

Minutes

Thursday, June 9, 2011
10:00 p.m. – 5:00 p.m.
University of Central Florida
Library, Room 511

Members present: Barry Baker (UCF), Jim Corey (FCLA), Nancy Spade for Brian Doherty (NCF), Lisandra Carmichel for Bob Dugan (UWF), Todd Chavez for Bill Garrison (USF), Shirley Hallblade (UNF), Kathleen Miller (FGCU), William Miller (FAU), Laurie Probst (FIU), Judy Russell (UF), Julia Zimmerman (FSU)

Absent: Lauren Sapp (FAMU)

Guests: Frank Allen (UCF), Michael Arthur (UCF), Cecilia Botero (UF-HSC), Priscilla Caplan (FCLA), Claire Dygert (FCLA), Athena Hoepfner (UCF), Selma Jaskowski (UCF), Michele Newberry (FLCA), Nancy McKee (BOG), Elizabeth Outler (UF Law), Mary Page (UCF), Jean Phillips (FCLA), Meg Scharf (UCF), Kristine Shrauger (UCF), John Venecek (UCF)

Call to Order / Opening Agenda Items

Shirley Hallblade (UNF)

- Welcome and Introductions:** Chair Shirley Hallblade called the meeting to order at 10:00 a.m.
- Agreement on Agenda**
- Minutes of March 3, 2011 meeting** were approved with some minor adjustments:
James Corey suggested that item 24, second sentence, be adjusted to read: "Priscilla Caplan explained that FCLA had to implement the Open Journal System so that four SULs wouldn't lose access to journals because the new publisher no longer supports back issues."
Judy Russell noted that item 13 does not show that a decision was made on the storage facility. It should state that each participating institution will make decisions about what they will retain locally. This was agreed upon at the March meeting. "Each institution may make retention and storage decisions independently," was added to Item 13.
Motion to approve the minutes with the above changes was approved.
- Schedule of Next Meetings** was approved with some discussion of checking future meeting dates for possible conflicts:

Sept. 1-2, 2011	FSU
Dec. 1-2, 2011	USF (Meeting jointly with CCLA on Dec. 2)
March 1-2, 2012	FAMU
May 31-June 1, 2012	UNF

Committee Quarterly Reports and Action Items

- CPC and Subcommittee Reports** Michael Arthur (UCF) for Roy Ziegler
 - Recommendations on JSTOR/CRL:**

- 1) JSTOR is the primary issue. CPC members believe that the CRL option is viable for current SULs who are CRL members with a "buy-in" option for non-members. This means that non-CRL members can pay a fee to access JSTOR digital archives. This will not significantly change our current situation and the CPC suggests that CRL can serve as a trusted repository for JSTOR titles. CPC recommends that CSUL come to a final decision about how to proceed with the JSTOR archives.

***Arthur amended this point later: This non-member buy-in option was developed for Florida only. There is no specific deadline, but the offer is not open-ended. The decision should be made around September.

- 2) Judy Russell noted that there is a regional responsibility to build a JSTOR print archive and that the pendulum has swung from defining what a complete collection would be to doing title-by-title reviews. This does not need to be an "all-or-nothing" proposition. We need to retain flexibility at the local level. She has also asked UF selectors to make lists that she will provide to the CPC to help them make decisions and to give them a sense of who has the most comprehensive collections in certain areas.

Action Item: Each institution should come up with a list of titles they want to discard, titles they want to retain locally, and those that should be sent to a shared storage facility. CPC will help coordinate this, if it is done within a reasonable time frame. It was decided that this should be done before September.

- 3) Arthur identified four potential storage tiers: local, state storage facility, ASERL, and CRL. CRL will be relied upon as a permanent print archive at the top of the pyramid. ASERL contributions will be those that statewide are identified as titles we must retain in Florida for programmatic purposes. Locally we will retain titles of local importance.
- 4) Shared e-book collection negotiations continue. Each participating institution was invoiced \$7K. Following a resolution from the negotiating team, a vendor will be selected and a committee set up to do profiling.
- 5) The ERS did not submit a quarterly report. Roy Ziegler included some notes in the CPC report from a discussion with the ERS chair. SciFinder is discontinuing client access as of June 1. There might be some local complaints because people liked client better than Web. In addition, NetLibrary has been purchased by EBSCO, and FCLA is working to download statistics from the existing interface because it will soon be unavailable.

b. Medical/Health Libraries Task Force Report

Nothing new to report (Cecelia Botero).

c. Special Collections Subcommittee Report:

Special Collections is interested in contributing their environmental materials to PALMM. However, FIU is expanding their Everglades Digital Library and has a structure in place and a single location that can serve as a discovery tool. This should be considered an option as well.

d. Revised Charge for the Special Collections Subcommittee

Special Collections Subcommittee report asks for consideration of its charge. However, the charge was not submitted to CPC first so CSUL declined to address it at this time. Arthur will advise Ziegler to ask subcommittees to make sure quarterly reports to be included in the CPC report are submitted two weeks prior to deadline.

6. **PSPC and Subcommittee Reports**

Elizabeth Outler (UF Law)

- a. Highlights: have spent most of the year dealing with the launch of UBorrow and preparing for the official launch on August 1.
- b. The Access Services (AS) subcommittee completed a report about Rapid and how it can be more efficient. Barry Baker noted that UCF should be included in the Rapid assessment report – they are currently omitted. The AS subcommittee is also discussing how to promote open access publishing and will develop a proposal jointly with the CPC. Judy Russell recommended using faculty senate meetings to promote Open Access Week.

Action Item: The PSPC Access Services Subcommittee will find out if it is possible to share institution-specific data on savings on OCLC charges.

- c. PSPC has been discussing providing open access publishing and purchasing.

7. **TSPC Report**

Mary Page (UCF) for Betsy Simpson

1. **Revised Action Plan:** No previous action items to report on.
2. **Single Bib Pilot Project:**

There needs to be more discussion about how important single bib is, i.e., should we retain a single bib environment? Page stated that this is a priority, but there has been no discussion of it yet. The group will create a list of bullet points and report back. They will report specifically on whether this system will work in a merged environment. Jean Phillips suggested starting a subgroup to focus on this issue.

Action Item: TSPC to create a document discussing the importance of single bib in a merged environment.

8. **TAG Report**

Selma Jaskowski (UCF)

a. **Emerging Technologies Report**

Currently examining many discovery tools. The emerging technologies report is their first attempt at this twice a year report. They used the Horizon Report as their basis. Rather than just presenting the report, they tied it to what was happening at each institution. They also identified some additional challenges in the SUL, including (1) data management and (2) consolidating servers in libraries into central data centers. Finally, they attached library management systems to watch. There will be another report in December.

Action Item: TAG will prepare another Emerging Technologies Report with more information for SULs, which could be shared with provosts. The Report should include a one-page executive summary.

9. **DISC Report**

Laurie Taylor (UF) – via conf call

There are currently no highlights to report. This group is currently assessing systems based on requirements they developed for earlier reports that CSUL already has. Open source will be given a higher ranking. They will submit refined requirements along with system review once the assessment is complete.

10. **UBorrow**

Julia Zimmerman (FSU)

So far, the project is going well. There were some small problems early on, but those have been ironed out and feedback has been positive. The delivery time has been greatly improved – projected time is 2-3 days from the current 2-6 days.

11. **Storage Task Force and Storage Facility/Shared Collection**

Judy Russell (UF)

a. **Revised Timeline**

UF has identified interim storage space in Gainesville and has approval to lease it. It is large enough to grow into and is both insulated and air-conditioned. They are planning to start moving in this summer and are currently looking for spare shelving. They were given \$2 million planning money and so far have spent very little. There needs to be some discussion about what is allowable with that money.

12. **Resource Sharing Task Force**

Kristine Shrauger (UCF)

This is a new task force with four additional non-voting members from Independent Colleges and Universities in Florida (ICUF), all of whom are ILLiad users. So far, the task force has only met once and is reviewing best practices regarding scanning and other services. Also looking into "Get It Now," the fee-based service from Copyright Clearance Center (CCC). Shrauger noted that Elsevier is selling its articles for \$24 through CCC, but if an article is acquired from Elsevier it is \$36, if it is not owned.

Break for Lunch

Presentation

14. **E-Journal Package Renewal Strategy**

Claire Dygert (FCLA)

Possible strategies concerning e-journal package renewals were discussed.

Action Item: SULs should begin by examining their institution subscriptions for the SUL Packages.

Action Item: Claire Dygert will create a survey of backfile holdings.

Project Updates / Task Force Reports (cont'd)

13. E-Resource Cost-Sharing Models

Laurie Probst (FIU)

Probst distributed the Serials Cost Models Working Group draft report that will be delivered to the Council of Academic Vice Presidents (CAVP). She pointed out issues with timeliness and gaps in the ACRL and FTE data; questions about implications for staff time required if we are going forward with data-driven models; and the uncertainty about the impact of the legislated new organization which will replace FCLA and CCLA.

Suggestions resulting from the discussion include:

- Create an executive summary;
- Remove or reduce discussion of the history of big deals;
- Remove SUS specific dollar impact data;
- Mention the impact of the creation of three new medical schools.

Action item: Probst will draft a one-page informational summary incorporating CSUL suggestions.

Action item: CSUL will review the summary with the intent to submit it to the CAVP as a requested agenda item for their upcoming 22 June 2011 meeting.

Directors' Discussion Topics

15. FCLA Budget Cuts

Jim Corey (FCLA)

Corey distributed data about the projected 2012 FCLA funds, and proposed adjustments to address an expected large cut to FCLA's budget. The proposal eliminates the allocation for IT equipment, transferring those funds to the carry forward reserve. Discussion followed, with some indicating that the elimination of FCLA IT funds is a real cut to the institutional library's budget with no options for making up those funds locally.

Probst (FIU) objected to the plan as presented and questioned if other options had been considered.

Further discussion will be needed as more specific information about FCLA expenses and funding becomes known. The FCLA Advisory Board will continue discussion of the FCLA Budget in their 10 June 2011 meeting and they may draft a report or statement.

16. Task Force on the Future of Academic Libraries

Shirley Hallblade (UNF)

Nancy McKee first reminded the group of Sunshine Law provisions, clarifying that the Task Force members present are to provide factual information and listen to discussions, but not comment, provide opinions, or vote on matters relating to the Task Force on the Future of Academic Libraries.

Hallblade reported on the recent meeting of the Task Force and will send minutes to CSUL. She informed CSUL that the latest documents from the Task Force are on their website (<http://www.flbog.org/about/librarytaskforce>). She distributed the legislative language relevant to libraries, and summarized revisions in sections 7, 47, and 48, highlighting changes to the order and schedule for the required reports and plans. The revised legislative directive gives libraries more time to plan and make changes in a more logical order.

The Task Force's charge was expanded to address governance and reporting. Additional highlights from the Task Force Meeting include:

- Tom Sanville presented at the meeting and his slides are available on the website.
- Information Systems of Florida (ISF), a consulting group, was hired to help with background studies, information gathering, and drafting reports to help the Task Force successfully meet its goals and obligations.
- Cyndy Loomis from ISF introduced a broad work plan for the group and identified three main themes, and the Task Force created working groups on the themes:
 - Services and Procurement
 - Governance, Structure and Reporting
 - Technology and Fiscal

Each working group has scheduled conference calls starting the week of June 13.

- A working group is drafting a Services survey that will go out to CSUL and all the members of the Task Force.
- The next Task Force meeting is September 9 at Seminole State College; a wrap up meeting is November 4 at Tallahassee Community College. The final report will go to the Chancellors, then to the Legislature.
- CSUL discussed the report and the Task Force. Concern was raised that channels of communication between the Task Force and all stakeholders remain open. The Task Force includes several CSUL members, including Hallblade as co-chair.

There was some discussion about governance and reporting and the potential role of the Provosts. A suggestion was made, and positively received, to hold regional meetings with SULs and CCLA libraries.

17. Digital Library of the Caribbean (dLOC) Probst

For the last six years, dLOC has been receiving grant funding from TICFIA. That funding will cease as of September 30. There will be a new model of membership and funds will be solicited from members and other sources.

18. Access to Databases for Affiliate Users Probst

FIU reports repeated requests for access to databases for affiliates. There is interest at UCF and other SULs as well. Bill Garrison (USF) related a legal and administrative solution in place at USF that may be a model for other SULs.

Action item: Probst will coordinate a conference call to discuss database access for affiliates with interested SULs.

19. Using Patron Usage Data to Target Solicitations for Donations Probst

Probst asked if anyone is using patron usage data to target solicitations for donations. No SUL is currently doing so.

Meeting Adjourned at 5:10 p.m.