

## December 15, 2006

The conference call began at 1:00

Participants included:

Flo Turcotte (UF)  
Carla Summers (UCF)  
Eileen Brady (UNF)  
Dee Cael (FAU)  
Lucy Patrick (FSU)  
Mark Greenberg (USF)

Those unable to participate included:

Dean DeBolt (UWF)  
Cornelia Taylor (FAMU)  
Joseph Ravelli (FGCU)  
Gail Novak (NCF)  
Vicki Silvera (FIU)

Mark began the meeting by discussing his recent correspondence with John Ingram regarding SCSC activities. John replied with the following:

"Mark: Thank you for the report which I'm sending to the CPC; the CPC will have a conference call next week at which the SCS report will be discussed and from which a recommendation will proceed to the CSUL directors. As for an ex-officio member from SCS to sit on the CPC, yes, the intent is to have the chair of the SCS as well as the chair of the ERS sit as ex-officio member so of the CPC. Now that we have a revitalized SCS, we can do so. I'll include you in the email for the next conference call as well as have you added to the CPC list where you will replace Robert Shaddy. BTW: does your subcommittee recommend to the CSUL directors that you be the chair for 2007 and is there a vice chair/chair elect?"

Mark sat in on the CPC conference call on Dec. 12. Highlights included the fact that John Ingram will be stepping down as CPC chair in order to become the interim director of the UF Libraries. Helen Wigersma at UWF will be taking his place. The CPC was not able to discuss the SCSC charge at its conference call. CPC will be having a conference call on Jan. 16 and a face-to-face meeting at FGCU Feb. 12-13. Mark expressed hope that its charge would get addressed then.

By acclamation those on the conference call agreed that a one-year renewable term for the chair was desirable, to begin with the academic year (September). Mark Greenberg's term began in Sept. 2006. The group also agreed that a majority vote of the subcommittee membership and the approval of CPC and the CSUL directors should be employed to renew a chair to any subsequent one-year term. The group does wish to nominate a vice chair/chair elect to serve a one-year renewable term (retroactive to September 2006), with the same renewal procedures as used for the chair.

With group approval, Mark agreed to send out via the email listserv a call for nominations for the vice chair/chair elect (nominations must have prior approval of the nominee) ASAP. Nominations will close at 5:00 PM EST on Jan. 5. Voting should take place via email no later than 5:00 PM EST Jan. 12.

The group agreed that the third Friday of each month is the best day of the week for a conference call. Mark will solicit opinions via the listserv to see if a different hour would be more convenient. Choices will be 10:00, 11:00, or 1:00. Mark will ask everyone to rank these three times in order of preference.

The group discussed prioritizing subcommittee goals (see Nov. 17 minutes) according to several categories, but settling on which categories proved difficult. Ultimately, the group decided against creating categories. Instead, each member of the subcommittee will rank the eight goals in priority order from one to eight and send that priority list via email back to listserv members. The aggregated numbers may help set priorities for the subcommittee.

The meeting concluded at 2:15.

Minutes by Mark Greenberg