



Agenda Council Meeting

Thursday, September 13, 2007
Florida Atlantic University, Boca Raton
SEFLIN Conference Room 451, Wimbish Wing

12:00pm – 5pm
6:30pm Dinner at Le Rivage
450 NE 20th Street, Boca Raton, FL 33431 (561) 620-0033

Welcome and Introductions

- 1. Agreement on Agenda** [Approval]
- 2. Minutes of May 31, 2007** [Ratify] [[CSUL-Attachment 2](#)]
- 3. Schedule next meetings** [Approval] [[CSUL-Attachment 3](#)]
 - December 6-7, 2007 – Florida Gulf Coast, Ft. Myers with CCLA
 - March 6-7, 2008 – University of Central Florida, Orlando
 - June 5-6, 2008 – Florida State University, Tallahassee
 - September 4-5, 2008 – Florida A&M University, Tallahassee
 - December 4-5, 2008 – with CCLA to arrange
- 4. Election of Vice-Chair/Chair Elect**
- 5. Updates** [Action & Information]
 - A- **Recognition(s) sent on behalf of CSUL** [Information] – Shirley Hallblade
Shirley Hallblade will provide drafts of two other letters to be sent.
 - B- **Organization Document Corrections/Additions** – Kathy Miller
- 6. Report of Strategic Planning Session**
 - A - **Vision** – Dana Sally
Discussion of final version distributed after May/June meeting.
[[CSUL-Attachment 6.A](#)]
 - B - **State University Libraries Statement of Mission and Purpose** – Shirley Hallblade
The revised document was tentatively accepted pending review by all Board members. This version was distributed by Shirley. [[CSUL-Attachment 6.B](#)]
- 7. Information Systems of Florida (ISF) Assessment of FCLA Report** – Jim Corey [[CSUL-Attachment 7](#)]
Two consultants from ISF (Cyndy Loomis and Karen Stolting) will report on their FCLA findings.

8. **CPC Report/ERS Report** (August 2007) [Action & Information] – Rita Pellen, FAU representative [[CSUL – Attachment 8](#)]

A. ACTION:

(1) **SOLINET WorldCat Collection Analysis Project:**

The Collections Planning Committee requests time on the September agenda of CSUL for SOLINET staff to present its report on the findings of the pilot project. [[CSUL – #1 Attachment 8.A.\(1\)](#) and [CSUL – #2 Attachment 8.A.\(1\)](#)]

(2) **Special Collections Subcommittee: Resolution in Honor of Carla M. Summers:** [[CSUL – Attachment 8.A.\(2\)](#)]

The Special Collections Subcommittee requests CSUL join in acknowledgement of the professional contributions of Carla M. Summers (University of Central Florida) and her service to the Special Collections Subcommittee. CPC/ERS Joint Meeting planned for September 2007

B. Electronic Resources Subcommittee Quarterly Report, September 2007 [[CSUL - Attachment 8.B](#)]

9. **PSPC Report** (August 2007) [Action & Information] – Dawn Smith, FAU representative [[CSUL – Attachment 9](#)]

A- ACTION:

a. **Joint TSPC/PSPC OPAC Meeting** - approve a joint-summit in late January or early February 2008 of TSPC and PSPC OPAC Subcommittee with FCLA to discuss and plan the future of the SUL OPAC.

B - **Joint Circulation & Interlibrary Loan Subcommittees Meeting Report**, August 2007 [[CSUL-Attachment 9.B](#)]

C - **Information Literacy Subcommittee Quarterly Report**, no report

D - **OPAC Subcommittee Quarterly Report**, August 2007 [[CSUL-Attachment 9.D](#)]

10. **TSPC Reports** (August 2007) [Information] – Janice Donahue, FAU representative [[CSUL – Attachment 10](#)]

A - ACTION:

(1) **Endeca Task Force Report** [[CSUL-Attachment 10.A\(1\)](#)]

a. **Plan A:** Long term. Restore the integrity of the local OPACs. Ask the SUL directors to expanded Endeca licensing. Enhance Endeca to provide a standard display for EACH of the 11 SULs and a 12th display which would be a de-duped, stripped down union view.

b. **Plan B:** Continue the current work to minimize the problems created by a one size must fit all data display. These are the recommendations so far:

005 field (choose the record with the most recent revision date).

1XX-3XX display the data of the base record

4XX/8XX institution flags for series

5XX institution flags

6XX append (all will show)

*(except subfield v and subfield x if they are the same, only one will show)

7XX append (all will show)

- c. **Clean Up:** ALEPH18 contains several utilities and services intended for cleanup and deduping of records, fields, and headings. Working together with FCLA and by collaboration among the SULs, these features should be “turned on” and made available for the needed cleanup.
- B- **Authorities Subcommittee Report**, August 2007 [[CSUL-Attachment 10.B](#)]
- C- **MetaData Group Subcommittee Report**, August 2007 [[CSUL-Attachment 10.C](#)]

11. Technology Advisory Group Report, September 2007 [Information] – Selma Jaskowski, UCF [[CSUL-Attachment 11](#)]

12. Directors’ Discussion [Information Exchange]

A. Budget Reduction Reports

B. Remote/Joint Storage Facility Update – Judy Russell

C. SUL Salary Report – Shirley Hallblade

The immediate challenge is to create a descriptive equivalency between various ranks that are similar in responsibilities but not in title. Shirley will attempt to create such a cross match.

D. Program Planning for December Meeting with CCLA

E. Florida Federal Depository Library Meeting, University of Florida, August 17, 2007 – Update – Judy Russell

F. FCLA Budget Shortfall and Costs to SUL

G. Insurance Value Update – Julia Zimmerman

13. Adjournment