June 26, 2007

http://www.loc.gov/rr/mopic/avprot/audioSOW.html

http://www.nyu.edu/its/humanities/ninchguide/VII/

newspapers: florida.pdf
oral history: Style Guide 052005.pdf
audio conversion: CDP DABPv2 1.pdf (pp. 17-18)
video conversion: CNI McDonough Preservation.ppt
newspaper copyright issues: Kesse on Copyright.doc

The conference call began at 10:00 with the following people present:

Dee Cael FAU (part one)
Mark Greenberg USF (part one, two)
Dean DeBolt UWF (part one, two)
Carla Summers UCF (part one, two)
Connie Taylor, FAMU (part one)
Lucy Patrick, FSU (part one)
Eileen Brady, UNF (part two)
John Nemmers, UF (part two)
Vicki Silvera (part two)

I. The meeting began with the follow resolution offered by the group:

Whereas Carla M. Summers, CRM, CA, has devoted three decades of her professional life to service in the State of Florida, creating a distinguished record in

her contribution to the life of the professional archival community, at the national, the regional, and the state level,

her contribution to the achievements of academic libraries in the State of Florida,

her contribution to the intellectual life of the State of Florida,

her contribution to securing and developing resources in the humanities at the regional, state, and national levels,

her participation from its inception in Florida's efforts to build a digital library of the highest quality,

and most significantly, for her unfailing support of her colleagues, and her generosity of spirit,

Therefore, we, her colleagues serving on the Special Collections Sub-Committee of the CSUL CPC, wish to express our gratitude, respect, and heartfelt wishes for her enjoyable and productive retirement from the University of Central Florida.

II. Mark informed the group that the CSUL directors had approved the three digitization projects put forth by the members: oral history, campus newspapers, and A/V conversion. Mark asked that each school update its list of what it seeks to accomplish in each area.

Dean asked whether these three projects might carry over to subsequent years and if that was desirable on the part of the directors. Mark indicated that he thought it would be permissible to carry projects over so long as there were significant accomplishments each year.

Dee spoke about an exciting oral history project at FAU related to African American history, and Mark informed the group about the work being done in oral history by Dr. Karen Thomas working for FCLA. Karen has a statewide project to make accessible oral histories done with Florida's ethnic and racial minorities. Mark does not know the full extent of this project but feels it dovetails with the oral history project planned by the subcommittee.

In mid syllable, the conference call system crashed. Initially, Mark suggested that the call be rescheduled for 10:00 am on Thursday, June 28 and informed members via email. Then, suddenly, he was informed that the system was back up and the call could resume. Mark sent another email hoping people could rejoin the call immediately.

In the second part of the conference call, John Nemmers, Vicki Silvera, Eileen Brady, Mark Greenberg, Carla Summers, and Dean DeBolt joined and discussed whether the group should undertake three projects simultaneously.

After some discussion, the group decided to focus its digitization work on a collection that would endeavor to explore the early history and/or formative years of the various universities in their respective communities (format permitting). Campus newspapers, oral history interviews, and A/V are all formats that can be digitized for this collection. Funds can be spent on scanning, metadata, OCR, transcribing, editing, audio and video evaluation and conversion.

Each school will now revise its list to include the exact titles, page counts, items, formats, etc. it wishes to include in this project.

Each school will also indicate how much work it is able to do on its own projects and the cost of that work. Members who have worked with vendors capable of doing A/V conversion will share their experiences.