Minutes
Thursday, March 6, 2014
12:00 noon – 5:00 p.m.
Embassy Suites USF Tampa
3705 Spectrum Blvd. -Tampa, FL 33612
Magnolia Room, Second Floor

Present: Barry Baker (UCF); Elizabeth Curry (UNF); Brian Doherty, Chair (NCF); William Garrison (USF); Kathy Miller (FGCU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU); Bob Dugan (UWF); Shari Johnson (UWF); Kathryn Miller (Poly); Rose Bland (USF Shimberg); LeEtta Schmidt (USF, for Kristine Shrauger); Matt Torrence (USF), scribe

Phone: Lucy Harrison

1. Welcome and Introductions   Brian Doherty (NCF), Chair
    - Meeting started at 1:00pm

2. Agreement on Agenda   All
    - All in agreement to proceed with agenda as is

3. Minutes of December 4 and 5, 2013 Meeting held at FGCU   *[Attachment 3]*
    - **Review** Action/Decision items from December 4/5, 2013
    - **ACTION ITEM** – Approve minutes from December 4/5, 2013
    - Minutes approved with no corrections or changes

4. Schedule of Next Meetings
June 5/6, 2014	FIU, Miami
September 4/5, 2014	FSU, Tallahassee (joint CSUL/FLVC meeting)
December 4/5, 2014	NCF, Sarasota (joint CSUL/FLVC meeting)
March 5/6, 2015	FPU, Lakeland

    - Discussion of site for next meeting. 2.5-2.75 years between hosting meetings (now that there are 12). March would be CSUL only
    - Florida Poly is penciled in for March of 2015
        o UWF will serve as a backup
    - Discussion of sending hotel estimates to Ann for June meeting at FIU

STANDING COMMITTEE REPORTS

5. Collection Advisory Committee Report   Shari Johnson (UW)
    Report   *[Attachment 5]*
                                                                     [Attachment 5A]

- Recap of purchase of Gale OneFile and Health & Wellness indexing (permanent). It has been proposed we stop paying the maintenance fee and lose the permanent index
    - No content would be lost, nor would there be price increases for other resources
    - We would not lose access to the databases or current indexing, we would lose the future indexing beyond this point
        - $36,000 per year would be saved
    - Should be other options to access the data via other products
- Claire Dygert has been given a quote by EBSCO for Academic Search Complete as a single resource that would be accessible by all Florida institutions
- E-Journal contracts all finalized
- Prepared to prioritize digitization when needed
- Shared PDA project
    - Many problems have been resolved, including those with Coutts
        - Now allowed 12 simultaneous users
    - Everyone now has access to usage stats
    - Decided to wait to load purchased title records…they would be loaded into a separate library (to help keep track). Doesn't affect users access to the items
    - $186 per title, but all 12 will have access
    - Discussion of summary of initial use statistics
    - 1/3 of the money has been used
    - How much additional money will be needed (per school)?
    - $10,000/month (excluding the summer). $40,000 (total) might get it through to the end of the year. What decisions should be made now?
        - No recommendations yet, but the committee is positive about the project
    - License does not have an end date and appears to be something worth continuing
    - When the fund get down to $25,000, the group can consider more money to keep it going
        - Seems to be a good deal for CSUL
- Motion to discontinue payment for permanent access to Gale indexing (as described above). Seconded. Approved by the group unanimously

    - Lucy will check with Claire
    - If paid for with FLVC funds, send the info to Lucy and she'll look into it

6. Resource Sharing Committee   LeEtta Schmidt (USF)
                                                                     For Kristine Shrauger (UCF)
    Report with Action Items   *[Attachment 6]*

ACTION ITEM - Formally invite Clare Dygert to the next CSUL RS meeting to discuss Occam's Reader and the possibility of implementing among the SUS's and FCS

ACTION ITEM - Put the UBorrow button on media items for libraries that want the UBorrow button on their holdings

ACTION ITEM - Have the loan period for media items be 14 days in the UBorrow system

- Working to expand and improve UBorrow, including the addition of media items. Talks have slowed somewhat, but continue to work on shared ILL
  - Following implementation, all seemed fine, but there is now some patron dissatisfaction due to variable due dates and renewal possibilities
  - The group is trying to standardize rates and renewals
  - Discussion of licensing restrictions on media loads, etc.
  - No payment for lost items yet, and this has caused some reservation. Being worked on now (currently, money stays with the borrowing institution)
  - UBorrow grew quickly, but has leveled off. To make it more front and center, it's being included in marketing, instruction, and other promotions
    - Name change consideration. Discussion. This group does not want to change the name
- This group looking into Occam's Reader. Claire Dygert invited to next meeting
  - This is a way/platform to ILL e-books (maybe)
  - It's part of ILLIAD and is being beta tested by other groups
  - This group would like us to be the next group to try/test this product
    - There needs to be a formal request for them to participate in the CSUL group
- Proposal to pass formal invite to Claire Dygert for next meeting
  - LeEtta will present this to larger FLVC group, too
  - Moved. Seconded. Passed unanimously
  - Lucy will consider this a formal request and LeEtta will pass this information on to Claire
- The other two action items have been pulled

7. Cataloging, Authorities, and Metadata Committee Report   Amy Weiss (FSU)
   [No Action Item]   *[Attachment 7]*

- Amy not in attendance
- Discussion

- Question about timeline for merger of ALEPH
  - Via Lucy – Nothing set, but it will be after the move to the next generation ILS (unless something drastic changes)
- Question from Ann about the last paragraph of the report. She indicated that it is inaccurate

- o The vote was not inconclusive, but there was no clarity on how to move forward. Some are using batch reports, but not clear what other groups have done
  - o Brian will forward this to Amy for clarification
- Discussion of other problems that need to be resolved (regarding the charge)
  - o Bill Garrison received 3 names to be on the group
  - o Needs to be updated and resent. Bill and Brian will work with committees to get this task force started (look to previous minutes for names)
- Discussion of missing OCLC numbers in records (Ann)
  - o Print versus e-book records discussed

8. High Density Storage Facility and Interim Storage Facility   Judy Russell (UF)
   - 75% of money needed to build and move in first stages of collection is part of this year's budget
   - May not know until mid to late April as to which package is supported. Still in waiting stage
   - If it does clear legislature, it could break ground in August. Would be at least a 15-18 month project (November 2015)
   - By the 1st of May, interim storage will be ready to go
   - Looking like 2-3 million volumes to be in the archive
   - See report for more details
   - Thanks to Judy and her staff for getting all this going! The groups have worked very well together

9. HathiTrust Consortial Membership; Services for Individuals with
   Disabilities   Judy Russell (UF)
   - Judy had a conversation with a manager and a new director coming in by mid-May. MOU brought as an example
     - o It would be signed by Deans and Directors
   - One payment will be delivered to Hathi, but all will contribute to UF (and they will pay the bill)
   - Once it has been tested and confirmed, all can begin use
     - o Shibboleth will make testing easier
     - o Groups that have implemented shibboleth can assist those that do not, providing access to items in the restricted content
   - Discussion of payments, etc.

     - o Also question of whether or not private institutions could share in this endeavor

10. JRNL Software; FLARE Collection, OCLC Symbol, and ALEPH Instance   Judy Russell (UF)

- FLARE is the repository collection held in the storage facility
- A part of the ASERL project, too (25 year commitment to print journal holdings)
- Developing software to create one list for both!
    - Institutions can record their commitments and this can then be used for weeding projects/decisions at individual institutions
    - Also notes gaps, so that they may be filled in before discards
- More schools have joined the fold
- 4 tier concept
    - 1 - Need it, keep it on campus
    - 2 - Need it close, so send it to FLARE
    - 3 - Don't need it close, rely on regional/other libraries
    - 4 - Different backup systems exist at national level for the item
- This system records it so that others know it exists (even if not members of ASERL)
- There is now an OCLC symbol for FLARE (it is an independent collection)
- There is a nice LibGuide and video about FLARE available

11. Changes in the Management of the Regional Federal Depository
    Library at UF   Judy Russell (UF)
    - Judy had been responsible for the documents depository at UF and they are a regional depository
    - 640,000 of these items moving to storage. Much of it low use and some uncataloged
    - Map collection is moving to Special Collections and other changes are underway
    - This group will also work with FLARE collections and the cataloging of the government documents
    - The collection is moving away from campus later this month
    - Should not impact the access, other than the brief days it's in transit
    - Discussion on the completion of cataloging for all items (in the future). May not be too much that requires original cataloging

12. Issues regarding Consortial Licensing of Electronic Resources with
    our own (not FLVC) Funds   Judy Russell (UF)
    - FLVC has put out a policy on how to negotiate for us and they do not plan to do 1-yr contract deals
        o They also may need to negotiate only for things that are for all the colleges and universities in the state (if they choose to opt in)
        o Is FLVC serving the needs with these types of rules
    - What is their legal authority to represent us? Discussion

- There is no MOU with FLVC to license on behalf of the universities (with the money from the universities, not FLVC funds)
- Need to think about this and may want to do some contracts without FLVC
- Further discussion
    - What legal questions need to be addressed?
    - Does this group need a list of principles on how to approach these group deals done by FLVC with CSUL money?
    - Might want to create a list of things to communicate with vendors
- Julia will get the ball rolling and work on this list of principles
    - Anything purchased by the universities with their own money will be negotiated outside FLVC, unless they are invited to be a part of this process
    - Send any ideas to Julia

INTEREST GROUP AND TASK FORCE REPORTS

13. Statewide Storage Task Force   Ben Walker (UF)
    Report   *[Attachment 13]*
    - Covered in previous sections

14. Health/Medical Librarians - Rose   *[Attachment 14]*
    - Report stands as submitted

15. Information Literacy Interest Group   *[No report]*
    -

16. Law Librarians   *[No report]*
    -

17. Scholarly Communications   *[No report]*
    - Started at UF, but now not sure if it's part of this group

18. Special Collections   *[No report]*
    -

Adjourned at 4:22pm

Dinner *Thursday March 6, 2014 at 6:30 p.m.*
Stonewood Grill – 17050 Palm Pointe Drive – Tampa, FL 33647. Phone: 813-978-0388.

Council of State University Libraries

Minutes
Friday, March 7, 2014
8:30 a.m. - Noon
Embassy Suites USF Tampa
3705 Spectrum Blvd. -Tampa, FL 33612
Magnolia Room, Second Floor

Present: Barry Baker (UCF); Elizabeth Curry (UNF); Brian Doherty, Chair (NCF); William Garrison (USF); Kathy Miller (FGCU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU); Bob Dugan (UWF); Shari Johnson (UWF); Kathryn Miller (Poly); Rose Bland (USF Shimberg); Charlie Parker (TBLC); Matt Torrence (USF), scribe

Phone: Lucy Harrison (FLVC); Chuck Eckman (UM)

19. Updates from Tampa Bay Library Consortium (TBLC) and   Charlie Parker (TBLC)

     Ask-A-Librarian

- Discussion with Charlie Parker on "Ask-A-Librarian" (AAL) and other topics
- Many letters sent in support of the service and much appreciation for those messages and efforts
- They are actively working to keep up with changes brought on by technology and other factors
    o Florida Library Webinars service for training, for example
    o Lots of on demand content and it's being used
    o Traveling road shows for training people on technology (and for helping/training staff at various libraries)
- AAL Discussion
    o University and College libraries have been vocal in their support of the service and this has helped immensely in conveying that message to the state library
    o A good majority (about 70%) of public libraries participate in the service (if only to post the link). This covers a much higher percentage (over 95%) of the population
    o Difficult to compare this to other services, but they see 12 examples that are similar. Not a lot of data to compare to…requests for data have been met with varying degrees of success
        ▪ Oregon may be a bit higher at 80,000, but it drops off from there
        ▪ Numbers may be similar per capita
    o $3.70 per transaction (in the middle of the pack…some cheaper, some much more expensive)
        ▪ Still not enough instances for a strong statistical case
    o Discussion of statewide push for Distance Education and its current/eventual effect on this service

- o Request from Charlie to the group to provide requests for updates and other needs
- o Java will go away in the months leading up to May 2015
  - ▪ Efforts to keep the service current and useful
- o Quick break down of users/patrons…academic use is greater than that of public. This will be monitored in the future
- DLLI Discussion
  - o Geography and other challenges
    - ▪ They do testing using phones/GPS tracking of items on certain travel routes
  - o Vicki Frost is our contact to the logistics and delivery industry in Florida
  - o Please send concerns and complaints to Charlie Parker so they can investigate further
  - o It is supposed to be a 48-hour service, with certain exceptions
  - o Charlie will look into this further, as the system will be more important than ever with expansion of UBorrow and increased reliance on shared collections

20. FLVC Update   Lucy Harrison (FLVC)
                                                                               [*Via conference call*]
- Lucy sent out an update yesterday afternoon. She went over the following points
  - o Next generation ILS RFI discussion. Proposals due March 31st
    - ▪ Virtual demos in the near future…will be open, but not all will be able to ask questions immediately (feedback will be facilitated in other ways)
    - ▪ Discussion of costs (including fees and implementation). Are they providing only a licensing fee, or also estimating implementation and migration costs
    - ▪ Section 7 does include this information, as well as requesting some estimates for implementation (Lucy)
  - o Discovery tool. Statewide implementation on Monday
    - ▪ Will not affect local implementations of Mango or Primo at this point, but will replace some other interfaces
  - o Will move to new index as soon as this becomes clear (more by the end of next week). This will let them know if PCI is good enough
    - ▪ Using the same methodology as the original task force
  - o Shared ILL
    - ▪ Minor adjustments to make workflow a bit easier
    - ▪ Will recommend that the colleges are a lender of last resort until we have some statewide policy issues addressed (due to different lending periods)
    - ▪ Working with resource sharing committee to see if they can come to some agreements on lending periods (among the colleges)
    - ▪ They want to survey the colleges to collect some of this information
    - ▪ They are also discussing unified policies on lost books (and other issues…much of this has not been agreed upon by the colleges)
  - o E-Resources
    - ▪ Claire still hoping to get impact statements out by early April

- ▪
  - ▪ Price quotes for Academic Search Complete (statewide by 2015) are coming
  - ▪ Bibliographic database quality discussion (OCLC numbers)
  - ▪ They are doing lots of data cleanup, including manual efforts
  - ▪ Working on duplicates, included reported ones
  - ▪ PDA 101 should be live by the end of March (separate ALEPH instance for PDA)
  - ▪ Islandora continues to move forward. Working on serials next. Expecting this will be ready by summer (doesn't mean DigiTool will disappear immediately)
    - Also looking at what's next
  - o Polytechnic
    - ▪ They have started meeting and have some timelines to roll things out by summer 2014
    - ▪ They are doing all they can to make sure e-resources are ready to go with the brand new university (and how to bring it into the pool of existing universities)
  - o Further discussion of ALEPH and authority control

21. Kuali OLE   Judy Russell (UF)
    Short videos

    Discussion   Chuck Eckman (Miami)
                                                                                      [via conference call]

- Judy handed out brochures and power point slides
- Our commitment ends in June, but need to decide if the group wants to make an additional contribution and be active participants in further development
- Libraries would still need their own front end, but this would link to things like PeopleSoft, etc.
- Discussion of various segments
- April 2014 will be the release of version 1.5
  - o Some libraries already running this
  - o This is the first one that will be upgradeable
- 2.0 should emerge in the 4th quarter of 2014
- Timeline discussion
  - o Earliest for us would be 2016
- Discussion of open library environment and implementation costs
- Videos are available (6) to show screens from some of the modules
  - o No audio yet
  - o Discussion of various features and available videos
  - o The videos give an idea of the native screens and their functionality
- Judy can forward this to the group and/or schedule some online discussions (via Ellumniate, Go to Meeting, etc.)

- o Judy will sent the link out and set up a session for the Deans and Directors to watch and provide feedback

Meeting Adjourned