

Public Services Planning Committee Meeting
February 25, 2008
2:00-3:30 pm

Attendance: Laurel Crump, Chair (UNF), Phyllis L. Ruscella (USF), Elizabeth Outler (UF Law), Mary Edwards (UF HSC), Meg Scharf (UCF), Marin Dell (FSU Law), Nadine Dexter (FSU Med), Sherry Carillo (FIU), Barbara J. Stites (FGCU), Dawn M. Smith (FAU), Michele Newberry (FCLA), Jean Phillips (FCLA), Joyce Johnson (FAMU), Lorelle Anderson (FAMU Law).

1. Minutes Taker: Lorelle Anderson (FAMU Law)

2. There were no additions to the agenda.

3. Minutes were approved with minor corrections.

4. Subcommittee reports:

· Circulation: Bridget Turnipseed reported that the Circulation Subcommittee met in December and January. They are working on the action plan. Going forward, the Circulation Subcommittee will have a joint meeting every other month with the Interlibrary Loan Subcommittee. The first one will be in March. A liaison from Circulation will join the OPAC Subcommittee. The liaison may be Bridget, but final selection is undetermined.

· Interlibrary Loan: Michelle Foss confirmed the Circulation/ILL joint meeting. They will be accomplishing their action items along with Circulation. (?)

· Information Literacy: Jacque Druash reported a possible poster session on best practices at an upcoming FLA conference. All research being done for this is related to Core Activity 2.2.

· OPAC: Melinda Gottesman reported a successful OPAC summit, and a task force is now working on the report. The Subcommittee is currently conducting usability testing on ENDECA.

5. FCLA Report:

· Jean Phillips mentioned working on facets in ENDECA, as well as the browse function in MANGO. FCLA is trying to update ENDECA more frequently than twice a week.

6. PSPC Action Plan Report:

The PSPC received the third draft of the action plan. There was a question as to whether the timeline is realistic. Much discussion with subcommittees ensued to incorporate their items. There are objectives for all core activities except 6. It was agreed that the timeline would be revised to Summer 2008-2009 and beyond.

FSU and UF will be piloting self-checkout systems next year.

Discussed that this is the first time an action plan requested of committees by CSUL.

Databases need to be cleaned up and organized to facilitate universal borrowing. There is a question as to whether TSPC or the PSPC Circulation Subcommittee should work on this. Another question to resolve is access to patron data. What kind of activities will verify that patron records are accurate? PSPC will work with FCLA to share patron records between systems, and attempt to get around SSN problem.

Phyllis will label the action plan as preliminary, 2008-2010. She is waiting on Circulation for its activity, then will send out the final version.

7. CCLA User Instrument Survey:

The community colleges used this survey for the LINCC system. We were asked to take it and use as model for FCLA. We are asking for clarification on how to apply this survey to our system and population. The group looked over a draft Laurel sent out. Laurel sent a memo to Bill Miller of FAU, who responded that the CCLA survey was a good model. Laurel will ask for clarification on what CSUL expects from this.

8. Announcements:

Members of committee shared announcements on happenings at their libraries.

Next meeting: March 24, 2008. Minutes taker will be Dawn Smith.