



CSUL Meeting
Thursday, June 5, 2014
12:00pm – 5:00pm
Florida International University
Miami, FL

Members present: Brian Doherty, Chair (NCF), Barry Baker (UCF); William Garrison, (USF); Katherine Miller (FPU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU); Robert Dugan [UWF]; Faye Watkins (FAMU); Kathleen Miller (FGCU); Elizabeth Curry (UNF)

Guests: Rita Cauce (FIU); Valerie Boulos (FIU); David Boilard (FIU); Marissa Ball (FIU); Stephen Moore (FIU); Karen Medin (FIU)

Phone: *Don Muccino (FLVC)*

1. Welcome and introductions

Brian Doherty (NCF), Chair

- Meeting started at 1:00pm

2. Agreement on Agenda

Additions to the Agenda:

- Discussion topic on ALADN #17 on the agenda to be placed after FLVC discussion.

3. Minutes of March 6/7, 2014; meeting held at USF Tampa

- **Review** Action/Decision Items from March 6/7, 2014
- **Action Item** – approve minutes from March 6/7, 2014
- Minutes approved with no corrections or changes

4. Schedule of Next Meetings

September 4/5, 2014	FSU, Tallahassee (joint CSUL/FLVC meeting)
December 4/5, 2014	NCF, Sarasota (joint CSUL/FLVC meeting)
March 5/6, 2015	FPU, Lakeland
<i>June 4/5, 2015</i>	<i>UWF, Pensacola</i>

5. FLVC Report

Don Muccino (FLVC), via conference call

- General comments were made on the transition of FLVC to FALSC. This is the second transition process in 2 years. It is an administrative change moving from UF to UWF, and deals with numerous stakeholders (FLVC, legislators, universities, Florida College System, etc.). The pre-July 1 transition is key to



ensure continued operations (need budget, administration, governance in place in order for this to happen). Staff move of employment to be accomplished by December, with a continuation budget. Operations may be able to move forward until new budget is approved. We are trying to keep things moving forward as much as possible and with as little disruption as possible

- Questions/Comments:
 - Can reserves be spent down? Yes
 - Is the \$22 million budget a consolidated budget (distance learning, libraries, etc.)? Yes, but line items are not designated for each specific area. It's been all about consolidation for the past 18+ months, so now we must go through a process of de-integration.
 - Does focus or scope of the distance learning services/units and student services units change within this new structure? Essentially they will offer the same set of services, just separated out instead of integrated. I'm not sure what will happen to the shared resources after the transition and how those shared resources will transition, or if they can be separated (e.g. – Help Desk)
 - Will the staff physically be moving to Pensacola? Doubtful, but it's up in the air right now
 - Discussion on OCLC fee change, equity of services between universities and colleges, etc. Adding services to create equity vs. removal of services to create equity should be considered as an option. Don will share the list that was created outlining the various services between the colleges and universities
 - All-for-all does nobody any good. FLVC needs to document cost to each of our institutions.
 - How to lobby the legislature? Perhaps invite FLA to next CSUL meeting? Florida Library Association only lobbies for public libraries.
 - Concern expressed about some high-impact decisions being rushed through.
 - Decision about discovery system was not meeting our (SUS) needs.
 - How can we meet with community colleges in our area?

STANDING COMMITTEE & TASK FORCE REPORTS

6. Collection Advisory Committee Report (Attachment 6, 6a)

Valerie Boulos (FIU) for Shari Johnson (UWF)

- Valerie Boulos distributed a report. She requested a possible face-to-face meeting in August to discuss need to do own licensing once again. FLVC may not be able to handle group licenses.
- Statewide-shared PDA:
 - 41 different imprints/34 different publishers
 - 2990 MARC records in PDA sub-library
 - 376 titles purchased
 - only 83 purchase records loaded as of 5/26
 - \$71,000 expended, with 50/100 titles added per month
 - cost-share is 50/50 – 50% equally assessed, 50% based on FTE
 - 661 books used, but not purchased
 - avg. cost per use = \$15
- Making amendment to current contract would change details of licensing.
- Coutts – if amended, we can add Polytechnic and also add more publishers
 - Valerie Boulos recommends continuing current terms for 6 months to 1 year
- Is PDA a high priority? No sense yet of competing items. Need to defer decision till more information on budgeting is available.
- What is downside of deferring decision? Could run out of money for plan.
- Motion to defer decision on PDA to Sept. meeting was passed.
- **ACTION ITEM:** Face-to-face meeting was approved.

7. Cataloging, Authorities, & Metadata Committee Report (Attachment 7)

Amy Weiss (FSU)

- Problem with lack of volunteers for authorities subcommittee.

8. Resource Sharing Committee Report (Attachment 8)

Karen Medin (FIU) for Kristine Shrauger (UCF)

Report with Action Items:

- **ACTION ITEM:** To change three UBorrow/Aleph ILL policies.
 1. **Loan periods:**

Loan period of 45 days (77% of FLVC survey respondents agree with a loan period at or over 45 days)
 2. **Renewals:**

1 automated renewal on monographs for 30 days (82% agree with the



idea of automated renewals, 68% agree specifically with a 30 day renewal)

3. **Expiration of requests in system:**

2 business day expiration (68% agree with 2 day or less expiration of requests)

- These policies were moved and approved.
- For future:
 1. Implement charges for lost items
 2. Create wiki with answers
 3. Investigate media loans

9. **Storage Task Force**

Judy Russell (UF)

- Discussed interim storage facility, with new shelving, increased capacity.
- Material is de-acquisitioned from original holding library, added to FLARE
- JRNL software can handle holdings in various locations, in-state, ASERL, elsewhere
- Entire UF government documents collection has moved to storage.
- UF will accept last copy of monograph in Florida, or last copy of government documents
- **ACTION ITEM:** Attachment 9c was moved and approved (regarding government documents at FLARE)

10. **Shared Bib Problems & Issues Task Force Report (Attachment 9)**

Sarah Norris (NCF), via conference call

- Brian Doherty referred group to submitted written report

DISCUSSION ITEMS

11. **Brief updates on HathiTrust, OLE project, and FLARE**

Judy Russell (UF)

12. **Services for students (and others with disabilities)**

Judy Russell (UF)

- Judith Russell, UF discussed HathiTrust, use of HathiTrust to serve those with disabilities. Movement toward being more proactive toward depositing items digitized to serve those with disabilities in HathiTrust.



- Q: What kind of materials are best for Hathi?
 - A. Books, journals, unique content, focus on monographic materials, rare, or relatively rare
- Q: Is there a plan to have a unique material type for documents (i.e. to facilitate identification of government documents in a system)?
 - A. Will try to raise this issue again.
- OLE – board meeting earlier this week. Chicago and Lehigh implementing OLE.
- We want to be sure that licenses have clauses regarding access for those with disabilities.

13. Discovery service recommendation to FLVC and Members Council

Judy Russell (UF)

- Referred to Executive Session

14. FLVC Surveys

- Referred to Executive Session

15. FLVC Next Gen ILS

- Referred to Executive Session

16. FLVC e-Resource Committee

Valerie Boulos (FIU)

- Referred to Executive Session

17. ALADN Discussion (*ALADN discussion took place after the FLVC discussion*)

William Garrison (USF)

Academic Library Advancement and Development Network

- There is interest in hosting one of these conferences in Florida
- Does CSUL want to think about hosting in 2017?
- What are cost figures?
- Can CSUL sponsor a time at which development officers could get together before a CSUL meeting?



CSUL Meeting

Friday, June 6, 2014

8:30pm – Noon

Florida International University

Miami, FL

Members present: Brian Doherty, Chair (NCF), Barry Baker (UCF); William Garrison, (USF); Katherine Miller (FPU); William Miller (FAU); Anne Prestamo (FIU); Judy Russell (UF); Julia Zimmerman (FSU); Robert Dugan [UWF]; Faye Watkins (FAMU); Kathleen Miller (FGCU); Elizabeth Curry (UNF)

Guests: David Boilard (FIU); Lori Driver (FIU); Kawanna Bright (FIU); Pam Northup (UWF)

Brian Doherty started the morning session of the meeting welcoming Pam Northrup, Associate Provost UWF as the day's guest. Attendees introduced themselves.

18. Transition of FLVC to FALSC

Pam Northrup (UWF)

- Discussion of transition from FLVC to FALSC
- Pam Northrup presented to the group where the State and UWF are in the process of transitioning from FLVC to FALSC
- UWF neither lobbied nor asked for the position of operating FALSC
- There are two levels to the transition; state and institutional
 - State Level
 - They are legislatively required to work with the chancellors of both systems (college & university) and designees are beginning the transition process.
 - The legislation requires that the transition to UWF occur by January 1, 2015. UWF has between now and the beginning of August 2014 to put together a transition plan that looks at the organization structure, governance, budget, staffing, process, and communications to make a recommendation on how to complete the transition to UWF. During this time of transition UWF fits between FLVC and the Board of Governors. UWF is working very closely with the Boards of Governors and Florida College System to achieve its goals. Legislation is silent on how the organizational structure is set up. There is to be a director of Complete Florida Plus and a director of FALSC.



- Legislation is silent on the notion of Sunshine as the new organizational model is being formalized
- UWF will send the transition document to the joint legislative committee for review and approval then officially adopt on January 1, 2015.
- A transition team has been put together. The transition team will be expanded to bring more people to the table to express viewpoints that focus on the student.
- Institutional Level
 - Forming a transition team at UWF to receive staff from virtual campus.
 - The future organization structure could be different. The role of the members' council could be different. Those different roles may affect delegation of authority in terms of budget expenditures.
 - The transition begins July 1, 2014 with continuity of services as a top priority. UF will continue to maintain responsibility throughout the Fall.
 - Legislatively there are some challenges in terms of requirements.
- Discussion Items:
 - Pam Northrup asked CSUL about concerns they may have.
 - The Sunshine Law
 - Can Sunshine be minimized as appropriate? FLVC MCLS is unable to efficiently do its work because of Sunshine
 - Sunshine has prohibited SUS members going to FLVC to discuss concerns/needs
 - Are there ways the group is comfortable in communicating /sharing topics outside of Sunshine?
 - CSUL member stated that there are working groups
 - Under the current structure this is no longer working because the group does not have the authority to make certain decisions
 - There is overlap between FLVC & CSUL which can be difficult
 - Better representation is needed on FLVC MCLS sub-committees
 - FLVC has been run more on a CCLA-based model which does not work well in understanding and meeting SUS needs.
 - What does the group see as the strength of the State Colleges?
 - The culture

- The collective numbers of its staffing
- Director of CCLA sat at the table with Presidents of colleges which give them a platform that FCLA didn't have. There needs to be more consultation between FCS and SUS members. CSUL members would like to have a voice/vote.
- Next generation library system
 - RFI for new system went out. Were there four systems that met the requirements?
 - E-resource task force was tasked to see if there was a product ready to go to meet FLVC needs. Vendors had to have all elements in production. The task force recommended Exlibris/Alma as the system currently most capable of handling Florida academic libraries. The charge was to determine if the market was mature enough to proceed with a formal process, not to recommend the purchase of a new system.

19. Additional Agenda Items - none

20. Executive Session

Meeting Adjourned