

TSPC Authorities Subcommittee Meeting
Minutes
Elluminate Session
August 9, 2011
10:00-11:30 p.m.

Elluminate session recording: [View the Elluminate Live! recording](#)

In attendance:

FCLA: Mary Ann O'Daniel; Lisa Tatum

FIU: Elaine Winske; Sue Wartzok; Junli Diao; Zhonghua Du

FSU: Ruth Ziegler

UCF: Jeanne Piascik

UF: Priscilla Williams (moderator; Minutes)

UNF: Susan Massey

USF: Charles Gordon (moderator); Susan Heron

The July 7, 2011 minutes were approved without corrections.

Next Authorities Subcommittee meeting: Thursday, September 1, 2:00 – 3:30 p.m.

Next meeting minutes taker: Colleen Valente (UWF)

Subcommittee update:

- Priscilla is collaborating with Sarah Norris, visiting librarian (NCF) and Malka (FAU) on requirements for joining the Florida NACO Funnel.

FCLA update (Mary Ann O'Daniel):

- (Lisa Tatum) FCLA is switching over to the new CSUL website. Information from the old site and the TSPC Swiki will be transferred to the new site in Drupal. The scope of what can be included in the new site will be expanded to include documents other than the subcommittee's minutes. Charles Gordon volunteered to be the liaison to the new site for the Authorities Subcommittee. Lisa will train Charles to upload documents and instruct liaisons in data format construction for posting contents. Mary Ann O'Daniel is the back-up liaison for the Subcommittee.

- Mango Discovery:
FGCU and UWF have implemented Primo Central in Aleph Production. FAMU and NCF are soon to follow. FSU has implemented Mango and Summon in test.

Other projects have settled down at FCLA. Mary Ann will begin work on the implementation in Aleph for the OCLC-MARC format updates covered in Technical Bulletin 258, 259 rev. and 260.

- Aleph v20 upgrade/enhancements for authorities
Mary Ann demonstrated the v20 Aleph enhancement to the expanded functionality in the use of the "Correct Headings" feature in Aleph Authorities

Old Business:

The Subcommittee's discussion on best cataloging practices for controlling headings in Connexion was taken to the Metadata Subcommittee.

Susan reported that the "Metadata Subcommittee was interested in including a statement as a general guideline to be included in the statewide guidelines about controlling headings at point of cataloging in Connexion Client. They tasked her with writing a draft to be brought back to the Authorities Subcommittee for review and feedback."

During that meeting another item came up re: the Florida NACO Funnel and how to submit records if you're not a funnel member. Susan encouraged interested persons to explore NACO training for participation in the funnel. She also suggested they contact Priscilla.

New Business:

Susan's draft statements on the two items as presented to the Authorities Subcommittee for review:

The Metadata Subcommittee is open to including a statement in the statewide cataloging guidelines on best practices for authority control workflows. The Authorities Subcommittee was asked to provide a statement to be used as a general guideline. Susan Massey provided the following summary on controlling headings at point of cataloging in Connexion Client and membership in the Florida NACO Funnel for review and feedback.

The State University Libraries encourage authority control of 1xx, 6xx, 7xx and 8xx headings at the point of cataloging. For libraries using OCLC Connexion software, this entails using the "control headings" function to automatically correct any controllable headings before exporting the record to Aleph. Authority control at the point of cataloging may not be possible for batch loaded records, records downloaded by acquisitions staff that are already in Aleph when reviewed by catalogers, and headings without LC authority records that cannot be controlled in Connexion Client. In these cases, authority cleanup will need to be completed later using reports from Aleph.

At the present time, the State University Libraries utilize reports produced from Aleph and provided by FCLA for authority clean-up of name, series, and subject headings already in the catalog. Each library is responsible for updating their own bibliographic records to match LC authorized headings. For headings without authority records, NACO libraries are encouraged to create new records for the national LC authority file. Whenever possible, SULs should refrain from creating local authority records.

The Florida NACO Funnel encourages SULs to receive training as NACO libraries and join the Funnel to submit NACO headings.

Authority control of batch loaded records – Elaine Winske

There is a concern for new bibliographic records coming into the FIU catalog in batch that are not under authority control. If a decision was made to outsource that category of records for authority control would it require help from FCLA? Mary Ann responded that technically, libraries can contract out for vendor services and FCLA could look at helping but this is a new work project for FCLA and would need to be prioritized. If the request is for FCLA to contract for the service for all the SULs, there is hesitancy on FCLA's part to undertake a

new contractual obligation with the organizational changes coming in 2012. It would be helpful for FCLA to know what role FCLA would be expected to play in the project. Due to Elaine's retirement FIU may not proceed with the project at this time.

Meeting adjourned at 11:30.