

State University Library Council

Meeting-Minutes

May 11, 1994

Corrected Minutes as of May 26, 1994

The meeting was held at the UCF Library

Present

Anne Marie Allison (UCF), Mike Armstrong (BOR), Dale Canelas (UF), Jim Corey (FCLA), Kathy Cohen (UNF), Nick Gaymon (FAMU), Charles Miller (FSU), Sam Fustujkian (USF), Bill Miller (FAU), Larry Miller (FIU), and Grady Morein (UWF)

Visitors present were: Sherry Carrillo (FIU), Michele Dalehite (FCLA), Sam Gowan (UF), and Lynn LaBrake (UCF)

Minutes

1. It was agreed that the following items would be added to the agenda distributed by Jim Corey:

- a) Basic library system needs.
- b) Circulation Committee recommendations.
- c) Priority setting for reciprocal borrowing.
- d) Compression/inversion salary problems.
- e) Distributed collection development responsibility in the SUS.

2. Sherry Carrillo reported on the expedited ILL project.

- *Actions taken:*
- It was agreed that the courier service should be enhanced for book delivery at a cost of \$1,800 per year per University with 24 hour turnaround main to main library for all Universities except UWF (48 hour). The Courier might provide delivery bags. Mike Armstrong will get advice from Tom Daffin on appropriate steps to take for implementation.
- The expedited ILL Committee was charged with proposing a draft electronic ILL request form to be supported by FCLA. The draft should be presented at the next quarterly meeting in September, (Jim Corey indicated such a form might be developed in a six month project with holdings hooked to on-line indexes.)
- The expedited ILL Committee was also charged to develop a requirements statement for a full-blown ILL system which would provide an easy way to handle ILL requests. These requirements should be compatible with ARL's NAILLDO Standards for ILL Communication. The committee should also look closely at the features of Ohiolink and other systems they deem appropriate.

- The expedited ILL Committee was also asked to propose a list of equipment necessary to enhance SUS ILL.

3. The Directors discussed the need for meeting regularly to deal with those issues common to all SUS libraries.

- *Action taken:*
- The Directors agreed to meet at least quarterly with the next meeting in mid-June in Tallahassee from 10 A.M. to 3:00 or 4:00 P.M., one day. [June 14th, Tallahassee, DOE Building, Room 1726]

4. Jim Corey distributed a packet of information related to the FCLA agenda items. He reported on FCLA 1993/94 projects and the need for reordering priorities for 1994/95.

- *Action taken:*
- It was agreed that the Joint Committee of Public Services Representatives and Technical Services Representatives and Liaisons needed to meet and prepare for setting priorities.

Furthermore, FCLA would call such meetings as needed in the future to develop priority recommendations for the FCLA Work Plan.

5. The FCLA budget for enhancement was discussed. FCLA staff will be visiting each LUIS campus to review the technical situation and needs for PC LANs in each library location. Jim Corey described which local staff needed to be involved in these visits.

6. A plan of action regarding the LUIS citation databases was discussed.

- *Action required:*
- Michele Dalehite will send updated tables containing cost information about the currently supported databases.
- Each University must notify FCLA of its decision by June 1, 1994 on whether it wishes to continue to use the two Wilson databases.
- *Action for future effort:*
- It was agreed that a systematic mechanism needs to be developed for distribution of license costs and renewal/cancellation decision making.

7. Jim Corey and Michele Dalehite reported the following: OCLC search blocks of First Search are good for two years but each University must negotiate separately with OCLC/SOLINET. A fixed rate may be possible in the future with a LUIS menu key provided for easy access.

- *Action taken:*
- It was agreed to charge the Joint Public Services/Technical Services Committee with discussion and developing recommendations regarding an OCLC fixed fee with unlimited searching.
- The current arrangement with CARL Uncover is somewhat complex. FCLA pays \$15,000 for dedicated ports which provides non-competitive access and guarantees a reduced document delivery charge of \$6.50, a savings of \$2.00 per document.
- *Action taken:*
- It was recommended that FCLA continue this present arrangement and that the \$15,000 be pro-rated and the cost distributed among the nine Universities.

8. Jim Corey referred to the RLG spreadsheet in the packet handout earlier and pointed out that he needs a decision on RLG costs by the next meeting time.

- *Action taken:*
- Before the next meeting, the various CITADEL data bases will be reviewed and evaluated by each University. Their conclusions will be used to reach a decision at the next meeting in order to notify RLG before their new fiscal year begins.

9. Jim Corey outlined the decisions needed for a budget request for year two of the FCLA Enhancement Proposal. Also discussed were the unfunded portions of the fiscal year, 1994-95 request.

- *Action taken:*
- It was agreed that FCLA should request full funding of priorities 2 and 3 in the second year of the FCLA Enhancement Proposal budget request which, after adjustments, will total approximately \$2.5 million.

10. In the interests of saving time, Larry Miller agreed to distribute a written report on the experiment with commercial article delivery services during 1993-94.

11. Sam Gowan presented the Electronic Collection Development Plan (ECDP) which was discussed at length.

- *Action taken:*
- There was agreement that:
 - the Directors of University Libraries would serve the function of the recommended Executive Committee without the addition of other members;
 - the Collections Review Committee would be constituted as recommended in the report and would include representatives appointed by each University to include Law and Medical Library representatives as well as FCLA representation with each University having only one vote as is the present practice among FCLA committees in preparing

recommendations for the FCLA Advisory Committee;

- some minor editing be done;
- Dale Canelas and Sam Gowan reword the charges to and the titles of the proposed committees to reflect the discussion of the Directors and that these be circulated for approval as quickly as possible so that the Collections committee can begin work.
- There was further agreement that the Technical Committee would not be created at this time but technical personnel would serve as staff to the Electronic Collections Review Committee as needed.

12. Kathy Cohen, UNF, presented the Circulation Committee recommendations.

- *Action taken:*
- The fiscal recommendations were approved.

- Mike Armstrong agreed to present the approved
- Circulation Recommendations to Carl Blackwell for appropriate action and implementation.

- For lack of time, the general recommendations were deferred to the June meeting for consideration and action.

13. Salary compression/inversion problems were briefly discussed. Plans and methods for dealing with this issue vary among the nine Universities. All agreed to exchange information on the status of their in house efforts as a follow up.