

Minutes
Council of State University Libraries
Thursday, September 1, 2005—Noon to 5p.m.
Florida Agricultural and Mechanical University
Coleman Library 415 Annex

Members present: Dana Sally, Kathy Hoeth, Bill Miller, Jim Corey, Lauren Sapp, Sherry Carrillo, John Ingram (representing Dale Canelas), Barry Baker, Joan Pelland, Derrie Perez, Althea Jenkins, Kathy Cohen

Absent: Dale Canelas

Pre-meeting discussion: Kathy Cohen agreed to take the minutes for this meeting. There was discussion about who is responsible for future logistical issues. It was agreed that the chairperson of this group would put the agenda together, call for the reports from the committees, share with this group matters coming out of the committees, and liaise with the Florida Library Association. The host director would make all local arrangements for the quarterly meeting, and be responsible for the recording and distribution of minutes.

Introductions were made by all directors, since there was a new director, Dana Sally from the University of West Florida.

1. **Election of new chairperson and vice-chairperson:** Derrie Perez (USF) was elected chairperson, and Barry Baker was elected to be the vice-chairperson.
2. **Agreement on agenda:** Jim Corey asked to add unmediated borrowing and ERM (Electronic Resource Management systems, specifically Verde from ExLibris)
3. **Approval of Minutes of June 2, 2005:** Approved with corrections:
 - Correct spelling of Joan Pelland's and Sherry Carrillo's names.
 - #4-- "renegotiation of the Elsevier contract in December 2007."
 - #5-- Derrie pointed out that the DPPC \$75,000 should be divided by 11 schools, not 10
 - #6 -- "loss of data."
 - # 6, second paragraph--" ask ExLibris to devote..."
4. **Schedule of next meetings:**
 - a. December 1-2, 2005 in Sarasota at New College—Joint meeting with CCLA; the CSUL will make the arrangements
 - b. March 9-10, 2006 in Jacksonville at UNF
 - c. June 8-9, 2006 in Gainesville at UF
 - d. September 7-8, 2006 in Boca Raton at FAU
 - e. December 7-8 2006 TBA by CCLA

5. Report of the CPC; ERS; SCS

- a. No report from SCS—Robert Shaddy (UF) is the new chairperson.
- b. John Ingram will remain as chairperson of CPC, but there is no vice-chair; the directors recommended that one be selected as a backup.
- c. Monica Metz-Weitzman (USF) is the chairperson of the ERS, and Eleanor Lomax (FAU) is the vice chairperson.
- d. The directors reviewed the questions from ERS about the CSUL restructuring. After extensive discussion, the directors recommend that the ERS continue all its current activities and practices, and keep in close communication with the CPC. As for information flow, the committee and subcommittee chairpersons will get the minutes and actions items from the chair of the CSUL, who will also apprise them of the directors' needs.
- e. There was extensive discussion about the question about who is responsible for MetaLib/SFX/Verde in regard to the committee structure. Each library has people from different areas, some from Public Services and some from Technical Services. Jim Corey remarked that this is related to the idea of a common user interface; these products are easier to customize for the individual schools. The directors decided that this is a policy issue of centralization vs. decentralization, as well as an implementation issue. Derrie recommended that this be discussed at the Joint Meeting in November.

6. Report of the DDAC; DSC

- a. DDAC does not have a new chairperson yet. Since Megan's term is ending soon, the directors request that she recommend two names as a possible chairperson. FAMU, New College, and UWF need to appoint members.
- b. The committee requested that the directors reconsider their earlier decision to redistribute unspent funds to the databases, but rather return it to the DDAC project pot. There was discussion about ways to increase the monetary resources for the DDAC, such as grants, but that discussion will be moved to next year. The directors decided to stay with their original decision for this year, since there is such a shortfall in the database fund, but will revisit the issue in 2006/07.

7. Report of the PSPC; Circ, ILL & OPAC

- a. This committee needs a chairperson, and should give a list of candidates to the directors.
- b. There was discussion about continuing a system-wide default price for lost books. Jim Corey said that Aleph can assign different prices by collection (although not be call number range). The directors agreed that each library may set its own default prices, but needs to follow its local Board of Trustees' procedures.
- c. Jim Corey said that libraries may use their FCLA equipment money to purchase self-check units and license the software.

8. Report of the TSPC; CAGER

- a. Martha Hruska (UF) is the chairperson, and Dan North (UWF) is vice-chairperson.
- b. The existing Authority Subcommittee will be added to the organizational matrix.
- c. Discussion about the question regarding terms of office. The directors decided that the appointments are on an annual basis. Kathy Hoeth will add that to the organizational matrix.
- d. Directors discussed the request for a liaison between CAGER and ERS for consortial cataloging record purchases. The directors recommended that the two groups should handle this on an ad hoc basis, when there is such a purchase, and we will revisit the question when we have an ERM.

9. Directors' Discussion

- a. Editorial corrections to the organizational matrix, which Kathy Hoeth will do.
- b. The CSUL strategic plan needs to be updated. Some in the group thought that there was a later one, and we will look for it.
- c. Derrie will ask Dale to attend the joint meeting in November, since she is in Gainesville, to discuss the organizational structure of the CSUL. Since the strategic plan is not ready, it will not be on the agenda.
- d. Regarding the use of Solinet for contract negotiation and licensing, Tim Cherubini will meet with the CPC/ERS to further explore the licensing purchasing opportunities. Bill Miller remarked that if we decide to contract this activity, that person must have the authority to negotiate and to be willing to walk away from a proposal. The CSUL also wants the flexibility for that person to negotiate mini-consortial purchases. At this point the directors have made no decision on this topic, but do think that current library staff should not be expected to have this as a permanent job assignment.
- e. Discussion about planning for the joint meeting in fall, 2006. Suggestions for possible topics: Aleph, post-Aleph, inter-operability, broadcast searching, content and course management, etc. Derrie asked Kathy Hoeth and Bill Miller to investigate developing a survey to elicit suggestions from the committee members.
- f. Discussion about the difficulties of recruitment of librarians. There is concern about the smallness of the pools. Some reasons are the cost of housing in Florida and low salaries. Kathy Hoeth suggested a booth at summer ALA and visits to library schools and the joint librarians of color conference, as well as ACRL in Baltimore. John Ingram mentioned BOBCATSS meeting in central Europe as a possible recruitment source.

Adjourned 5:15

ACTION ITEMS FOR CSUL AND COMMITTEES

CPC

The directors recommended that a vice chair be selected as a backup.

The directors recommend that the ERS continue all its current activities and practices, and keep in close communication with the CPC. As for information flow, the committee and subcommittee chairpersons will get the minutes and action items from the chair of the CSUL, who will also apprise them of the directors' needs.

Derrie recommended the issue of Metalib centralization/decentralization be discussed at the Joint Meeting in November.

DDAC

Since Megan's term is ending soon, the directors request that Megan recommend two names as a possible chairperson.

FAMU, New College, and UWF need to appoint members.

The directors decided to stay with their original decision to transfer unspent DDAC project funds for this year, since there is such a shortfall in the database fund, but will revisit the issue in 2006/07.

PSPC

This committee needs a chairperson to succeed Geraldine at the end of her term; she should give a list of candidates to the directors.

The directors agreed that each library may set its own default prices for book replacements, but it needs to follow its local Board of Trustees' procedures.

Jim Corey said that libraries may use their FCLA equipment money to purchase self-check units and license the software.

TSPC

The directors decided that the appointments are on an annual basis.

Re Cager-ERC liaison, the directors recommended that the two groups should handle this on an ad hoc basis, when there is such a purchase, and we will revisit the question when we have an ERM.

Directors

Derrie recommended the issue of Metalib centralization/decentralization be discussed at the Joint Meeting in November.

FAMU, New College, and UWF need to appoint members to the DDAC.

There was discussion about ways to increase the monetary resources for the DDAC, such as grants, but that discussion will be moved to next year.

The existing Authority Subcommittee will be added to the organizational matrix.

Kathy Hoeth will add terms of office to the organizational matrix.

Kathy Hoeth will make editorial corrections to the organizational matrix.

Discussion about planning for the joint meeting in fall, 2006. Suggestions for possible topics: Aleph, post-Aleph, inter-operability, broadcast searching, content and course management, etc. Derrie asked Kathy Hoeth and Bill Miller to investigate developing a survey to elicit suggestions from the committee members.

Discussion about the difficulties of recruitment of librarians. There is concern about the smallness of the pools. Some reasons are the cost of housing in Florida and low salaries. Kathy Hoeth suggested a booth at summer ALA and visits to library schools and the joint librarians of color conference, as well as ACRL in Baltimore. John Ingram mentioned BOBCATSS meeting in central Europe as a possible recruitment source.