

TSPC Authorities Subcommittee Elluminate Meeting
April 5, 2012
2:00-3:30 p.m.
Minutes

In attendance:

FAU: Malka Schyndel
FCLA: Mary Ann O'Daniel, Elaine Henjum
FIU: Sue Wartzok
FSU: Ruth Ziegler
UCF: Jeanne Piascik
UF: Priscilla Williams (moderator)
UNF: Susan Massey
USF: Sarah Norris
UWF: Colleen Valente

Minutes

The minutes of March 1, 2012 were approved as written.

Next Subcommittee meeting: Thursday, May 3, 2012; from 2:00 - 3:30 p.m.

Minutes-taker for next meeting: Sue Wartzok (FIU)

Subcommittee updates:

Florida NACO Funnel

- RDA NACO training (Priscilla)

Priscilla asked those who are NACO Funnel members whether they received a survey regarding RDA NACO authority training which was distributed during the week of March 26, 2012 to PCC institutions. Some Funnel members said they have received the survey and filled it out.

Ruth gave FSU's preferred dates for RDA NACO training (1st choice February-March 2013; 2nd choice October-November 2012; 3rd choice December 2012-January 2013) and also reported that FSU is already doing RDA authority records for the RDA bib records that they create.

Priscilla said that she will keep members informed about RDA NACO authority training and also pointed out that the training does not include series training.

FCLA:

- Mary Ann O'Daniel

FCLA continues to work with CCLA on the merging of their services into the new library organization, a part of the Florida Virtual Campus (FVC). Last week the interim director for FVC came to meet FCLA staff. Also last week, all the deans and directors from Florida universities and colleges met to discuss the structure and governance of the new organization.

Mary Ann discussed Julia Zimmerman's (Dean of FSU) email dated 4/5/12 which announced that the new organization officially comes into being on July 1, 2012. Also, according to Julia's email a task force has been charged with assessing the functions for which FCLA / CCLA committees and subcommittees are required and making recommendations for establishing future committees.

Susan Massey said that she thinks that the purpose of Zimmerman's email was to inform everyone that they want to know what the various committees are doing so that they could better restructure the new organization.

The email document was reviewed, emphasizing the May 15, 2012 deadline for information requested by Zimmerman from committees and subcommittees: a) identify short-term tasks and how long they will take; b) specify ongoing or longer-term projects that must be continued beyond July 1; c) list projects that can be dropped.

Priscilla asked for volunteers to put together a preliminary document with the information requested by Zimmerman. Priscilla will work with co-chair Charles Gordon to tackle this job and Ruth Ziegler volunteered to look at our action plan.

Mary Ann said that the final document should be forwarded to the chair of the TSPC. TSPC will need it before May 15.

Shared bib (Mary Ann O'Daniel)

The March merge has been completed, copied to the TEST database, and released today. Searching in libraries' search bases (logical bases) is faster. All the information about this merge is on the Swiki. A transition document can also be found on the Swiki

During the Bib merge, cataloging may have a longer down time than other areas. It could be up to 4 weeks. FCLA is looking at different ways to reduce the time of the cataloging freeze. Regarding authorities, FCLA may have to stop loading authorities updates when they begin working on the merge. Mary Ann will keep us informed.

There was a general discussion about the "Draft Charge for Shared Bib Authorities Procedures" and the "White Paper on Authority Control in a Shared Bib Environment" documents. Priscilla pointed out that the "White Paper" is to be submitted to TSPC by its September meeting, and Susan Massey recommended that we should continue to submit this document to the FVC on an ongoing basis.

Sue Wartzok said FIU would like to assist with sharing authority control maintenance work in the new SharedBib environment.

Priscilla led the discussion of the "Draft Charge for Shared Bib Authorities Procedures" (in bulleted form). Priscilla thinks that the first bullet can be easily accomplished. She requested Mary Ann and FCLA to assist with the second bullet. Mary Ann said that since ARROW authority reports for UXTest ~~authority reports~~ are not available at this time, she may be able to test ALEPH reports to identify the scope of authority clean-up. Susan Massey asked Mary Ann if it is possible to get a report about the number of headings (names, series, and subjects) that need to be cleaned up and a count of unlinked headings after the next merged linking is

completed. Mary Ann said that there are ALEPH reports that can give us this information. Regarding the third bullet, Priscilla will work with Charles Gordon to identify the issues and challenges for authority work in the SharedBib environment and send them to the subcommittee to give feedback. Regarding the fourth bullet, Priscilla said that writing the guidelines for proceeding with authority work in the new environment would be easier to do once we have more information about what types of reports could be produced and after we re-survey the SULs on authority control. Priscilla said that we also have to keep in mind that not all the schools will be able to participate in authority control. A discussion ensued about local authority file clean up before the new environment is implemented. Priscilla said that the local authority database will eventually serve as a reference file only. Mary Ann noted that the records in this file will become progressively more out of date. Mary Ann said she will put together a training presentation about how to delete local authorities. Ruth Ziegler asked if libraries would be allowed to add local practice fields to series authority records in LCA10. Mary Ann recommended that this be added to the guidelines. FCLA will look into how permissions can be adjusted to restrict what fields library staff can edit. The process for loading the weekly LC updates would need to be adjusted to protect these local practice fields. Priscilla asked Mary Ann what types of authority reports will be available after the merge. Mary Ann said that ALEPH reports will be available right away; the ARROW reports may become available about a month after the merge. Susan Massey volunteered to work on writing the guidelines for proceeding with authority work in the shared bib environment (fourth bullet of the "Draft Charge for Shared Bib Authorities Procedures") and invited others to work with her. Sue Wartzok volunteered to work with Susan.

The meeting adjourned at 3:33 p.m.

Respectfully submitted,

Malka Schyndel (FAU)