

May 22, 2007

The following documents contain information about each department's holdings relative to campus newspapers and/or oral histories and/or A/V conversion.

[FSU.doc](#)

[FAU.doc](#)

[FIU.doc](#)

[UNF.doc](#)

[UCF.doc](#)

[UF.doc](#)

[USF.doc](#)

[FSU Newspaper Digitization.doc](#)

The conference call began at 10:05 with the following people in attendance.

Dee Cael FAU

Eileen Brady UNF

Mark Greenberg USF

Vicki Silvera FIU

Dean DeBolt UWF

Carla Summers UCF

The group discussed the various digitization strengths of their respective institutions.

UWF has transcribing/editing equipment but not in house conversion from analog to digital audio; can digitize items under 11"X17"

USF has transcribing/editing equipment and can convert audio from analog to digital; can digitize items as large as 40" inches wide; in Jan. 2008 will purchase a CopiBook scanner capable of scanning unbound newspapers B&W in approx. 2.5 seconds/page

UNF has small flatbed scanners; does not have transcribing/editing equipment or audio conversion

FAU has tabloid size scanners and camera stand (not much bigger than tabloid); can convert audio from analog to digital; may be able to transcribe/edit

FIU has tabloid, bookeye scanner, and large format scanner; can transcribe/edit and convert audio from analog to digital

UCF has large format scanner, no transcribing/editing capabilities

Possibility that UF or other vendor would handle OCR work. Scanned newspapers would be sent out for OCR as a single job.

Each school needs to give the dimension of its student newspaper and will do this by updating its documents above.

For oral histories, each school will determine what work has already been accomplished, what work needs to be done, and what work it can do for others.

Mark suggests that 1 hour of audio interview costs approx. \$150 (at \$10/hour) to transcribe, audit edit, and final edit. A modest sum for overhead to cover equipment replacement or repair is also appropriate.

Mark shared his oral history consent form (below).

[FlaSC Consent easy.doc](#)

The group decided to focus its attention on both school newspapers and oral history.

Mark will get with FCLA and/or UF to get specs on digitizing newspapers. Mark will provide specs on oral histories.