

**CSUL Meeting**  
**Thursday, December 6, 2012**  
**12:00 p.m. – 5:00 p.m.**  
**New College of Florida**  
**Sarasota, FL**

Members present: Barry Baker (UCF), Brian Doherty (NCF), Bob Dugan (UWF), William Garrison (USF), Shirley Hallblade (UNF), Kathleen Miller (FGCU), William Miller (FAU) - by phone, Judy Russell (UF), Ruth Swan (FAMU), Julia Zimmerman (FSU), Chair

Guests: Michael Arthur (UCF), Cecilia Botero (UF Medical), Bryan Cooper (FIU), James Corey (FLVC), Claire Dygert (FLVC), Jane Hayes (FLVC), Alex Kostova (NCF), Monica Metz-Weisman (USF), Sarah Norris (NCF), James Parker (NCF), Jean Phillips (FLVC), Alison Piper (NCF), Caroline Reed (NCF), Vikki Shirley (General Counsel to the Board of Governors) - by phone, Nancy Spaid (NCF)

1. The chair, Julia Zimmerman, called the meeting to order at 12:24 pm and thanked Brian Doherty for hosting.
2. The Sept. 6, 2012 minutes were approved.
3. **Agreement on and changes to Agenda:** Julia Zimmerman announced that at 2:30 p.m. Vikki Shirley, General Counsel to the Board of Governors, would call in to the meeting with a discussion of FLVC and CSUL in regard to the Sunshine Law. Also, FLVC colleagues will arrive at 2:30 p.m. to provide input. Discussion ensued about the role of FLVC staff in CSUL meetings. It was agreed that Judy Russell, Barry Baker, Kathy Miller, and Shirley Hallblade will work on a list of concerns to present to the FLVC Board of Directors, prior to their next meeting.
4. **CSUL Meetings, 2013:** It was agreed that the CSUL Meetings, 2013 will stay on a quarterly schedule. Dates: first Thursday/Friday in March (7/8), June (6/7), Sept (5/6), Dec (5/6), with the prior rotation of hosting institutions resuming. Shirley Hallblade will verify dates and rotation and send out by email, for confirmation.
5. **Selection of CSUL Chair Elect:** Nomination of Brian Doherty as CSUL Chair Elect by Shirley Hallblade. There were no other nominations; unanimously approved.
6. **Committee Disposition and Roles:**
  - a. *The Special Collections Subcommittee* is inactive, but it was agreed that it should be an interest group, using Scholarly Communications as a model. Bill Garrison will tap Mark Greenberg to initiate.
  - b. Judy Russell moved to consolidate the *Electronic Resources Subcommittee and the Collections Planning Committee* and rename and restate the charge and structure of the resulting committee, and revisit appointments. Bill Garrison seconded. All in favor, no abstentions. The committee will be composed of Dean Liaison Bill Garrison, current and incoming chairs of CPC, Michael Arthur (UCF) and Valerie Boulos (FIU), and current and incoming chairs of ERS, Jane Strudwick (FAU) and Shari Johnson (UWF).

- c. Barry Baker moved to rename the *Technical Services Planning Committee* as the *Cataloging, Authorities, and Metadata Committee*, and create a new charge and structure. The Acquisitions Subcommittee will be subsumed in CPC. Shirley Hallblade seconded. Unanimously approved. The committee will be composed of current TSPC chair, Jeff Bowen, and chair elect, Susan Heron, and Dean Liaison, Barry Baker, and perhaps members of Authorities and Cataloging to create the charge and structure.
- d. *Public Services Planning Committee* has disbanded, but *Information Literacy Subcommittee* members want to continue. It was agreed that it would continue as an interest group, using the same model as Scholarly Communication. Barry Baker will ask Elizabeth Killingsworth (UCF) to initiate the Information Literacy interest group.
- e. Bill Garrison moved that CSUL create a *Resource Sharing Committee*, write a charge, and appoint members to the committee; Michael Arthur seconded. Unanimously approved. The committee will be composed of Kristine Shrauger (UCF) and LeEtta Schmidt (USF), with Barry Baker as Dean Liaison; they will create the charge and propose additional members.
- f. It was agreed that *Digital Initiatives & Services Committee* is ongoing under FLVC for the present.
- g. It was agreed that the *Shared Bib Task Force* is ongoing under FLVC.
- h. It was agreed that the *Statewide Storage Task Force* is ongoing under CSUL.
- i. It was agreed that the *Technology Advisory Group* would be inactive, because it could be recreated when needed.
- j. It was agreed that *Medical Librarians* and *Law Librarians* will continue as interest groups, with an effort to strengthen Law Librarians.
- k. It was agreed that *Scholarly Communications* will be an interest group, with Christine Fruin (UF) as initiator.

Julia Zimmerman will contact current committee chairs and send letters of thanks to chairs whose committees are being disbanded.

7. **Administrative Salary Distribution:** Shirley Hallblade stated that CSUL members should have received a worksheet and instructions. She addressed questions about placement of particular positions on the worksheet, and advised that footnotes be added to discuss any questions or concerns about specific positions.
8. **E-Journal Cost Distribution:** Judith Russell reported on the Provosts' task force, which was dissolved and reformed. Barry Baker stated that the next meeting of the task force will be in January.
9. Shirley Hallblade questioned whether she should leave the Executive Committee and Brian Doherty go on, since the committee has included chair and chair-elect. It was agreed that this should happen.
10. Vikki Shirley called in to the meeting to discuss the impact of the Sunshine Law on CSUL and participation on the FLVC board and the Members Council on Library Services. CSUL is not a Sunshine Law body, but the FLVC board is statutorily created, which makes it a Sunshine Law body, as are its members councils since they make recommendations to board. When discussions at CSUL meetings involve items that may go to the Members Council on Library Services, then discussion should end and these items should be moved from the CSUL agenda to the agenda of the Members Council on Library Services. Vikki

clarified that if these discussions are of a fact-finding nature they do not fall under the Sunshine Law.

## Reports

**11. Medical Libraries:** Cecilia Botero reported that there have been huge proposed price increases. There will be a meeting of Medical Libraries in mid-December.

Julia Zimmerman stated that the law librarians will be meeting next week and will have report at the March CSUL meeting.

**12. Statewide Storage Task Force:** Judith Russell reported that the task force is proceeding with their plans. The Council of Academic Vice Presidents (CAVP) confirmed that statewide storage is a strategic priority. There are no capital funds included in the Board of Governors budget this year, but a proposal is being presented for the 2014-2015 budget year for capital projects. It will take 18 to 24 months to complete the high density facility construction, move items from the Auxiliary Library Facility (ALF). ALF received 175K volumes from the University of Miami; these volumes are now state property. A list of those items will be sent out to facilitate campus-specific weeding. They have developed a budget, which will be sent out first of the week. The University of Miami has agreed to pay for half of the costs of interim storage; the SULs will pay the rest of the costs (excepting the costs of processing the 175K volumes transferred by University of Miami.) CAVP agreed that there should be a budget request for operations of the high density facility (e.g. 1 million annually), rather than having institutions share the costs. The task force is also are looking for a corporate donor, but the third funding option would be funding by the SULs. Journal software is progressing and is expected to test soon. There will be a summit with participation by users and programmers.

**13. OLE Project:** Judith Russell reported on the Kuali OLE project. There was consensus about continuing to pursue participation in Kuali OLE as a group of FL partners, and that there should shortly be a GoToMeeting presentation to the college group to inform them about Kuali OLE.

**14. TSPC Report:** Sarah Norris (NCF), reporting for chair Jeff Bowen stated that TSPC had met three times in this quarter, with meeting scheduled for next week. Action items:

- a. Approval of the RDA problem statement, as created by the Metadata Subcommittee.
- b. A list of post-shared bib service issues was sent to CSUL
- c. Preparation of an Authorities White Paper about post shared bib issues

She also reported on the Metadata Subcommittee. They submitted a new section of shared bib cataloging guidelines and created an ad hoc task force for vendor batch loading of data.

It was agreed that CSUL would ask the FLVC task force to examine the Authorities White Paper as one input to a recommendation to the Members Council about how to deal with authorities control in the Shared Bib environment.

**15. CPC Report: Michael Arthur (UCF)** reported about the activities of the quarter. Action items:

- a. The CPC had intended to request approval of the incoming vice-chair/chair elect. This item is tabled pending reorganization of CPC.
- b. The CPC recommends the following titles be paid for in 2013 using the shared eresources funds held by FLVC:
  - Grove Music Online
  - Oxford English Dictionary Online

- CQ Researcher
- Engineering Village platform upgrade
- YBP TOC enhanced records (previously approved by CSUL). After funding approval these records will be loaded.

The first three titles are new recurring expenses that are affordable within the current shared budget. The deal is contingent upon the willingness of publishers to provide individual institutions with refunds for any overlapping coverage of subscription periods; Claire Dygert is working on this with the publishers.

Updates:

- Taylor and Francis: Claire is working on a state-wide deal.
- SCOAP3: CPC has decided that it is better to address participation individually.
- Shared PDA program: the scheduled meeting with Coutts and FLVC was cancelled, so there will be no action until after the meeting, in January.

There was a discussion of whether to host a December call. It was agreed that Michael Arthur should hold the CPC December call to share information about the future of the committee.

Julia Zimmerman asked for clarification about the process for FLVC resources, whether the recommendation goes to the Members Council and then to the board? Jane Hayes confirmed that as soon as board acts FLVC can act (pending any changes.) Jane stated that the board must approve the purchase since it is a \$7 million expenditure and currently there are no delegations. Julia Zimmerman thanked Michael Arthur for his service as chair of CPC.

- 16. E-Journal Contract Negotiations:** Claire Dygert (FLVC) reported on current negotiations on E-Journal packages and votes were taken about recommended actions:
- a. Elsevier: Judy Russell moved to accept the one year proposal (4.5% increase) and keep negotiating for years beyond. Unanimously approved.
  - b. Springer: Claire Dygert reported that Springer offered a three year contract for those who want it, but will allow one year; the choice of term will not affect pricing. Results of vote:
    - i. one year - UCF, UF, USF, FAMU, UWF, FIU, NCF, FAU
    - ii. three years - FSU, UNF, FGCU
  - c. Wiley: Claire reported that Wiley is open to either one year or two years (with the second year as a renewal); this is a transitional contract because they are moving to new model, but they state that Florida is too big to pilot new model. Wiley requires that all SUSs must agree to either one or two years. All agreed to one year.
  - d. Taylor and Francis: Claire reported on her discussions with the vendor. SULs will decide individually if they intend to negotiate a contract.

- 17. U Borrow:** Jean Phillips (FLVC) reported that 44,000 requests have been made since Nov 15, 2011. The new loan period is in place: 60 days with a 30 day renewal. Automatic renewals are now in effect. The union catalog display has been changed to collapse other SULs' holdings under titles, because users were concerned by having to scroll through an extensive list of holdings

Meeting adjourned at 5:24 pm: Kathy Miller moved and Judy Russell seconded; unanimously approved.