



Council Meeting

Thursday, May 31, 2007
Florida International University, Miami
Green Library, Room 835

1:00pm – 5pm
6:30pm Dinner at *Texas de Brazil*
11401 NW 12th Street, Miami, FL 33172, (305) 599-7729

Welcome and Introductions

1. **Agreement on Agenda** [Approval]
2. **Minutes of March 1, 2006** [Ratify] [\[CSUL-Attachment 2\]](#)
3. **Schedule next meetings** [Approval] [\[CSUL-Attachment 3\]](#)
 - September 13-14, 2007 – FAU, Boca Raton
 - December 6-7, 2007 – Florida Gulf Coast, Ft. Myers with CCLA
 - March 6-7, 2008 – University of Central Florida, Orlando
 - June 5-6, 2008 – Florida State University, Tallahassee
 - September 4-5, 2008 – Florida A&M University, Tallahassee
4. **Updates** [Action & Information]
 - A- **Organizational Document Corrections/Additions** – Kathy Miller
[\[CSUL-Attachment 4.A.\]](#)
 - B- **Recognition(s) sent on behalf of CSUL** [Information] – Shirley Hallblade
Shirley Hallblade will provide drafts of two other letters to be sent.
 - C- **Establishment of CSUL Website at FSU** – Update – Becca Bichel, FSU
5. **Digital Library of the Caribbean (dLOC)** – Kyle Rimkus, Project Coordinator, dLOC
6. **Authorities Discussion** – Sue Wartzok, FIU TSPC representative and Authorities Subcommittee Chair; Mary Ann O'Daniel, FCLA [\[CSUL-Attachment 6\]](#)
7. **Endeca Discussion** – Becca Bichel, FSU, PSPC Chair; Nancy Cunningham, USF; Sue Wartzok, FIU
8. **CPC Report/ERS Report** [Action & Information] –Tony Schwartz, FIU representative
 - A- **ACTION:** [CPC Quarterly Report, May 2007] [\[CSUL-Attachment 8.A\]](#)

- (1) **Digital Archives Task Force Portico Recommendation** (from Digital Archives Task Force Quarterly Report, February 2007 and attachment) [[CSUL-Attachment 8.A.\(1\)](#) and [CSUL-Attachment 8.A.\(1a\)](#)]

The CPC recommends that CSUL approve the Digital Archives Task Force recommendation that the SUS join Portico as a consortium (Cf. <http://www.portico.org/libraries/>).

Libraries within participating consortia receive 5% off their individual library archive support payment, and this can be credited retrospectively to US libraries who have already joined Portico individually. Joining in 2007 gives libraries the status of "Portico Archive Founders" and an additional 10% discount. (See Digital Archives Task Force report attachment.)

- (2) **CPC/ERS Joint Meeting:** The Collections Planning Committee and the Electronic Resources Subcommittee request approval from CSUL to schedule a joint in-person meeting to conduct the business of reviewing FCLA-funded electronic products and developing a recommendation for renewal and/or cancellations of the state-wide products. Other business will also be conducted at that time. The meeting is being planned for September, 2007 at a centrally-located site, possibly the University of Central Florida. Travel expenses will be borne by each individual institution.

- (3) **Special Collections Subcommittee Digital Collection Project:** [[CSUL-Attachment 8.A.\(3\)](#) and [CSUL-Attachment 8.A.\(3a\)](#)]

The Special Collections Subcommittee requests CSUL reaction to its recommendation that the digitization project for FY08 be targeted to one or more of the following three areas, each of which the Subcommittee feels is most pressing and will be most useful to researchers:

- a. University Newspapers
- b. Oral Histories
- c. Audio-Video Conversion

The selection criteria used by the subcommittee are included in its report.

B- Electronic Resources Subcommittee Quarterly Report, May 2007
[[CSUL-Attachment 8.B.](#)]

9. **PSPC Report** (May 2007) [Action & Information] – Rebecca Bichel, FSU, chair; Sherry Carillo, FIU representative [[CSUL-Attachment 9](#)]

A - **ACTION:** [OPAC Subcommittee Quarterly Report, May 2007]

- (1) **Endeca Status Report** - OPAC Subcommittee and PSPC recommend that Nancy Cunningham, chair of the OPAC subcommittee, and Rebecca Bichel, chair of the PSPC, be invited to address CSUL in the May/June meeting to provide a status report on Endeca implementation and to discuss Endeca implementation dates. The subcommittee in partnership with FCLA has been diligently moving through a lengthy list of usability and design issues in its two-hour weekly conference calls. There remain a number of issues of importance as the Endeca

launch date nears. The subcommittee has also made a recommendation that FCLA sign a short-term contract with a web designer for the Endeca OPAC to address "design and navigation issues that need to be addressed before roll-out."

- B - **Circulation Subcommittee Report**, May 2007
- C - **Information Literacy Subcommittee Quarterly Report**, May 2007
- D - **Interlibrary Loan Subcommittee Report**, May 2007
- E - **OPAC Subcommittee Quarterly Report**, May 2007

10. TSPC Reports (May 2007) [Information] – Sue Wartzok, FIU representative

[\[CSUL-Attachment 10\]](#)

A - ACTION:

- (1) **One Bibliographic Record for All SUL:** The importance of this discussion was acknowledged by the TSPC, however, the group decided to table further discussion in on this topic in favor of taking on some of the imminent issues surrounding the upgrade to ALEPH v.18. SUL members attending the ELUNA this year will pursue this topic with other colleagues using ALEPH to garner information on their experiences with this one bib model.
- (2) **Continuation of NOTIS:** TSPC recommendation to the Directors to allow NOTIS to continue until a current and fully operational authority file is available in ALEPH. [\[CSUL-Attachment 10.A.\(2\)\]](#)

- B- **Authorities Subcommittee Report**, May 2007 [\[CSUL-Attachment 10.B\]](#)
- C- **CAGER Subcommittee Report**, May 2007 [\[CSUL-Attachment 10.C\]](#)
- D- **MetaData Subcommittee Charge**, Draft and Comments (Approve?) [\[CSUL-Attachment 10.D\]](#)

11. Technology Advisory Group Report – Gail Clement, FIU

- A. **Membership:** Appoint a 5th member to Group?
- B. **Report on May 11 TAG Meeting at UCF**

12. Directors' Discussion [Information Exchange]

- A. **Independent, outside assessment of FCLA – Update - Jim Corey**
 - (1) Preliminary ISF Report
 - (2) Stakeholder Evaluation
- B. **LBR 2008/2009 Strategy**
- C. **Remote Storage Facility – Judy Russell**
- D. **SUL Salary Report – Shirley Hallblade**
- E. **Program Planning for December Meeting with CCLA**

13. Adjournment