

Public Services Planning Committee (PSPC)

Monday, August 25, 2008

2:00 pm to 3:30 pm

Minutes

Notetaker: Marin Dell, FSU Law

**Present:**

Jan Stone (FIU Law); Phyllis Ruscella (USF), Elizabeth Outler (UF Law), Kristine Shrauger(UCF); Michelle Newberry (FCLA), Jennifer Kuntz (FCLA), Wendy Ellis (FCLA); Josh Greben (FCLA); Joyce Johnson (FAMU); Lorelle Anderson (FAMU Law); Dawn Smith (FAU), Michelle Foss (ILL Subcommittee); Jacque Druash (Information Literacy Subcommittee) ; Mary Edwards (UF Law); Caroline Thompson (UWF), Sherry Carrillo (FIU); Nadine Dexter (USF-Med); Laurel Crump (UNF, Chair).

Minutes of the July 28, 2008 meeting were approved.

No Additions to Agenda

**Subcommittee Reports**

- Circulation Services (Bridgett Turnipseed) – not present
- Interlibrary Loan (Michelle Foss) – asked if anyone had questions on guidelines and how to send them to CSUL. Could send under quarterly report as an attachment, was the suggestion. They have set a date for the joint meeting with Circulation, two days Dec 8 & 9 at UCF Rosen, the School of Hospitality Management. Full day and a half of activities and meetings.
- Information Literacy (Jacque Druash) – they will be meeting again in September, Bruce Smith in charge of tutorial, not sure of format (Bruce is going to decide format...podcast, etc) right now. There was discussion of using Camtasia videos, Captiva, or a more interactive tutorial program for the information literacy tutorials.
- OPAC (Josh Greben)- They have been working on a backup server in Tallahassee. It works when the day's databases are a day old or maximum two days. There are some things that won't work though. Faster updates but won't see right away. In test catalog, flash mapping is available. Working towards call number browse. Location mapping is in test and the call number browse is in the works.

**FCLA Report** (Wendy) Self check system are installed in 4 universities, (FAU, USF, FAMU (checkpoint system being worked on), UF (three systems, two working and one has a part on order). Two are ready to use and two others are being worked on. Base price is \$19,016, just for the self check system. Other features are additional cost. This will increase in 2009, so if anyone wants to order they should think about it before the year ends. We will get discount of 13.5% but it will be on 2009 prices, not the old 2007 prices.

## **PSPC Action Plan**

- 1.1 Phyllis had questions about the Government Docs Summit...is there a document/report that can be shared with the listserv? So this way we will know who to send information requests to. Jan Swanback is to send. Was there a general discussion of loading MARCIVE e-documents records at the Summit? Not really, there was just a general discussion of getting the records for all the documents that are going into the shared storage facility, but it may just be pre-1976. Need to have a subgroup designated to work with the PSPC members, who know government documents and know what FCLA needs to make this MARCIVE records download happen. One problem is that these records issues span multiple sub-committees and that has caused confusion. A small task force of 2-3 government documents Librarians, along with PSPC, OPAC and perhaps TSPC members will be requested in the Quarterly Report to CSUL.
- 2.1a Shelley – Annual report will state that there were two self-check machines in place, and other being worked on that are having technical issues.
- 2.1b Barbara – not present. Jennifer (FCLA) asked that they continue at the issue surrounding unmediated borrowing)
- 2.1c Bridgett – not present
- 2.2 Michelle V; Elizabeth O – had a meeting and talked about action item for best practices for ‘research support services. Created collaborative document and will present items at next meeting.
- 3.1 Jacque D – no additional information.
- 3.2 Melinda – sent out reports to listserv on Usability Study and the Summit. These will be submitted for the September CSUL meeting.
- 5.1 Melinda G – not present
- 5.2 Meg – not present

**Announcements:** Phyllis announced that the search for Reference/Instructional librarian continues for the USF S/M campus. Many are very qualified and they hope to have campus interviews by middle of September. FAMU is looking for a legal reference and electronic services librarian. They are starting search for Dean in the fall semester and they are looking for Coordinator of Bibliographic Instruction. NCF in Sarasota has an interim dean, Paul Gherman, who will be there for two years and will represent New College at CSUL meetings.

Nadine reported that they are looking for an Electronic Resources librarian at UCF-Med.

FACRL program will be at UNF on November 7, 2008 program posted on their website.

**Next meeting: September 22, 2008 at 2:00 pm. Note-taker: TBD**

Respectfully submitted,  
Marin Dell, FSU Law 8.25.08