

## April 24, 2007

The following people participated in the conference call, which began at 10:20 after waiting for a quorum. Though small in number, the group decided to engage in discussion about digital collection projects. The call ended at 11:05.

Eileen Brady (UNF)  
Mark Greenberg (USF)  
Carla Summers (UCF)  
Lucy Patrick (FSU)  
Dee Cael (FAU)

Ideas for digital collections:

1. Oral history
2. University newspapers
3. Florida governors
4. Florida authors' papers
5. A/V conversion/preservation project
6. Civil War-era materials
7. Railroad-related collections
8. University image collections
9. Sheet music
10. Historical societies regional memory
11. Early Florida tourism photographs & images
12. Florida pictorial biography
13. Florida business history
14. Civil Rights history

Criteria for selecting a project

1. Florida content
2. Potential research interest
3. Percentage of institutions able to contribute
4. PR appeal
5. Development opportunities
6. Evidence of use of similar digital collections
7. Contribution to continuing existing collection
8. Copyright clear?
9. Viability in a year
10. Meets metadata and image quality standards

The group prioritized university newspapers, oral histories, a/v conversion. Schools may partner with local historical societies to derive content for inclusion in any one of these projects.

University Newspapers  
scanner large format print

## OCR

### Oral Histories

transcribing

editing

digitizing transcripts and audio/video

cataloging

### A/V Conversion

moving images converted from film or VHS

cataloging

Mark will send out to the group a list of the three projects selected for inclusion in our request to the directors. Each school should respond with a list of content that corresponds to each project. At the same time, each school should contribute thoughts as to the work required to successfully complete each project.

Lucy raised the question about the use of Archon freeware to create EADs and manage archival collections. She will investigate this freeware further and report back to the subcommittee at our May meeting.