

**Report of the  
TSPC Authorities Subcommittee  
January 2006**

The TSPC Authorities Subcommittee met at 10:00 a.m. at FCLA on November 10, 2005. There were 23 attendees including several FCLA staff. The overall goal of the meeting was to make progress in authority control for CSUL Libraries. The objectives were to discuss what authority reports are available and what reports are needed for effective processing of authority updates; to share local processes; and to discuss what processing has to be done locally and what processing can be centralized and shared.

There were a dozen topics on the agenda. In the interest of saving time, the presenters all brought handouts—there were in fact a total of 126 pages of handouts. With so much to discuss the group opted to order in sandwiches and to continue working during lunch. The minutes of the meeting are posted on the Subcommittee's webpage.

The meeting resulted in 8 action items as follows:

1. Add MeSH to the Authorities Subcommittee Priorities List.
2. Recommend order of load after subjects. The group needs to decide if the uniform title file (primarily series) should be loaded next, followed by corporate names and finally personal names. To help the decision process, Mary Ann will send out an analysis of the name/title file by tag.
3. Organize an authority control training workshop.
4. Discuss report parameters more fully on the ListServ.
5. Read ALEPH documentation for upcoming versions so that we can discuss on the ListServ what we want Ex Libris to do in future releases.
6. Revisit outsourcing once the SUL has migrated to version 18.
7. On the ListServ discuss setting the system to "Y" for automatic update and finalize the plan to begin testing the process.
8. Inform Mary Ann which reports must be available in ALEPH for each SUL before the NOTIS reports can be shut down.

The Subcommittee collected brief evaluation forms and the average rating was 4.8 out of a possible 5. The main criticism was that there was too much information to be covered in too little time.

This criticism ties in with the 3<sup>rd</sup> action item above: to organize an authority control training workshop. We call this to the attention of the full TSPC for further discussion and for authorization to proceed. We also wish to call attention to the last action item. The subcommittee recommended strongly that FCLA continue NOTIS reports until we have comparable ALEPH reports.

The Subcommittee wishes to thank all the presenters, especially Mary Ann O'Daniel who was the main presenter. The meeting adjourned at 3:30 p.m.