

CSUL CAM Minutes January 15, 2015 2 p.m.

Co-Chairs Christopher Boyd (FGCU) and Jeanne Piascik (UCF) convened the meeting.

The minutes will be taken by Janice Donahue (FAU).

Minute takers rotate for each meeting alphabetically by institution.

Next meeting: The next meeting will be April 9, 2015. The minute taker for the next meeting will be Mirtha Hernandez (FIU).

Approval of November Minutes

The minutes of the meeting of November 13, 2014, were reviewed and approved by the membership.

The membership agreed that the CAM minutes should be posted to the SB Wiki. Annie Glerum (FSU) volunteered to post the minutes.

Introductions

All persons in attendance self-introduced, indicating institution affiliation, position, and CAM voting status.

Ongoing business

SB Training Group - At November's meeting Jeanne Piascik, Susan Heron (USF), and Ethan Fenichel (FAU) volunteered to work on instructional documentation in response to the SB Issues & Problems Task Force report. The question was raised regarding the function of this group in relation to the BCDS Subcommittee that is also working on training. It was clarified that the BCDS has been working on SB guidelines documentation, and the final version of that documentation will soon be declared. A BCDS task group is also working on instructions for batch loading. A discussion followed regarding the best way to coordinate the two groups. Annie will follow up with Susan, Jeanne, and Ethan and bring Kim Montgomery (UCF) into the conversation via email. Other interested members are encouraged to join this group.

Priorities - Discussion about merging the priorities of the colleges and universities into a unified list included information reported from the recent TSSC meeting, where there was a discussion regarding the CAM Report of the top 5 prioritized projects for the universities. The top 5 list of universities' priorities has been endorsed by the University Deans and Directors, and the 5 projects must now be integrated into the projects required by the Colleges.

The lists can be found at tssc.wiki.flvc.org/wiki/index

New Business

NextGen; Cleanup prior to NextGen implementation

The vendor demos for NextGen are scheduled for Feb. 16-20 and will be open to all. Although the evaluators and reviewers are required to sign non-disclosure statements, it will be possible for CAM to provide input on the vendors after the vendor presentations.

It was reported that Mary Ann O'Daniel (FLVC) mentioned at the TSSC meeting that determining projects to work on for NextGen will be difficult until we know what the new system software requirements will be. Current cleanup projects in SB are desirable, because most of the universities can identify issues with existing data that need to be cleaned up prior to migration.

It was suggested and approved to invite Mary Ann O'Daniel to the next CAM meeting for an update on NextGen. Since the next meeting will be after the vendor presentations, it will be a good opportunity to ask questions and determine how CAM can provide input on the process.

Chris and Jeanne will send out a message to CAM after the demos to determine if there is interest in having a special meeting of CAM to discuss the vendor demos.

Subcommittee Reports

Authorities Subcommittee – Gerald Langford (UF) reported that FLVC has taken over a lot of the authorities updating and is adding changes to the LCA 10 records.

BCDS Subcommittee – This year's co-chairs are Kim Montgomery and Annie Glerum. The target date for approving Vers.1 of the SB guidelines document is April 9. Work is proceeding on several issues: 1. Finalizing the SB guidelines; 2. Best practices for batch loading for shared cataloging; 3. Resolution for the display of multiple 4xx fields due to different practices by institutions.

New members to the BCDS Subcommittee are Ethan Fenichel (FAU) and Donna Fluharty (UWF). All but NCF and FGCU now have voting representatives on the committee. Task Force members working on batch loading best practices are Ethan Fenichel, Kim Montgomery, Annie Glerum, and Elaine Dong (FIU).

Meeting adjourned at 3:30 p.m.