be more like the university's original ALEPH record. These are the recommendations so far:

- 005 field (choose the record with the most recent revision date).

- 1XX-3XX display the data of the base record

- 4XX/8XX institution flags for series

- 5XX institution flags

- 6XX append (all will show)

- *(except subfield v and subfield x if they are the same, only one will show)

- 7XX append (all will show)

- c. **Clean Up:** CSUL agreed that ALEPH18 cleanup and deduping should continue. CSUL would like to see enhanced OPAC subcommittee/TSPC communication; the summit would be one way to bring this about. More ongoing interaction would be another; there could be cross-representation on committees or on conference calls.

B- **Authorities Subcommittee Report.** Report accepted.

C- **MetaData Group Subcommittee Report.** Report accepted.

11. **Technology Advisory Group Report**, September 2007 [Information] – Selma Jaskowski, UCF

The committee is "lurking," reading committee listservs and awaiting instructions. They are also reviewing the draft of the charge for the PALMM Subcommittee and will have a recommendation ready for the December CSUL meeting. Some CSUL members would prefer that the committee become more active and suggest new directions for the SUL and FCLA; perhaps the committee does not understand that this is the reason that the group was created. The Planning sessions could be a place for TAG input.

12. **Directors' Discussion** [Information Exchange]

A. **Budget Reduction Reports.** Members updated each other on the current state of budget cuts at each institution.

B. **Remote/Joint Storage Facility Update** – Judy Russell. The project is moving quickly. We need to start thinking about how effective the DLLI courier is as a delivery mechanism. It was suggested to ask Charlie Parker to give a report in December on DLLI's capacity to serve the remote storage facility. We also need to start thinking about protocols such as how many duplicate copies of books and journal runs are sufficient for the system, allowing some libraries to discard paper copies. A committee will be appointed to investigate further if the BOG approves the LBR. There are many issues to consider.

C. **SUL Salary Report** – Shirley Hallblade asked if the group wanted to do another iteration of the salary survey formerly run by UNF; the group said yes. The problem is to find meaningful equivalency between various ranks that are similar in responsibilities but not in title. Shirley will attempt to

- create such a cross match. Shirley requested that each library's organization chart be sent to her.
- D. **Program Planning for December Meeting with CCLA.** Planning is coming along nicely. Michael Stephens will be the speaker.
 - E. **Florida Federal Depository Library Meeting, University of Florida, August 17, 2007 – Update** – Judy Russell reported on this successful meeting.
 - F. **FCLA Budget Shortfall and Costs to SUL.** The SULs will receive a 4.26% reduction in equipment funding this year, consistent with FCLA's budget reduction; the cost of electronic subscriptions will continue to be a challenge unless FCLA's funding request is met.
 - G. **Insurance Value Update** – Julia Zimmerman reported on working with staff at the BOG on the need to update the System's antiquated approach to insuring rare books, which is essentially not to insure them, and noted that we need to establish that traditional collections which are destroyed will not be replaced simply by attempting to repurchase the same items in the same physical formats. Julia will distribute the final version of the letter to State Risk Management officials to the group.

13. **Adjournment.** The meeting adjourned at 5:00 p.m.